

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
April 20, 2023 @ 7:00P.M.**

PRESENT: Brandon Martz Mayor
Mike Stewart Deputy Mayor
Beverly Rohe Councillor
Heidi Rohe Chief Administrative Officer

GUEST/RESIDENT: NONE

CALL TO ORDER: Mayor Martz called the meeting to order at 7:00p.m.

ADOPTION OF AGENDA

Motion 23-04-078 Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented.

Addition:

- 9.2 Heisler Library Board Member
- 9.3 FRESS Bylaw Letter
- 11.5 Manhole #24
- 12.10 Select Engineering Consultants Ltd Recommendation Sewer Lining
- 12.11 Select Engineering Consultants Ltd Recommendation Drainage Main Street/Manning Ave/Sifton Street
- 12.12 Sidewalk Quotes
- 12.13 Sidewalks - Driveways/Alleys
- 12.14 FRESS Bylaw Letter
- 14.2 Confidential Freedom of Information and Protection of Privacy Act Section 24**Presented at meeting

CARRIED

MINUTES:

Motion 23-04-079 Moved by Mayor Martz to adopt the March 23, 2023 oganizational council meeting minutes and March 23, 2023 regular council meeting minutes.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: Bylaw #545-23 Tax Rate Bylaw 2023 (in Financial)

Policies: NONE

Old BUSINESS: NONE

New BUSINESS:

Appointing Murray Hampshire to ARB and SDAB Board Member

Motion 23-04-080 Moved by Councillor Rohe that Heisler Council appoints Murray Hampshire as a member to the Flagstaff Regional Subdivision & Development Appeal Board and Assessment Review Board for additional 3-year term.

CARRIED

Heisler Library – Resignation Kelly Williams

Motion 23-04-081 Moved by Deputy Mayor Stewart that Council makes a motion to accept Kelly Williams resignation from the Heisler Library Board as information.

CARRIED

FRESS March 28, 2023 Letter – Enforcement of FRESS Members Fire Bylaw

Motion 23-04-082 Moved by Deputy Mayor Stewart that Council makes a motion to accept FRESS March 28, 2023 Letter - Enforcement of FRESS Members Fire Bylaw as information

CARRIED

Recess Meeting

Motion 23-04-083 Moved by Councillor Rohe that Heisler Village Council recess the meeting at 7:21 p.m.

CARRIED

Reconvene Meeting

Motion 23-04-084 Moved by Councillor Rohe that Heisler Village Council reconvene the meeting at 7:45 p.m.

CARRIED

Councillor Reports

Motion 23-04-085 Moved by Deputy Mayor Stewart that Heisler Council accepts as presented Mayor Martz FRSWMA report; Deputy Mayor Stewart CAC and HCCA reports; PW Foreman report from March 16 to April 13, 2023.

CARRIED

CAO Report and Action List

Motion 23-04-086 Moved by Deputy Mayor Stewart that Heisler Council accepts the March 2023 written CAO Report, the action list from the March 23, 2023 regular council meeting minutes and Updated 2023 Projects Report as presented.

CARRIED

Water Reservoir Cleaning Outcome

Motion 23-04-087 Moved by Mayor Martz that Council accepts the March 3, 2023 Aquatech Ltd. water reservoir cleaning video report; stating there were no major issues as information.

CARRIED

Manhole #24 Brownlee Street Back Alley

Motion 23-04-088 Moved by Mayor Martz that Council accepts CAO information regarding manhole #24 in the Brownlee Street back alley as information

CARRIED

FINANCIALS

Motion 23-04-089 Moved by Deputy Mayor Stewart that Council accepts the March 2023 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 and MUSH Savings Account and item# 12.5 Master Card as presented.

CARRIED

Proposal of Final 2023 Operating Budget

Motion 23-04-090 Moved by Mayor Martz that Heisler Council reviews the proposed 2023 Final Operating Budget and to adopt the budget in the amount of \$464,207 plus amortization in the amount of \$90,000.

CARRIED

Bylaw #545-23 - Tax Rate Bylaw 2023

Motion 23-04-091 Moved by Mayor Martz that Heisler Council gives first reading to the Bylaw #545-23 Tax Rate Bylaw 2023 adopting it as presented.

CARRIED

Motion 23-04-092 Moved by Deputy Mayor Stewart that Heisler Council gives second reading to the Bylaw #545-23 Tax Rate Bylaw 2023 adopting it as presented.

CARRIED

Motion 23-04-093 Moved by Councillor Rohe that Heisler Council gives unanimous consent to go to third reading to the Bylaw #545-23 Tax Rate Bylaw 2023 adopting it as presented.

UNANIMOUS CARRIED

Motion 23-04-094 Moved by Mayor Martz that Heisler Council gives third and final reading to the Bylaw #545-23 Tax Rate Bylaw 2023 adopting it as presented.

CARRIED

2023 Tax Recovery Arrears List

Motion 23-04-095 Moved by Mayor Martz that Council makes a motion to accept attached 2023 Tax Recovery Arrears List as

information as presented.

CARRIED

Motion 23-04-096 Bi-Systems Quote Community Hall Electrical Upgrade
Moved by Councillor Rohe that Heisler Council makes a motion to not approve Bi-Systems Quote for Back Up Power Generator and to advise CAO to withdraw from GTF-1658 Electrical Upgrade Community Hall Grant.

CARRIED

Motion 23-04-097 Quotation Basket Ball Court Paving and Renewal/Sealing Walking Paths
Moved by Councillor Rohe that Heisler Council makes a motion to accept Spectre Systems Quotation #23-01-470 for 3.0 B.) BASKETBALL COURT in the amount of \$27,750.00
C.) PIONEERS OF FLAGSTAFF COUNTY (WALKING TRAIL) in the amount of \$31,600
4.0 ASPHALT SEALCOATING (RUTHERFORD AVE & STROM ST -> MAIN ST) WALKING TRAIL in the amount of \$ 9,779.00.

CARRIED

Motion 23-04-098 Select Engineering Consultants Ltd. – CIPP Sewer Lining Phase 2
Moved by Mayor Martz that Council makes a motion to review and accept Select Engineering Consultants Ltd. updated April 17, 2023 CIPP Sewer Lining Phase 2 Budget Estimate sewer lines Haultain Ave between Greenfield Street and Stewart Street and Sifton Street between Highway 855 and Rutherford Ave and to request estimates.

CARRIED

Motion 23-04-099 Select Engineering Consultants Ltd. - Drainage Manning Ave, Main Street and Sifton
Moved by Deputy Mayor Stewart that Council makes a motion to review and accept Select Engineering Consultants Ltd. April 17, 2023 Drainage Improvements Manning Ave, Between Main Street and Sifton Street – Budget Estimate up to the amount of \$30,000 and to advise CAO to request estimates.

CARRIED

Motion 23-04-100 Sidewalk Repair Quotes
Moved by Councillor Rohe that Council makes a motion to table a decision for the sidewalks repair quotes.

TABLED

Motion 23-04-101 Sidewalks
Moved by Mayor Martz that Council makes a motion to table a decision for the sidewalks repair process.

TABLED

Motion 23-04-102 FRESS BUDGETS
Moved by Mayor Martz that Village of Heisler Council discusses and approves the attached Flagstaff Regional Emergency Services Society (FRESS) 3-year Operational Budget and the 5-Year Capital Budget and the revised 2023 Village of Heisler FRESS requisition in the amount of \$10,360.43.

CARRIED

Motion 23-04-103 CORRESPONDENCE:
Moved by Mayor Martz that Heisler Council accepts the Correspondence items number:
13.1 Town of Tofield – Letter Exemption of Newspaper from EPR Program Revision
13.2 ATCO Electric – The Village of Heisler 2022 Report
13.3 AB Municipal Affairs – March 1, 2023 Letter Police Funding Model
13.4 Alberta Municipalities – Member Request for Decision Spring Municipal Leader’s Caucus
13.5 Flagstaff Waste – March 27, 2023 Meeting Minutes
13.6 Safety Code Council – 2022 Annual Internal Review
13.7 Battle River Economic Opportunities Committee - March 13, 2023 Meeting Minutes
13.8 Battle River Economic Opportunities Committee – March 27, 2023 Meeting Minutes
13.9 Flagstaff Regional Housing Group – January 31, 2023 Meeting Minutes
13.1 Flagstaff Regional Housing Group – 2022 Financial Statements
13.11 Flagstaff Regional Solid Waste Association – 2022 Financial Statements
13.12 Parkland Regional Library System – February 23, 2023 Meeting Minutes
13.13 Parkland Regional Library System – 2022 Annual Report

CARRIED

Motion 23-04-104 CONFIDENTIAL:
Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 and 24 at 8:45 p.m.

CARRIED

Motion 23-04-105 Moved by Mayor Martz to move out of closed session and return to regular meeting at 8:55 p.m.

CARRIED

Motion 23-04-106 Confidential Items 14.1, 14.1.1
Moved by Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Motion 23-04-107 Confidential Items 14.2
Moved by Mayor Martz that Council accepts the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: May 25, 2023 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 9:05 p.m.

X
Brandon Martz
Mayor

X
Heidi Rohe
CAO