

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
FEBRUARY 24, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday February 24, 2015 @ 7:00p.m.

PRESENT:

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Amanda Howell	Chief Administrative Officer

ABSENT WITH REGRETS:

Sven Bernard	Councillor
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CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 569/15

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Additions: 9.5 Alberta Municipal Services Corporation: 2015 Insurance information.

CARRIED

MINUTES:

Motion 570/15

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the January 20, 2015 regular council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS:

Daryl Reinke, Bylaw Enforcement Officer

Council welcomed Daryl to the meeting at 7:05 p.m. Council asked him to attend the meeting to discuss his 2015 Bylaw Enforcement Contract. He and council talked about the wording of various parts of the contract and the proposed increase to his mileage for special callouts.

Council thanked Daryl for attending and he left the meeting at 7:15 p.m.

Motion 571/15

Moved by Mayor Steil that Heisler Village Council accept the delegation of Daryl Reinke as presented.

CARRIED

BYLAWS:

Unsightly Premises Bylaw #488-15

Motion 572/15

Moved by Deputy Mayor Tetz that Heisler Village Council give **first** reading to the Unsightly Premises Bylaw #488-15.

CARRIED

Motion 573/15

Moved by Mayor Steil that Heisler Village Council give **second** reading to the Unsightly Premises Bylaw #488-15.

CARRIED

Motion 574/15

Moved by Deputy Mayor Tetz that Heisler Village Council proceed to **third and final** reading of the Unsightly Premises Bylaw #488-15.

CARRIED

Motion 575/15

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** give **third and final** reading to the Unsightly Premises Bylaw #488-15.

CARRIED UNANIMOUSLY

Flagstaff Regional Subdivision and Development Appeal Board Bylaw #489-15

Motion 576/15

Moved by Deputy Mayor Tetz that Heisler Village Council give **first** reading to the Flagstaff Regional Subdivision and Development Appeal Board Bylaw #489-15.

CARRIED

Motion 577/15

Moved by Mayor Steil that Heisler Village Council give **second** reading to the Flagstaff Regional Subdivision and Development Appeal Board Bylaw #489-15.

CARRIED

Motion 578/15

Moved by Deputy Mayor Tetz that Heisler Village Council proceed to **third and final** reading of the Flagstaff Regional Subdivision and Development Appeal Board Bylaw #489-15.

CARRIED

Motion 579/15

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** give **third and final** reading to the Flagstaff Regional Subdivision and Development Appeal Board Bylaw #489-15.

CARRIED UNANIMOUSLY

POLICIES:

NONE

OLD BUSINESS:

2015 Bylaw Enforcement Contract

Motion 580/15

Moved by Mayor Steil that Heisler Village Council accept and renew the bylaw enforcement contract with Daryl Reinke for 2015 as presented. Council approves an increase to his mileage as outlined in the contract from \$.50/km to \$.60/km for special callouts.

CARRIED

NEW BUSINESS:

Letter from Heisler Agricultural Society – Recreation Budget

Motion 581/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 9.5, Letter from Heisler Agricultural Society – Recreation budget for information.

CARRIED

Renewal of Community Peace Officer Services Agreement

Motion 582/15

Moved by Mayor Steil that Heisler Village Council approves the renewal of the Flagstaff Community Peace Officer Services Agreement for a term of three years from March 1, 2015 to March 1, 2017 at a rate of **\$71.50** per hour for **2** hours per month.

CARRIED

Renewal of Fire Services Agreement with Flagstaff County

Motion 583/15

Moved by Mayor Steil that Heisler Village Council approve and renew the Fire Services Agreement with Flagstaff County as presented for a term of three years from January 1, 2015 to December 31, 2017 with the possibility of an additional term of three years. Rates will be charged as per the current Village of Heisler Fire Bylaw.

CARRIED

Renewal of Regional Fire Chief Services Agreement with Flagstaff County

Motion 584/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept and renew the Regional Fire Chief Services Agreement with Flagstaff County as presented for a term of three years from January 1, 2015 to December 31, 2017.

CARRIED

Alberta Municipal Services Corporation: 2015 Insurance information

Motion 585/15

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.5, Alberta Municipal Services Corporation: 2015 Insurance for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report-

Flagstaff Regional Solid Waste Management Association – January 26/15 meeting minutes

Flagstaff Regional Solid Waste Management Association – February 2/15 special meeting minutes

Flagstaff Intermunicipal Partnership – February 2/15 meeting minutes

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report-

Flagstaff Family & Community Services – February 11/15 meeting info

Heisler Fire Department – February 18/15 meeting info

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- January 8-February 17, 2015

Bylaw Enforcement Report – January/15

Motion 586/15

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 587/15

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and written report from the January 20, 2015 regular council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 588/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2479-#2499 for January 16-31, 2015 in the amount of **\$44,329.74** as presented.

CARRIED

Cheque Register

Motion 589/15

Moved by Mayor Steil that Heisler Village Council accept the cheque register #2500 -#2510 for February 1-15, 2015 in the amount of **\$4,293.87** as presented.

CARRIED

Petty Cash Expenses

Motion 590/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for February 2015 in the amount of **\$24.55**.

CARRIED

January 2015 Financial Statement

Motion 591/15

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the January 2015 Bank Statement as presented.

CARRIED

Light Pole Repair Cost – ATCO Electric

Motion 592/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 12.5, Light Pole Repair Cost from ATCO Electric for information.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Transportation – Alberta Municipal Transportation Program (AMIP)
- 13.2 Letter from Parents for FUN in Flagstaff – 6th Annual Movie in the Park
- 13.3 Flagstaff County- Enhanced Policing RCMP Report
- 13.4 Flagstaff's Initiative to Relationship & Spousal Trauma – January 5/15 meeting summary
- 13.5 Letter from Alberta Health Services – Rabies vaccination information
- 13.6 Letter from Alberta Municipal Services Corporation – Binder Letter of Insurance
- 13.7 Announcement from Brandt
- 13.8 Letter from Alberta Urban Municipalities Association – 2015 Annual Membership
- 13.9 Introduction letter from Jay Kay Systems Consulting Inc.

Motion 593/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.9 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 594/15

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 8:07 p.m.

CARRIED

OUT OF CAMERA

Motion 595/15

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 8:54 p.m.

CARRIED

Complaints from ratepayer at Lots 11-14, Block 3, Plan 1810 BQ

Motion 596/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to contact the ratepayer at lots 11-14, Block 3, Plan 1810 BQ to inform them that council is dealing with their concerns as stated in emails received by administration between January 25-31, 2015 in the appropriate manner.

CARRIED

Complaint from ratepayer at Lot 16, Block 5, Plan 590 BY

Motion 597/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to contact the Bylaw Enforcement Officer and instruct him to attend the properties as stated in the complaint (Lot13, Block 11, Plan 872 0577 and Lot 15, Block 5, Plan 590 BY and Lot 7, Block 3, Plan 1810 BQ) to confirm compliance in his opinion as per the Unsightly Premises bylaw #488-15.

CARRIED

Municipal Bylaw Violation Tag - Lot 16, Block 5, Plan 590 BY

Motion 598/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to the ratepayer at Lot 16, Block 5, Plan 590 BY to inform them that because of compliance with the requirement stated on the municipal bylaw violation tag dated December 16, 2014, council moves to quash the fine as stated on the tag.

CARRIED

Letter from ratepayer at Lots 1&2, Block 3, Plan 1810 BQ

Motion 599/15

Moved by Mayor Steil that Heisler Village Council instructs the CAO to present a bylaw that amends the Land Use bylaw #452-11 at the next council meeting for first reading. The bylaw will propose an amendment to the zoning of Lots 1-2, Block 3, Plan 1810 BQ from Commercial (C1) to Industrial (IND).

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

March 17, 2015 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:00 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO