

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
February 24, 2022@ 7:00 P.M.**

**PRESENT:** Brandon Martz Deputy Mayor  
Bonita Wood Mayor  
Heidi Rohe Chief Administrative Officer

**REGRETS:** Mike Stewart Councillor

**GUEST/RESIDENT:** 1 Resident  
Public Works Foreman

**CALL TO ORDER:** Mayor Wood called the meeting to order at 7:00pm.

**ADOPTION OF AGENDA**

**Motion 22-02-017** Moved by Deputy Mayor Martz to adopt the agenda including additions as presented.  
9.3 Dispatch Agreement Strathcona County  
12.8 AMSC 2022 Insurance Renewal

**CARRIED**

**MINUTES:**

**Motion 22-02-018** Moved by Deputy Mayor Martz to adopt the January 27, 2022 regular council meeting minutes.

**CARRIED**

**DELEGATION:**

Council welcomed Resident David Slimm to the meeting at 7:02 p.m. David attended the meeting to discuss his concerns and complaints regarding snow issues at the intersection Aberhart Ave /Strome Street/Reid Street to Council. Council discussed the matter with resident and answered questions. Council thanked David for attending the meeting; he left the meeting at 7:36 p.m.

**PUBLIC HEARING:** NONE

**BYLAWS:**

**Bylaw 541-22 Flashing Green Light**

**Motion 22-02-019** Moved by Mayor Wood that Heisler Council gives first reading to Bylaw 541-22 Flashing Green Light.  
Light.

**CARRIED**

**Motion 22-02-020** Moved by Deputy Mayor Martz that Heisler Council gives second reading to Bylaw 541-22  
Flashing Green Light.

**CARRIED**

**Motion 22-02-021** Moved by Mayor Wood that Heisler Council proceeds by unanimous consent to third and final  
reading to Bylaw 541-22 Flashing Green Light.

**UNANIMOUSLY CARRIED**

**Motion 22-02-022** Moved by Deputy Mayor Martz that Heisler Council by gives third and final reading to Bylaw  
541-22 Flashing Green Light.

**CARRIED**

**POLICIES:**

**PW-002 Snow Removal Policy**

**Motion 22-02-023** Moved by Mayor Wood that Heisler Council approves the revised PW – 002 Snow Removal Policy;  
revised section 6.1, 6.4.4.1, 7.1.

**CARRIED**

**OLD BUSINESS:**

**Village of Heisler CDP Project – Material Deposit for Gen3 Signs & Graphics**

**Motion 22-02-024** Moved by Mayor Wood that Heisler Council accepts the update regarding the BREOC CDP Project  
of Heisler Social Committee deposit as information.

**CARRIED**

**NEW BUSINESS:**

**Heisler Library - Payroll Request**

**Motion 22-02-025** Moved by Deputy Mayor Martz that Heisler Council discusses the matter and makes a motion to not  
approve the Heisler Library's request asking the village Administration to process the monthly Library  
payroll.

**CARRIED**

<b>Motion 22-02-026</b>	<p><b><u>FRESS - 5 Year Capital Budget Draft and Key Performance Indicator. KPI</u></b>          Moved by Mayor Wood that Heisler Council reviews the attached FRESS 5 Year Capital Budget Draft (Item 9.2.1) and the Key Performance Indicator, KPI (Item 9.2.2) and to make a motion to accept the two items as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-027</b>	<p><b><u>Strathcona County – Dispatch Agreement</u></b>          Moved by Mayor Wood that Heisler Council reviews and makes a motion to approve the attached Strathcona County dispatch assignment agreement; to transfer the agreement to Flagstaff Regional Emergency Services Society (FRESS).</p>	<b>CARRIED</b>
<b>Motion 22-02-028</b>	<p><b><u>COUNCILLOR REPORTS:</u></b>          Moved by Mayor Wood that Heisler Council accepts as presented: Mayor Wood verbal Heisler Library, Flagstaff Regional Housing Group and Flagstaff Family &amp; Community Services reports, Deputy Mayor Martz verbal FRESS and FRSWM reports, Public Works verbal and written January 20 to February 24, 2022 report PW Highway Tree Belt Stumps report, Tree Belt/Strome Street report, Pioneer of Flagstaff Park report, Grader report, Director of Emergency Management written report February 24, 2022 and Bylaw Enforcement Report January 2022.</p>	<b>CARRIED</b>
<b>Motion 22-02-029</b>	<p><b><u>Highway Tree Belt Stumps</u></b>          Moved by Deputy Mayor Martz to get PW quote from Sunderman Trucking for the tree stumps removal along the Heisler sportsground.</p>	<b>CARRIED</b>
<b>Motion 22-02-030</b>	<p><b><u>Public Works Grader Course</u></b>          Moved by Mayor Wood to approve to budget for Grader Course for Public Works Foreman</p>	<b>CARRIED</b>
<b>Motion 22-02-031</b>	<p><b><u>CAO Report and Action List</u></b>          Moved by Mayor Wood that Heisler Council accepts the Action List from the January 27, 2022 regular council meeting and the January 2022 written CAO report and CAO verbal report as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-032</b>	<p><b><u>2022 Assessment Audit Report</u></b>          Moved by Mayor Wood that Council reviews the 2021 Detailed Assessment Audit Report and makes a motion to accept the report as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-033</b>	<p><b><u>ATCO HPS Lights</u></b>          Moved by Deputy Mayor Martz that Heisler Council accepts the ATCO update regarding the 3 HPS Pioneer Park lights as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-034</b>	<p><b><u>FINANCIALS</u></b>          Moved by Mayor Wood that Council accepts the January 2022 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 MUSH Savings Account as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-035</b>	<p><b><u>2022 MSI Extension</u></b>          Moved by Mayor Wood that Heisler Council accepts the 2022 Municipal Sustainability Initiative (MSI) extension as information and signs the amended agreement.</p>	<b>CARRIED</b>
<b>Motion 22-02-036</b>	<p><b><u>ATCO Franchise Extension</u></b>          Moved by Deputy Mayor Martz that Heisler Council discusses the matter and makes a motion to extend Electric Distribution Franchise agreement between ATCO Electric and the Village of Heisler for 5 more years.</p>	<b>CARRIED</b>
<b>Motion 22-02-037</b>	<p><b><u>Resident Email Request - 210 Getty Street for Sale</u></b>          Moved by Mayor Wood that Council discusses resident's request and makes a motion to decide that the Village of Heisler is not interested in buying 210 Getty Street.</p>	<b>CARRIED</b>
<b>Motion 22-02-038</b>	<p><b><u>2022 Annual AMSC Insurance Renewal</u></b>          Moved by Mayor Wood that Council reviews the 2022 Annual AMSC Renewal Package and accepts as information.</p>	<b>CARRIED</b>
<b>Motion 22-02-039</b>	<p><b><u>CORRESPONDENCE:</u></b>          Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number: 13.1 Flagstaff County – Letter FRESS 2021 Dodge Ram Truck and Fire Guardians for</p>	

Flagstaff County

- 13.2 Town of Gibbons – Letter Bill 21 Provincial Administrative Penalties Act
- 13.3 Battle River School Division – Board of Trustees Meeting Highlights January 2022
- 13.4 Battle River School Division – Board of Trustees Meeting Highlights February 2022
- 13.5 BREOC – BRIC monthly Progress Reporting and Updates January 2022
- 13.6 FFCS – Interagency Minutes January 1, 2022
- 13.7 Killam RCMP – Report October 1 – 31, 2021
- 13.8 RCMP Provincial Policing Report Q3 2021
- 13.9 FRESS – February 16, 2022 Board Meeting Minutes
- 13.10 Flagstaff Waste – CPC Annual Report 2021 Year-end and Unfunded Liabilities

**CARRIED**

**CONFIDENTIAL:**

**Motion 22-02-040** Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 9:04 p.m.

**CARRIED**

**Motion 22-02-041** Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:10 p.m.

**CARRIED**

**Confidential Items 14.1.14.1.1**

**Motion 22-02-042** Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

**CARRIED**

**Date for next Regular Council Meeting: March 24 @ 7:00 p.m.**

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at **9:20 p.m.**

**X**  
Bonnie Wood  
Mayor

**X**  
Heidi Rohe  
CAO

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