

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD AS A VIDO MEETING VIA ZOOM  
April 23, 2020 @ 7:00 P.M.**

---

**PRESENT:** Bonita Wood Mayor  
Brandon Martz Deputy Mayor  
Jon Williams Councillor  
Heidi Rohe Chief Administrative Officer

**GUEST:** Brian King Brian King Professional Corporation

**CALL TO ORDER:** Mayor Wood called the meeting to order at 7:06 pm.

**ADOPTION OF AGENDA**

**Motion 1019/20**

Moved by Deputy Mayor Martz to adopt the agenda as presented including additional items:

- Item 9.2 Request Gravel for Post Office
- Item 12.7 2020 Non Residential Property Tax Referral
- Item 13.9 Municipal Governance Q &A, April 17, 2020
- Item 13.10 AB Municipal Affairs Ministerial Orders MAG:014/20 and MSD:036/20
- Item 13.11 AUMA Survey Result: Impact of Covid-19 on Municipal Finances

**CARRIED**

**MINUTES:**

**Motion 1020/20**

Moved by Councillor Williams to not approve the March 26, 2020 regular council meeting minutes due to missing information about budget approval.

**TABLED**

**DELEGATION:**

**Brian King of Brian King Professional Corporation @ 7:00 p.m.**

Council welcomed Brian King, Auditor to the meeting at 7:08 p.m. Brian attended the meeting to present the 2019 audited financial statements to Council. He explained the statements to council and answered questions. Council thanked Brian for attending the meeting; he left the meeting at 7:20 p.m.

**Motion 1021/20**

Moved by Councillor Williams that Heisler Council accepts the delegation of Brian King and accepts the 2019 audited financial statements as presented.

**CARRIED**

**PUBLIC HEARING:** NONE

**BYLAWS:** NONE

**POLICIES:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**AMSC Energy – 2020 Aggregation**

**Motion 1022/20**

Moved by Councillor Williams that Council reviewed the 2020 AMSC Aggregation Package and to extend the agreement for 3 years.

**CARRIED**

**Request for Gravel Post Office/Library**

**Motion 1023/20**

Moved by Deputy Mayor Martz that Heisler Village Council approves the purchases of 10 yards screened gravel at Sunderman Trucking Ltd. for the area in front of the post office/library and to use it as needed.

**COUNCILLOR REPORTS**

**Motion 1024/20**

Moved by Councillor Williams that Heisler Council approves the Council, DEM, Public Works, Bylaw Enforcement reports, Mayor Wood verbal FFCS and Bethany Housing meeting reports and Councillor Williams verbal BREOC/BRIC report as presented.

**CARRIED**

**Motion 1025/20**

Moved by Mayor Wood that Heisler Council requests CAO to advise Public Works Foreman to address the Village culvert issues due to melting snow in a written report and to add to the May 14, 2020 regular council meeting agenda, as well to add the Village general culverts/ditches issues as an item for discussion to the May 14, 2020 regular council meeting agenda.

**CARRIED**

**CAO Report and Action List**

**Motion 1026/20**

Moved by Councillor Williams that Heisler Council approves the Action List from the March 26, 2020 regular council meeting, the CAO March 2020 written report.

**CARRIED**

**FINANCIAL:**

**Motion 1027/20**

Moved by Deputy Mayor Martz that Village of Heisler Council accepts item # 12.1; the balanced March 2020 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 MUSH Savings Account and GIS' as presented.

**CARRIED**

**Motion 1028/20**

Moved by Mayor Wood that Heisler Council approves the CAO travel expenses for Jan 30-April 2, 2020 in the amount of \$156.00.

**CARRIED**

**Motion 1029/20**

Moved by Mayor Wood that Heisler Council approves the Public Works Foreman reimbursement for Public Works expenses for sump pump/hose/extension cord/brushes in the amount of \$290.77.

**CARRIED**

Councillor Williams advised CAO to make sure that physical tool, etc. are recorded in an asset inventory list. (no motion was made)

**Motion 1030/20**

Moved by Deputy Mayor Martz that Council approves to set the due date for all property taxes just for the 2020 taxes to September 30, 2020.

**CARRIED**

**CORRESPONDENCE:**

**Motion 1031/20**

Moved by Mayor Wood that Heisler Council accepts the Correspondence items number 13.1-13.36 as information:

- 13.1 AB Municipal Affaires – Letter ACP Grant Approval for GIS Assessment Study
- 13.2 ATCO – 2019 Community Report
- 13.3 Village of Forestburg – BREOC
- 13.4 FFCS – Interagency minutes Meeting April 7, 2020
- 13.5 AB Municipal Affairs – Ministerial Order Statistical Information Return 022/20
- 13.6 AB Municipal Affairs – Order in Council 099/2020
- 13.7 Flagstaff County – Letter Voluntary Amalgamation
- 13.8 Flagstaff County – Letter Flagstaff Regional Services Society
- 13.9 Municipal Governance Q &A, April 17, 2020
- 13.10 AB Municipal Affairs Ministerial Orders MAG: 014/20 and MSD:036/20
- 13.11 AUMA Survey Result: Impact of Covid-19 on Municipal Finances

**CARRIED**

**Date for next regular Council Meeting: May 14, 2020 @ 7:00 p.m.**

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 8:32 p.m.

X

Bonita Wood  
Mayor

X

Heidi Rohe  
CAO