

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
APRIL 18, 2012 @ 7:00 P.M.**

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The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday April 18, 2012 @ 7:00p.m.

**PRESENT:** Sean Maciborski Mayor  
Dennis Steil Deputy Mayor  
Kel Tetz Councillor  
Amanda Howell Interim Chief Administrative Officer

**CALL TO ORDER:**

Mayor Maciborski called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 554/12**

Moved by Councillor Tetz to adopt the agenda with the following changes:

**Additions:**

Under Confidential Items

14.3- Personnel Item

**CARRIED**

**MINUTES:**

**Motion 555/12**

Moved by Mayor Maciborski that Heisler Village Council approve the March 21, 2012 Regular Council meeting minutes as presented.

**CARRIED**

**Motion 556/12**

Moved by Mayor Maciborski that Heisler Village Council approve the April 3, 2012 Special Council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING: NONE**

**DELEGATIONS:** Council welcomed Janice Badry to the meeting at 7:10 p.m. to discuss Various Heisler Bylaws. Janice left the meeting at 7:30 p.m.

**BYLAWS:**

**Readings of Bylaw #465-12 the Fees and Charges Bylaw**

**Motion 557/12**

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #465-12, the Fees and Charges Bylaw.

**CARRIED**

**Motion 558/12**

Moved by Councillor Tetz that Heisler Village Council give **second** reading to Bylaw #465-12, the Fees and Charges Bylaw.

**CARRIED**

**Motion 559/12**

Moved by Deputy Mayor Steil that Heisler Village Council proceed to **third and final** reading of Bylaw #465-12, the Fees and Charges Bylaw.

**CARRIED**

**Motion 560/12**

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #465-12, the Fees and Charges Bylaw.

**CARRIED UNANIMOUSLY**

### **Readings of Bylaw #464-12 the Water, Sewer and Waste Bylaw**

**Motion 561/12**

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #464-12 the Water, Sewer and Waste Bylaw, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

**CARRIED**

**Motion 562-12**

Moved by Councillor Tetz that Heisler Village Council give **second** reading to Bylaw #464-12 the Water, Sewer and Waste Bylaw, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

**CARRIED**

**Motion 563/12**

Moved by Deputy Mayor Steil that Heisler Village Council proceeds to **third and final** reading to Bylaw #464-12 the Water, Sewer and Waste Bylaw, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

**CARRIED**

**Motion 564/12**

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #464-12 the Water, Sewer and Waste Bylaw, a bylaw to regulate the installation, construction, controlling, and operating of the water and sewer supply.

**CARRIED UNANIMOUSLY**

### **Readings of Bylaw #466-12 the Commercial and Industrial Property Tax Incentive**

**Bylaw**

**Motion 565/12**

Moved by Councillor Tetz that Heisler Village Council approve Bylaw #466-12 the Commercial and Industrial Property Tax Incentive Bylaw with revisions, Interim CAO will present the revised bylaw to Council at next council meeting.

**CARRIED**

**POLICIES:**        NONE

**OLD BUSINESS:**

**Letter from Town of Sedgewick**

**Motion 566/12**

Moved by Mayor Maciborski that Heisler Village Council table the letter from the Town of Sedgewick until the next council meeting.

**CARRIED**

**Heisler Events request from Doug Griffith's Office**

**Motion 567/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the letter from Doug Griffiths as information.

**CARRIED**

**Letter from Mickey Heisler**

**Motion 568/12**

Moved by Mayor Maciborski that Heisler Village Council accept the resignation of Mickey Heisler as the Director of Emergency Management for the Village of Heisler effective April 1, 2012. Interim CAO will write a letter to Mickey thanking him for dedicating his time to the Director of Emergency Management position. Interim CAO will thank Mickey in the May newsletter as well.

**CARRIED**

**NEW BUSINESS:**

**Request from Doug Roth**

**Motion 569/12**

Moved by Deputy Mayor Steil that Heisler Village Council approve the request from Doug Roth to borrow picnic tables for his "farm sale" on June 9, 2012 and to instruct Interim CAO to confirm with Mr. Roth that he must pick up and return the picnic tables when finished with them. Interim CAO will write a letter to Mr. Roth informing him of Council's approval.

**CARRIED**

**Request to proclaim May 29, 2012 the "Day of the Honey Bee"**

**Motion 570/12**

Moved by Deputy Mayor Steil that Heisler Village Council proclaim May 29, 2012 as the "Day of the Honey Bee". Interim CAO will include this proclamation in the May newsletter.

**CARRIED**

**Proclamation of Seniors' Week 2012**

**Motion 571/12**

Moved by Mayor Maciborski that in honour of the past, present and future contribution of the seniors of this community and throughout Alberta that Heisler Village Council proclaim June 4-10, 2012 to be "Seniors' Week". Interim CAO will include this proclamation in the May newsletter.

**CARRIED**

**Village Spring Clean-Up Event**

**Motion 572/12**

Moved by Mayor Maciborski that Heisler Village Council accept the Village Spring Clean-Up date request as information.

**CARRIED**

**Motion of Support – Flagstaff Regional Housing Group and The Bethany Group**

**Motion 573/12**

Moved by Deputy Mayor Steil that Heisler Village Council is in support of the request by the Flagstaff Regional Housing Group Board to amend their Ministerial Order to reflect The Bethany Group (operating as Management Body) being responsible for the operation and administration of their portfolio.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Maciborski's written report- None

Deputy Mayor Steil's written report- None, Flagstaff Regional Housing Group from April 4, 2012 -Verbal report

Councillor Tetz's written report- None, Heisler Fire Department April 12, 2012 - Verbal report, Flagstaff Family and Community Services meeting from April 11, 2012 – Verbal report

Public Works written report- April, 2012 operating report

Bylaw Enforcement Officer written report- None

**Motion 574/12**

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as information.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**CAO Action List and CAO written report**

**Motion 575/12**

Moved by Mayor Maciborski that Heisler Village Council accept the CAO action list and CAO written report from the March 21, 2012 Regular and April 3, 2012 Special council meetings as information.

**CARRIED**

**FINANCIAL:**

**Cheque Register**

**Motion 576/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the March 22<sup>nd</sup>-31<sup>st</sup>, 2012 cheque register #1143-#1165 in the amount of **\$20,017.39** as presented.

**CARRIED**

**Cheque Register**

**Motion 577/12**

Moved by Mayor Maciborski that Heisler Village Council accept the April 1<sup>st</sup>-18<sup>th</sup>, 2012 cheque

register #1166-#1183 in the amount of **\$10,527.33** as presented.

**CARRIED**

**March 2012 – Financial Statement**

**Motion 578/12**

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the March, 2012 bank statement as presented.

**CARRIED**

**Petty Cash Expenses**

**Motion 579/12**

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for April, 2012 in the amount of **\$52.37**.

**CARRIED**

**Amanda Howell's Expenses**

**Motion 580/12**

Moved by Mayor Maciborski that Heisler Village Council approve the travel expenses of Interim CAO, Amanda Howell in the amount of **\$54.50**.

**CARRIED**

**Mayor Maciborski's Expenses**

**Motion 581/12**

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to pay Sean Maciborski's expenses in the amount of **\$1,240.00**.

**CARRIED**

**CORRESPONDENCE:**

- Table of tax exempt properties
- Flagstaff Regional Solid Waste Management Association proposed 2012 budget letter and Regional Tipping Fee information
- Changes to MSI Grant guidelines
- Alberta 55 plus Winter Games 2012
- Letter from Municipal Affairs – Emergency Management Bylaws
- WCB Day of Mourning
- Heritage Awards 2012

**Motion 582/12**

Moved by Councillor Tetz that Heisler Village Council accept the Correspondence as information.

**CARRIED**

**Motion 583/12**

Moved by Mayor Maciborski that Heisler Village Council nominate the Battle River Railway for the 2012 Heritage Awards. Interim CAO will complete the nomination forms and will include the nomination of the Battle River Railway in the May newsletter.

**CARRIED**

**IN CAMERA:**

**Motion 584/12**

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel issues at 8:35 p.m.

**CARRIED**

**OUT OF CAMERA:**

**Motion 585/12**

Moved by Mayor Maciborski to go Out of Camera at 9:00 p.m.

**CARRIED**

**Ditch at Lot 8, Block 2, Plan 8220757**

**Motion 586/12**

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to write a letter to rate payer to inform them that Public Works has removed debris from the ditch along said property and to inform rate payer that if Public Works must remove any debris in the future, the rate payer will be charged a fee for the removal of the debris from the ditch.

**CARRIED**

**Summer Employment - STEP**

**Motion 587/12**

Moved by Deputy Mayor Steil that Heisler Village Council accept the employee agreement with Sarah Clausen as Heisler's 2012 STEP student, with employment to commence May 1<sup>st</sup> until August 31<sup>st</sup>, 2012.

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

May 16, 2012 at 7:00pm

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 9:20 p.m.

X

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Sean Maciborski  
Mayor

X

Amanda Howell  
Interim CAO