



Policy Code: HS - 004

Council's Statement of Commitment Policy

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REVISION RECORD

Date	Version	Revision description
July 7, 2009	1	Original Council's Statement of Commitment Policy
October 18, 2016	2	Revised Council's Statement of Commitment Policy
January 21, 2021	3	Policy HS – 004 replaces Policy No. 3901

1. TITLE:

1.1 Council's Statement of Commitment Policy

2. POLICY STATEMENT:

- 2.1 The personal safety and health of each employee of the Village of Heisler is of primary importance. The prevention of occupationally induced injuries and illnesses is of such consequence that it will be given priority over operating productivity where necessary. To the greatest degree possible, management will provide all mechanical and physical facilities required for personal safety and health in keeping with the highest standards.**

The Village of Heisler will maintain a safety and health program conforming to the best practices of organizations of this type. To be successful, such a program must start with proper attitudes towards injury and illness prevention on the part of both supervisors and employees. It also requires cooperation in all safety and health matters, not only between supervisors and employees, but also between each employee and his or her co-workers. Only through such cooperative efforts can a safety program be established and preserved in the best interest of all.

3. PURPOSE:

- 3.1 To develop and maintain a safety and health program that will reduce the number of injuries and illnesses to an absolute minimum, not merely in keeping with, but surpassing the best experience of operations similar to ours. Our goal is zero accidents and injuries.**

4. SCOPE:

- 4.1 The scope of this policy includes but is not limited to volunteers, the Public Works, Fire and Administration Departments and the Heisler Village Council.**

5. OBJECTIVES:

- 5.1 The Objective of this policy is to ensure that the ideas presented in the Purpose of this Policy will be upheld.**

6. POLICY DETAILS:

- 6.1 The Village of Heisler safety and health program will involve:**
 - 6.1.1 Providing mechanical and physical safeguards to the maximum extent possible.**
 - 6.1.2 Conducting a program of safety and health inspections to find and eliminate unsafe working conditions and practices, to control health hazards, and to comply fully with safety and health standards for every job.**
 - 6.1.3 Training all employees in good safety and health practices.**
 - 6.1.4 Providing necessary personal protective equipment and instructions for its use and care.**
 - 6.1.5 Developing and enforcing safety and health rules, and requiring that all employees cooperate with these rules as a condition of employment.**
 - 6.1.6 Investigating every accident, promptly and thoroughly to discover what caused it and to correct the problem to reduce the likelihood of reoccurrence.**

7. ROLES AND RESPONSIBILITIES:

- 7.1 The Village of Heisler recognizes that the responsibilities for safety and health are shared:**
 - 7.1.1 The Heisler Village Council and the Administration Department accept the responsibility for leadership of the safety and health program, for its effectiveness and improvement, and for providing the safeguards required to ensure safe working conditions.**
 - 7.1.2 Supervising staff is responsible for developing the proper**

attitudes towards safety and health in them and in those they supervise, and for ensuring that all operations are performed with the utmost regard for the safety and health of all personnel involved.

7.1.3 Employees are responsible for wholehearted and genuine cooperation with all aspects of the safety and health program, including compliance with all rules and regulations, and for continually practicing safety while performing their duties.

7.1.4 It is the role of the Public Works Department, the Fire Department, the Administration Department and the Heisler Village Council to uphold this policy.

8. MONITORING, EVALUATION AND REVIEW:

8.1 The monitoring, evaluation and review of this policy is the responsibility of the Administration Department of the Village of Heisler.

9. DEFINITIONS AND ABBREVIATIONS:

9.1 All Definitions are subject to those found within the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26.

10. ASSOCIATED DOCUMENTS:

10.1 The safety information in this policy does not take precedence over the Occupational Health and Safety (O.H&S.) Act and Regulations. All employees should be familiar with the O.H&S. Act and Regulations.

Council Approved: January 21, 2021

Motion # _____

Responsibility: Administration

Next Review Date: January, 2024