

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
AUGUST 25, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday August 25, 2015 @ 7:00 p.m.

PRESENT:

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Amanda Howell	Chief Administrative Officer

ABSENT WITH REGRETS:

Sven Bernard	Councillor
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CALL TO ORDER:

Mayor Steil called the meeting to order at 7:05 p.m.

ADOPTION OF AGENDA:

Motion 723/15

Moved by Deputy Mayor Tetz to adopt the agenda as presented.

CARRIED

PUBLIC HEARING: NONE

MINUTES:

Motion 724/15

Moved by Mayor Steil that Heisler Village Council adopt the July 7, 2015 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

POLICIES: NONE

OLD BUSINESS:

Fire Services Agreement Review - Correspondence

Motion 725/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to each municipality in support of the 4 municipalities (Daysland, Forestburg, Sedgewick and Hardisty) who have not signed the most recent Fire Services Agreement with Flagstaff County. Although Heisler has signed the previous fire agreement, council feels that changes need to be made and should be done so with effort by all parties involved. For that reason, Heisler is in support of the 4 municipalities that are taking the initiative to draft a new fire services

August 25, 2015

agreement.

CARRIED

NEW BUSINESS:

Flagstaff Intermunicipal Partnership – Signing of revised Protocol for Regional Cooperation

Motion 726/15

Moved by Mayor Steil that Heisler Village Council accept and sign the revised Flagstaff Intermunicipal Partnership, Protocol for Regional Cooperation.

CARRIED

Flagstaff Intermunicipal Partnership – Signing of the Flagstaff Regional Subdivision and Development Appeal Board agreement

Motion 727/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept as presented and sign the Flagstaff Regional Subdivision and Development Appeal Board agreement.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- None

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report – July 1-August 18/15

Bylaw Enforcement Report – July/15

Director of Emergency Management written report – August/15

Motion 728/15

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 729/15

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and written report from the July 7, 2015 regular council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 730/15

Moved by Mayor Steil that Heisler Village Council accept the cheque register #2689-#2727 for July 1-31, 2015 in the amount of **\$27,455.41** as presented.

CARRIED

Cheque Register

Motion 731/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2728 – #2746 for August 1-15, 2015 in the amount of **\$16,838.82**.

CARRIED

Petty Cash Expenses

Motion 732/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses for July/August 2015 in the amount of **\$34.50**.

CARRIED

June 2015 Financial Statement

Motion 733/15

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the June 2015 Financial Statement as presented.

CARRIED

July 2015 Financial Statement

Motion 734/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the balance shown on the July 2015 Financial Statement as presented.

CARRIED

ATCO Electric – Distribution Revenue Forecast for 2016 Franchise Fee

Motion 735/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to inform ATCO Electric that the Franchise Fee will not be increased and will remain at 7% for 2016.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Municipal Affairs – Small Communities Fund (SCF)
- 13.2 Letter from Alberta Municipal Affairs – Municipal Sustainability Initiative information
- 13.3 Alberta Government – News Release – Province delivers funding for local infrastructure
- 13.4 Letter from the Office of the Minister of Health and Seniors – Grants in Place of Taxes update
- 13.5 Letter from the Town of Sedgewick – Flagstaff Lodge Matters
- 13.6 Letter from Flagstaff County – Flagstaff Celebrates Success
- 13.7 Letter from the Town of Sedgewick – Thanks to Kudu Industries
- 13.8 Brochure from Jasper Tank Ltd – Slide-In Water Tanks
- 13.9 Letter from Alberta Municipal Health and Safety Association – Training Award

- 13.10 Letter from Canadian Wireless Telecommunications Association – Recycle My Cell in Alberta
- 13.11 Letter from the Town of Slave Lake – Request for Sponsorship
- 13.12 Introduction letter – SaskAlta Environmental Solutions
- 13.13 Information Package – TransCanada – Energy East Pipeline
- 13.14 Letter from Alberta Municipal Affairs – Gas Tax Fund information
- 13.15 Regional Public Works Meeting – July 9/15 meeting notes

Motion 736/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.15 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 737/15

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss land items at 7:33 p.m.

CARRIED

OUT OF CAMERA

Motion 738/15

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 7:50 p.m.

CARRIED

Request letter from owner of Lots 3-5, Block 3, Plan 1810BQ

Motion 739/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to the property owner at Lots 3-5, Block 3, Plan 1810BQ to inform them that council approves their request for more time to bring their property up to the standards pursuant to the Unsightly Premises Bylaw #488-15 and grants an extension until September 30, 2015. If the property owner does not complete the work by the said date, council will instruct the Bylaw Enforcement Officer to issue an Order to Remedy Unsightly Premises Condition.

CARRIED

Complaint from owner at C. of T. 175-T-241

Motion 740/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to property owner at Lot 9, Block 5, Plan 590BY who is subject to the complaint to inform them that they must remove the debris from their backyard.

CARRIED

Emails and Complaints from owner of Lots 11-14, Block 3, Plan 1810BQ

Motion 741/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to the owner of Lots 11-14, Block 3, Plan 1810BQ to inform them that council is not ignoring their observations and complaints. The issues that have been brought forward are and will be dealt with; in accordance with applicable village bylaws. Council asks to please bear with them as processes and timelines have to be met appropriately.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

September 15, 2015 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:10 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO