

VILLAGE OF HEISLER  
BYLAW 546-23

**BEING a bylaw of the Village of Heisler, in the Province of Alberta, providing for the establishment of General Fees and Charges for Goods and Services as delivered to the Community:**

**PURSUANT TO provisions of the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto:**

**WHEREAS it is expedient for the Council of the Village of Heisler to enact a bylaw that establishes and maintains the General Fees and Charges for services rendered within the Village of Heisler;**

**THEREFORE, the Council of the Village of Heisler establishes the following rates for Goods and Services delivered to the Community, and enacts as follows:**

1. **TITLE:** This bylaw shall be known and may be cited as the "Fees and Charges Bylaw".
2. All previous rates for Goods and Services as delivered to the Community and as noted in this bylaw will be revoked and replaced by the following rates for Goods and Services as delivered in the Community.
3. All previous rates for Goods and Services as delivered to the Community and NOT noted in this bylaw shall be deemed not changed and adjusted by Council and shall remain intact for those Goods and Services as delivered to the Community.

**A. WATER SERVICE CHARGES:**

Water utility rates, per installation, per month, invoiced every two months, shall be:

<b>Water Service Charges</b>	<b>Monthly</b>	<b>Additional cubic meter</b>
Residential Properties	\$39.53 for 18 cubic meters	\$2.08
Infrastructure fee for all CLOSED Residential water accounts	\$19.36 per month	
Commercial Properties	\$49.11 for 18 cubic meters	\$2.08
Infrastructure fee for all CLOSED Commercial water accounts	\$24.57 per month	
Heisler Cozy Corner - \$38.71 per month per occupied suite, plus \$58.07 per month for the general area.	\$212.91 for 18 cubic meters in each suite and in general area	\$2.08

1. Disconnection fee for discontinued service due to non-payment will be \$100.00
2. Reconnection fee for discontinued service due to non-payment or upon request will be collected prior to the turning on of the service. \$50.00
3. Transfer utility outstandings to taxes \$25.00

No connection fee will be charged to a new customer where the previous owner had disconnected the service.

**B. SANITARY SEWER SERVICE CHARGES:**

Sewer utility rates, per installation, per month, invoiced every two months, shall be:

<b>Sanitary Sewer Service Charges</b>	<b>Monthly</b>	<b>Annually</b>
Residential Properties	\$18.67	\$224.04
Infrastructure fee for all CLOSED Residential sewer accounts	\$9.34	\$112.07
Commercial Properties	\$29.17	\$350.06
Infrastructure fee for all CLOSED sewer accounts	\$14.59 per month	\$175.09
Heisler Cozy Corner - \$18.67 per month per occupied suite, plus \$28.01 per month for the general area.	\$102.69	\$1,232.28

**C. SOLID WASTE MANAGEMENT CHARGES:**

The Village of Heisler contracts the removal of solid waste in the municipality from the Flagstaff

Regional Solid Waste Management Association. Solid waste collection rates, per installation, per month, invoiced every two months, shall be:

Waste Collection & Disposal Charges	Monthly	Annually
Residential Properties	\$21.78	\$261.36
Commercial Properties	\$25.92	\$311.04
Heisler Cozy Corner	\$78.73	\$944.76
Res/Com/Ind/Single Lot	\$22.26	\$267.12

1. There is no discount available for annual payment of waste collection and disposal.
2. There is no option to opt out of the solid waste collection and disposal service.
3. All commercial accounts renting a bin will be invoiced separately by the Flagstaff Regional Solid Waste Management Association.

Waste Disposal Charges	Monthly	Annually
Bin Rental/Service Accounts	\$ 12.39	\$ 148.68

4. All commercial accounts which purchase bin rental and/or disposal services from Flagstaff Regional Solid Waste Management Association shall be invoiced for municipal transfer, landfill and recycling services; and shall only be exempt from being invoiced the collection portion of the solid waste removal requisition.

**D. Fire Protection Services Charges:**

The Village of Heisler is an active member of the Flagstaff Regional Emergency Services Society (FRESS) which provides emergency services to the Flagstaff Region, including Galahad and Strome. Fire Protection Service Rates, per installation, per month, invoiced every two months, shall be:

Fire Protection Services Charges	Monthly	Annually
Flat Rate all Utility Accounts	\$ 12.05	\$ 144.60

1. There is no discount available for annual payment of fire protection services charges.
2. There is no option to opt out of the fire protection services.

**E. GENERAL OFFICE FEES:**

1. Photocopies black 8.5x11	\$ 0.50
2. Photocopies colour 8.5x11	\$ 0.65
3. Photocopies black paper provided	\$ 0.30
4. Photocopies colour paper provided	\$ 0.35
5. Photocopies black legal size	\$ 0.60
6. Photocopies colour legal size	\$ 0.75
7. Photocopies black paper provided	\$ 0.30
8. Photocopies colour paper provided	\$ 0.35
9. Photocopies black 11x17	\$ 0.75
10. Photocopies colour 11x17	\$ 0.85
11. Photocopies black 11X17 paper provided	\$ 0.30
12. Photocopies colour 11x17 paper provided	\$ 0.35
13. Scan per page	\$ 0.30
14. Searching for, locating/retrieving & handing out records per ¼ hour (copy cost not included)	\$ 7.50
15. Searching for, locating/retrieving & mailing out records per ¼ hour (copy cost & postage not included)	\$ 7.50
16. Searching for, locating & retrieving & emailing records per ¼ hour	\$ 7.50
17. Municipal Pins	\$ 3.00
18. Heisler Guy T-Shirts	\$ 18.00
19. Baseball T-Shirt	\$ 12.00
20. Kid's T-Shirt	\$ 12.00
21. Heisler Magnet	\$ 3.50
22. Heisler Hat	\$ 18.00
23. Heisler Post Cards	\$ 1.25
24. Heisler Post Cards 3 for	\$ 3.00
25. Returned Bank Items	\$ 50.00
26. Certificate of Compliance	\$ 100.00
27. Tax Certificates	\$ 50.00
28. Tax Notification Fee/Title	\$ 100.00
29. Discharge of Tax Notification	\$ 25.00
30. Development Permits: Renovations/Change of Use	\$ 40.00
31. Development Permits: New Construction of Homes/Garages	\$ 150.00
32. Annual Regular Dog Tags	\$ 15.00

33. if paid after January 31st	\$ 30.00
34. Replacement Dog Tags	\$ 5.00
35. Existing Village Owned RES Lots	\$ 2,500.00
36. Existing Village Owned Non-RES Lots	\$ 1.00
37. Faxes – Receiving/page	\$ 1.50
38. Faxes – Sending/page	\$ 1.50
39. Laminating/page	\$ 2.50
40. Copies of Minutes & Bylaws per page	\$ 0.50
41. FOIP Requests – Initial Fee	\$ 25.00
Additional applicable fees for FOIP requests will be charged in accordance with Schedule 2 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25.	
42. Data Logger Report (Water Consumption)	\$ 20.00
43. Development Deposit (All New Developments)/lot	\$ 3,000.00
Lots priced at \$2,500 and \$1.00 require a development deposit of 3,000 that will be required to be paid to the Village of Heisler by the purchaser of the lot(s) upon signing the Land Sale Agreement for Lots Requiring Development with the Village of Heisler. The deposit is subject to deductions for any charges and expenses incurred by the Village for any damage caused to Village infrastructure, which limited to roads/sidewalks, power/sewer/water lines, trees/shrubs. The Deposit, minus any applicable deductions will be returned to the purchaser once the development has been completed to the satisfaction of the Council of the Village of Heisler.	
44. Amendment to Land Use Bylaw	\$ 600.00
45. Subdivision & Development Appeals (As per Flagstaff Regional Agreement) any additional fees will be charged on a cost recovery basis	
46. Subdivision Application (As per West Central Planning Agency)	
47. Administration Fee (All services will be charged one hour minimum)	\$ 30.00
48. Requests for general office services by email or phone such as copies of minutes approved or unapproved, bylaws, policies, etc. will not be accepted until a completed SERVICE REQUEST FORM as per Policy #GA - 008 is received by administration along with the required fee payable for the service. Administration will then complete the service as requested.	

**F. PUBLIC WORKS FEES:**

1. (All services will be charged one hour minimum)	
2. Public Works Employee	\$ 50.00
3. Charge for Grader/hour with operator	\$ 150.00
4. Charge for Tractor/hour with operator	\$ 100.00
5. Charge for Lawn Maintenance/hour per worker (mowing lawn and/or weed	\$ 50.00
6. whacking/tree pruning/hedge trimming <b>by request</b> )	
7. Charge for Lawn Maintenance/Snow removal for unsightly property/hour per worker	\$ 125.00
8. Charge for Snow Removal/hour <b>by request</b>	\$ 50.00
9. Charge for Snow Removal <b>unsightly property</b> /hour per worker	\$ 125.00
10. Charge to Turn off Water at Curb Stop	\$ -
11. Charge to Turn on Water at Curb Stop	\$ 50.00

Requests for Public Works services by email or phone will not be accepted until a completed SERVICE REQUEST FORM as per Policy #PW-001 is received by administration along with the required fee payable for the service. Public Works will then complete the service as requested.

**G. CAMPING & SPORTS GROUNDS FEES:**

1. <u>Camping – Fully Serviced Lots (10 lots)</u>	
per night	\$ 30.00
per week	\$ 180.00
per month	\$ 750.00
2. <u>Camping – Power/Sewer (4 lots)</u>	
per night	\$ 25.00
per week	\$ 150.00
3. <u>Camping – Park Only (no service)</u>	
per night	\$ 20.00
per week	\$ 120.00

- 4. Sports Grounds Rental - Weekend (includes booth) \$ 170.00
  - Sports Grounds Rental - Day (includes booth) \$ 70.00
- Conditions: Fees must be paid in full in advance and are non-refundable.

**H. BULK WATER**

- 1. Purchase of Bulk Water/equal to a cube or less \$ 2.08

**I. BYLAW 544-22 is hereby repealed.**

**SEVERABILITY - Should any provisions of this Bylaw be declared invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.**

**EFFECTIVE DATE: This Bylaw shall come into effect on the 29th day of December 2023. A.D.**

**Read a first time this 23rd day of November, 2023 A.D.**

**Read a second time this 23rd day of November, 2023 A.D.**

**Read a third time by unanimous consent of council and passed this 23rd day of November, 2023 A.D.**

  
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Brandon Martz, Mayor

  
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Heidi Rohe, CAO