

MINUTES OF REGULAR COUNCIL MEETING HELD FEBRUARY 24, 2010

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office, in Heisler, Alberta on Wednesday February 24, 2010 at 2:00 pm.

<b>PRESENT:</b>	Dave Horner	Mayor
	Dennis Steil	Deputy Mayor
	Sean Maciborski	Councilor
	Brenda Loesch	Interim CAO

**DELEGATIONS:**

Council welcomed Bob Coutts from the Forestburg Arena Building Committee to the meeting at 2:00 pm. Mr. Coutts gave council an update on this project. The total amount of the complex is 3.2 million dollars. They have raised 3 million dollars as to date. Mr. Coutts advised council that the committee is depending on commitments for sponsorships to have the funding in place by the end of February.

Council advised Mr. Coutts that council will discuss the possibility of purchasing a sponsorship and will get back to him.

Mr. Coutts left the meeting at 2:30 pm.

Stan Badry could not attend as a delegation due to a death in the family.

**CALL TO ORDER:**

Mayor Horner called the meeting to order at 2:30 pm.

**ADOPTION OF THE AGENDA:**

**Motion 41/10**

Moved by Deputy Mayor Steil to adopt the agenda with the following additions and deletions:  
Under Financial Information – add # 4 – Deputy Mayor Steil expenses for Jan/Feb, 2010. Under New Business – add # 21 – Stan Badry – letter of resignation as Director of Disaster Services. Add - # 22 – Appoint Mickey Heisler as Director of Disaster Services. Under Financial

Information – delete # 2 – January Financial Statement. Under New Business – Delete # 8 Newsletters (Mayor).

**CARRIED**

**MINUTES:**

**Motion 42/10**

Moved by Deputy Mayor Steil to accept the minutes from the January 27, 2010 regular council meeting.

**CARRIED**

**FINANCIAL INFORMATION:**

**Motion 43/10**

Moved by Deputy Mayor Steil to accept the cheque register – cheques #35 – #81 for information to Council.

**Motion 44/10**

Moved by Councilor Maciborski to approve Mayor Horner’s expenses for Jan/Feb/10, in the amount of **\$1623.28**.

**CARRIED**

**Motion 45/10**

Moved by Mayor Horner to approve Deputy Mayor Steil’s expenses for Jan/Feb/10, in the amount of **\$1394.00**.

**CARRIED**

**OLD BUSINESS:**

Subdivision update:

Mayor Horner gave council an update on his discussions with David Wolbeck. David advised Mayor Horner that they do not know whose signature is on the contract. Discussions with the arch dioceses they expressed concern about the size of the parking lot and snow removal.

**Motion 46/10**

Moved by Deputy Mayor Steil to have Mayor Horner meet with David Wolbeck and advise him that Council has offered the church whatever space they would like for a parking lot. The church may go forward and have the parking lot surveyed at their expense.

**CARRIED**

Mayor Horner recessed the meeting at 2: 39 pm.

Mayor Horner reconvened the meeting at 2:51 pm.

Battle River Railway update:

Information only. Will table at a later date.

Rezoning:

Tabled to June regular council meeting.

Recreation Review:

**Motion 47/10**

Moved by Deputy Mayor Steil to have Mayor Horner write a letter to Flagstaff County regarding the concerns in this report. This letter will be reviewed by Council before mailing.

**CARRIED**

Unightly property Lot 2& PT 3/1/1810BQ:

Tabled to March regular council meeting.

Soil samples – Ron Hansen

Interim CAO advised council that they still have not received a reply to the letter which was sent to Ron Hansen with Alberta Environment on December 18, 2009.

**Motion 48/10**

Moved by Councilor Maciborski to resend the same letter to Ron Hansen by registered mail asking for a response to our letter within 30 days.

**CARRIED**

High Speed Internet:

Deputy Mayor Steil advised Council that he is planning a meeting with Ron Walker and possibility Mark Kroetsch to start the process of looking for a new provider.

**NEW BUSINESS**

Action List:

Information only.

Letter to the Editor:

**Motion 49/10**

Moved by Mayor Horner that this letter will not be sent.

**CARRIED**

Adopting Interim Budget for 2010:

**Motion 50/10**

Moved by Deputy Mayor Steil to adopt the 2009 operating budget as the interim budget for 2010.

**CARRIED**

**Motion 51/10**

Moved by Mayor Horner to go into camera at 3:40 pm.

**CARRIED**

**Motion 52/10**

Moved by Mayor Horner to come out of camera at 3:50 pm.

**CARRIED**

Advertising for CAO:

**Motion 53/10**

Moved by Mayor Horner to appoint Brenda Loesch as the permanent Chief Administrative Officer for the Village of Heisler effective immediately.

**CARRIED**

Group Benefits CAO:

**Motion 54/10**

Moved by Deputy Mayor Steil to allow CAO to sign up for AUMA's group benefit plan effective March 1, 2010 and deduct that payment from the health spending account as per her contract.

**CARRIED**

Meeting Report (Mayor):

Tabled to March regular council meeting.

Policy 1201 – Delegation to Council:

**Motion 55/10**

Moved by Deputy Mayor Steil to replace Policy 1201 with Policy with 1209 which reads as follows:

***“Delegations are limited to 30 minutes, all council meetings are open to the public, and all delegations must have their time approved in writing from the CAO one week prior to the council meeting. A delegation form must be filled out when a delegation has requested a meeting with council at the regular council meeting.”***

**CARRIED**

Policy 1207 – Meeting Agenda:

**Motion 56/10**

Moved by Deputy Mayor Steil to approve Policy 1207 which reads as follows:

***“The agenda of Council shall be prepared under joint direction of Council and CAO, and shall include copies of all reports or communications to be dealt with at each regular meeting. The agenda is to be distributed to Council at least 3 full working days prior to the Council meeting for review. Agenda items must be received by Council no later than 4 days prior to the meeting.***

***No item shall be added on to any agenda at the Council meeting, unless it is of an emergency nature.”***

**CARRIED**

Policy 1208 – Office Access Policy:

**Motion 57/10**

Moved by Mayor Horner not to accept this Policy. CAO will make arrangements to have locks changed so Chief Administration Officer & Public Works would be the only people to have access to the office. This is to protect the privacy of ratepayer’s information under the Freedom of Information Protection Act.

**CARRIED**

MSP Grant:

Interim CAO advised council that the MSP grant funding was declined for seed money for a fund raiser for the Daysland Medical Clinic.

**Motion 58/10**

Moved by Mayor Horner to repeal Motion # 356/09. Interim CAO will reapply for this grant under different qualifications.

**CARRIED**

Approval to extend current fire agreement:

**Motion 59/10**

Moved by Mayor Horner to approve to extend the current Fire Agreement, as is until December 31, 2011 (one year) pending the exploration of the Regional Emergency Management and Fire Services.

**CARRIED**

New Fire Agreement – Tabled

Funding for Regional Emergency Services Coordinator – Tabled

Exploring Regional Emergency Management and Fire Services – Tabled

Debbie Steil resignation:

**Motion 60/10**

Moved by Mayor Horner to accept Debbie Steil letter of resignation.

**CARRIED**

Janitorial Services:

**Motion 61/10**

Moved by Councilor Maciborski to hire Mandi Howell for janitorial services for the Village of Heisler at a rate of \$12.00 per hourly, not exceeding more than \$1000.00 per year.

**CARRIED**

Recommendation to Flagstaff Intermunicipal Partnership

A request was made from the FIP committee as to ideas of what to do with the remainder of the 2007 MSP grant which FIP has. Council discussed this issue, and will ask further questions at the March 1<sup>st</sup> FIP meeting. They will send their recommendations to FIP after they find out more information on the amount of grant money to available to distribute.

Flagstaff Communities of Communities:

Information only

Stan Badry Resignation:

**Motion 62/10**

Moved by Mayor Horner to accept Stan Badry's resignation as Director of Disaster Services with regrets and sincere appreciation. Mayor Horner will purchase a plaque with a certificate of appreciation and present this plaque to Stan at a town hall meeting. A letter of appreciation will be forwarded to Stan by Mayor Horner.

**CARRIED**

Appointment of Director of Disaster Services:

**Motion 63/10**

Moved by Councilor Maciborski to appoint Mickey Heisler as Director of Disaster Services effective March 1, 2010.

**CARRIED**

**Written Reports:**

Mayor Horner written report – no report

Deputy Mayor written report – no report

Councilor Maciborski – no meetings – no report

Public Works written report – February monthly report received.

**Motion 64/10**

Moved by Councilor Maciborski to accept Public Works written report as presented.

**CARRIED**

**CORRESPONDENCE:**

**Motion 64/10**

Moved by Deputy Mayor Steil that the following correspondence items be accepted as presented:

1. F.I.P. – Minutes – Jan 11, 2010
2. Flagstaff Community Medical Recruitment & Retention Committee.
3. BRAED – Operations Plan.
4. FFCS – Board Meeting – Feb 10, 2010.
5. Trail of the Buffalo Revenue & Expenses.
6. Trail of the Buffalo Tourism Association – General Meeting – Dec. 15, 2010.
7. FFCS Highlight Reel.
8. Emergency Services Committee Minutes – October 20, 2009.
9. Emergency Services Committee – Minutes – November 20, 2009.
10. Insight into Government.

11. Trail of the Buffalo – General Meeting – Feb 16, 2010.
12. AAMDC Contact Newsletter - Feb 3, 2010.
13. FRHG – Board of Directors Meeting – January 19, 2010.
14. Best of Buzz news – Feb – 20210.
15. See Virtual 360 stats – January 2010.
16. AAMDC contact newsletter – January – 2010.
17. AUMA – Digest
18. News Release – Forestburg Arena.

**CARRIED**

**DATE OF NEXT MEETING:**

The next regular council meeting for the Village of Heisler will be held on March 25, 2010 @ 2:00 pm.

**ADJOURNMENT**

As all items on the agenda were addressed, Mayor Horner adjourned the meeting at 5:00 pm.

**X**

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Dave Horner  
Mayor

**X**

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Brenda Loesch  
CAO



