

REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
December 18, 2025 @ 6:00P.M.

PRESENT: Brandon Martz Mayor
Beverly Kovacs Deputy Mayor
Alex Kovacs Councillor
Heidi Rohe Chief Administrative Officer
Nadine Doege Administrative Assistant

SENT REGRETS: NONE

GUEST/RESIDENT: NONE

CALL TO ORDER: Mayor Martz called the meeting to order at 6:05p.m.

ADOPTION OF AGENDA

Motion 25-12-235 Moved by Councillor Kovacs to adopt the agenda including additions as presented.

Additions:

9.5 ARB Member Appointments

12.10 FRHG Budget

CARRIED

MINUTES:

Motion 25-12-236 Moved by Deputy Mayor Kovacs that Council passes a resolution to adopt the minutes from the November 20, 2025 regular council meeting.

CARRIED

DELEGATION: NONE

PUBLIC HEARING: NONE

BYLAWS: NONE

New Business:

Recruiting and Selecting Library Board Members

Motion 25-12-237 Moved by Deputy Mayor Kovacs that Heisler Council makes a motion to accept as information and to email current chairman of the Heisler Library Board this information to share with all Heisler Library Board Members.

CARRIED

Resident Complaint – Sidewalk Snow Removal

Motion 25-12-238 Moved by Mayor Martz that Council make a motion to accept this as information and to instruct Administrative Staff to email the complainant letting them know that the issue is being dealt with, and to notify Bylaw Officer if residents do not comply.

CARRIED

(SDAB) Flagstaff Regional Subdivision and Development Appeal Board

Motion 25-12-239 Moved by Deputy Mayor Kovacs that Council makes a motion that John Lundy and Howard Shield to be appointed to the Flagstaff Regional Subdivision and Development Appeal Board for a 3 year term expiring in December 2028.

CARRIED

Town of Killam- Post Election Planning 101 Training

Motion 25-12-240 Moved by Mayor Martz that Council discusses the Brownlee Post-Election Planning 101 Training planning request and decides Council is not interested.

CARRIED

(IARB) Intermunicipal Assessment Review Board

Motion 25-12-241 Moved by Councillor Kovacs that Heisler Council makes a motion that Howard Shield and Steven Gratrix to be appointed to the Intermunicipal Assessment Review Board for 3 year terms, expiring December 2028.

CARRIED

Councillor Reports:

Council, Public Works, Bylaw Enforcement and DEM Reports

Motion 25-12-242 Moved by Deputy Mayor Kovacs that Heisler Council accepts councils verbal reports, Flagstaff Solid Waste, FRESS, FRHG, FFCS and Public Works Foreman's report.

CARRIED

CAO Report and Action List:

Action List & CAO Written Report

Motion 25-12-243 Moved by Councillor Kovacs that Heisler Council makes a motion that Council reviews the Action List from the November 20, 2025 2025 regular council meeting and CAO written report from November 2025 and approves as information.

CARRIED

FINANCIALS

Financial Statement for November 2025

Motion 25-12-244 Moved by Mayor Martz that Heisler Council makes a motion that Council accepts the balance shown on November 2025 Financial Statement as presented.

CARRIED

Mayor Brandon Martz - Meeting & Travel Expenses

Motion 25-12-245 Moved by Councillor Kovacs that Heisler Council approves Mayor Brandon Martz expenses from June 23 to December 18, 2025 in the amount of \$ 1,902.90.

CARRIED

Flagstaff Regional Solid Waste Management Association 2026 Budget

Motion 25-12-246 Moved by Mayor Martz that Heisler Council approves the attached proposed Flagstaff Regional Solid Waste Management Association 2026 Budget with a total requisition of \$1,300,000, distributed on a per capita basis to each member, reflecting the one-time credit as per Flagstaff Regional Solid Waste Management Association (FRSWMA) resolution 895/2025, with a \$23,565.35 requisition for the Village of Heisler.

CARRIED

Select Engineering Consultants Ltd. (SEC) – December 1, 2025; 2026 Sanitary Sewer Repair Recommendation

Motion 25-12-247 Moved by Mayor Martz that the Village of Heisler Council reviews and discusses attached December 1, 2025 Medium Priority Sanitary Sewer Repair estimate for the 2026 project and to advise CAO to request contractor quotes with Select Engineering Consultants Ltd. (SEC) and to proceed with the complete medium priority project and to apply for LGFF Grant.

CARRIED

Deputy Mayor Beverly Kovacs - Meeting & Travel Expenses

Motion 25-12-248 Moved by Mayor Martz that Heisler Council approves Deputy Mayor Beverly Kovacs expenses from January 23 to December 18, 2025 in the amount of 2,501.20.

CARRIED

Councillor Alex Kovacs - Meeting & Travel Expenses

Motion 25-12-249 Moved by Mayor Martz that Village of Heisler Council approves Councillor Alex Kovacs expenses from January 23 to December 18, 2025 in the amount of \$ 500.00.

CARRIED

FRHG 2026 Lodge Requisition

Motion 25-12-250 Moved by Deputy Mayor Kovacs that Heisler Village Council accepts the 2026 Lodge requisition of \$ 1,505.00 for senior's housing from Flagstaff Regional Housing Group, as presented.

CARRIED

Correspondence:

Motion 25-12-251 Moved by Councillor Kovacs that Heisler Council accepts the correspondence item numbers 13.1 - 13.13 as information.

13.1 PRLS - November 27, 2025 Board Talk

13.2 PRLS - November 27, 2025 Board Minutes

13.3 Flagstaff County - FIHAR Committee Meeting Minutes

13.4 ABMunicipalities - Property Taxes Reimagined

13.5 Flagstaff Coounty - Letter Opportunities to Strengthen Regional Collaboration

13.6 Flagstaff Waste - November 24, 2025 Meeting Minutes

13.7 FFCS - November 3, 2025 Interagency Minutes

13.8 STARS - December 3, 2025 Letter

13.9 FRHG - October 7, 2025 Meeting Minutes

13.10 PRLS - 2024 Return on Investment

13.11 National Police Federation - November 27, 2025 Letter

13.12 RCMP Killam / Forestburg - October 2025 RCMP Updates

13.13 RCMP Killam / Forestburg - November 2025 RCMP Updates

CARRIED

CONFIDENTIAL:

Motion 25-12-252 Moved by Mayor Martz to move into closed session to discuss issues related to Access to Information Act (ATIA) Section 22 at 7:22 p.m.

CARRIED

Motion 25-12-253 Moved by Mayor Martz to move out of closed session and return to regular meeting at 7:23 p.m.

CARRIED

Motion 25-12-254 Moved by Mayor Martz that Council makes a motion to accept the confidential items 14.1. and 14.1.1. as information.

CARRIED

Date for next Regular Council Meeting January 22, 2026 @ 6:00 p.m.

ADJOURNMENT: As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 7:25 p.m.

X

X

Brandon Martz

Heidi Rohe

Mayor

CAO