

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
April 12, 2022@ 7:00 P.M.**

PRESENT: Bonita Wood Mayor
Brandon Martz Deputy Mayor
Heidi Rohe Chief Administrative Officer
Jordan McIntyre Public Works Foreman
SENT REGRET: Mike Stewart Councillor
GUEST/RESIDENT: 1

CALL TO ORDER: Mayor Wood called the meeting to order at 7:00pm.

ADOPTION OF AGENDA

Motion 22-04-076 Moved by Deputy Mayor Martz to adopt the agenda including additions as presented.
Addition:
10.4.3 Sidewalk Evaluation

CARRIED

MINUTES:

Motion 22-04-077 Moved by Deputy Mayor Martz to adopt the March 24, 2022 regular council meeting minutes.

CARRIED

DELEGATION: NONE

PUBLIC HEARING: NONE

BYLAWS:

Motion 22-04-078 Moved by Mayor Wood to move Item 12.6 before Item 6.1.

CARRIED

Final 2022 Operating Budget

Motion 22-04-079 Moved by Mayor Wood that Heisler Council makes a motion to review the proposed 2022 Final Operating Budget and to approve the budget in the amount of \$413,419 plus amortization in the amount of \$95,000.

CARRIED

Bylaw #542-22 - Tax Rate Bylaw 2022

Motion 22-04-080 Moved by Deputy Mayor Martz that Heisler Council gives first reading to the Bylaw #542-22 - Tax Rate Bylaw 2022, adopting it as presented.

CARRIED

Motion 22-04-081 Moved by Mayor Wood that Heisler Council gives second reading to the Bylaw #542-22 - Tax Rate Bylaw 2022, adopting it as presented.

CARRIED

Motion 22-04-082 Moved by Deputy Mayor Martz that Heisler Council gives unanimous consent to go to third reading to the Bylaw #542-22 - Tax Rate Bylaw 2022.

CARRIED UNANIMOUSLY

Motion 22-04-083 Move by Mayor Wood that Heisler Council gives third and final reading to the Bylaw #542-22 - Tax Rate Bylaw 2022, adopting it as presented.

CARRIED

Bylaw #543-22 Fees and Charges

Motion 22-04-084 Moved by Deputy Mayor Martz that Heisler Council gives first reading to the Bylaw #543-22 Fees and Charges, adopting it as presented.

CARRIED

Motion 22-04-085 Moved by Mayor Wood that Heisler Council gives second reading to the Bylaw #543-22 Fees and Charges, adopting it as presented.

CARRIED

Motion 22-04-086 Moved by Deputy Mayor Martz that Heisler Council gives unanimous consent to go to third reading to the Bylaw #543-22 Fees and Charges.

CARRIED UNANIMOUSLY

Motion 22-04-087 Move by Mayor Wood that Heisler Council gives third and final reading to the Bylaw #543-22 Fees and Charges., adopting it as presented. **CARRIED**

OLD BUSINESS: NONE

NEW BUSINESS: NONE

Motion 22-04-088 Moved by Mayor Wood that Council advises CAO/PW to request estimates for sewer camera for effected sewer line, causing back up at residents house. **CARRIED**

COUNCILLOR REPORTS:

Motion 22-04-089 Moved by Mayor Wood that Heisler Council accepts as presented: Mayor Wood verbal Flagstaff Regional Housing Group report, Deputy Mayor Martz verbal FRSWM report, Public Works written March 24, 2022 to April 10, 2022 Public Works report, PW Pioneers of Flagstaff Park report, PW Sidewalk Evaluation report, Director of Emergency Management written report April 11, 2022 and February 2022 Bylaw Enforcement Activity report. **CARRIED**

Motion 22-04-090 Moved by Mayor Wood to advice CAO/PW to contract pest control for the muskrats issue at the Pioneer of Flagstaff Park culvert if Public Works Foreman does not find a volunteer who takes care of the problem. **CARRIED**

Motion 22-04-091 Moved by Deputy Mayor Martz that Council makes a motion to advice CAO/PW to request estimates for sidewalks repair and for walking path sealing and crack filling as discussed. **CARRIED**

Motion 22-04-092 Moved by Mayor Wood that Council makes a motion to approve reimbursement to Director of Emergency Management for purchased Laptop for DEM matter. **CARRIED**

CAO Report and Action List

Motion 22-04-093 Moved by Mayor Wood that Council reviews the Action Lists from March 24, 2022 regular council meeting and CAO written report from March 2022 and to accept it as information. **CARRIED**

2022 Annual Assessment Audit - 2021 Assessment Year

Motion 22-04-094 Moved by Deputy Mayor Martz that Council makes a motion to accept the 2022 Annual Assessment Audit result, stating the Calculated Residential Assessment Level at 1.001 and the Calculated Non-Residential Assessment Level at 1.000, which is in the standard for Median Assessment Ration as information. **CARRIED**

Village of Heisler CDP Project – Alberta Transportation Issue Update

Motion 22-04-095 Moved by Mayor Wood that Council Heisler Council accepts the Alberta Transportation and Battle River Railway updates regarding the BREOC CDP Project as information. **CARRIED**

FINANCIALS

Motion 22-04-096 Moved by Mayor Wood that Council accepts the March 2022 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and item# 12.5 Master Card as information. **CARRIED**

Quote for Financial Audit Services 2022-2025

Motion 22-04-097 Moved by Deputy Mayor Martz that Heisler Council makes a motion to approve the March 24, 2022 quote from Brian King Professional Corporation for financial audit services for 2022-2025 as presented for each year as follows; 2022 \$7,900, 2023 \$8,000, 2024 \$8,100 and 2025 \$8,200. **CARRIED**

Community Hall Water Damage

Motion 22-04-098 Moved by Mayor Wood that Council makes a motion to advice CAO to email a letter to the Heisler Community Centre Association, stating that it is the Hall Board's decision to file an insurance claim for the Hall's water damage in the men's bathroom. **CARRIED**

CARRIED

CORRESPONDENCE:

- Motion 22-04-099** Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number:
 - 13.1 Flagstaff Regional Emergency Services Society – Approve FRESS Budgets
 - 13.2 AB Municipal Affairs – 2022 Alberta Wind Power Projects and Over-Dimensional Loads
 - 13.3 Flagstaff County – March 24, 2022 Letter FRESS Asset Transfer Agreement Addition Item
 - 13.4 Battle River School Division - Board of Trustees Meeting Highlights March 2022
 - 13.5 Town of Fox Creek – March 23, 2022 Letter to AB Utilities Commission
 - 13.6 Flagstaff County – March 22, 2022 Community Meeting Minutes

CARRIED

CONFIDENTIAL:

Motion 22-04-100 Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 8:43 p.m.

CARRIED

Motion 22-04-101 Moved by Mayor Wood to move out of closed session and return to regular meeting at 8:49 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 22-04-102 Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Date for next Regular Council Meeting: May 26 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at **8:53 p.m.**

X
Bonnie Wood
Mayor

X
Heidi Rohe
CAO