

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JANUARY 20, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday January 20, 2015 @ 7:00p.m.

PRESENT:

Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

ABSENT WITH REGRETS:

Dennis Steil	Mayor
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CALL TO ORDER:

Deputy Mayor Tetz called the meeting to order at 6:59 p.m.

ADOPTION OF AGENDA:

Motion 549/15

Moved by Councillor Bernard to adopt the agenda with the following changes.

Additions: 9.3 Appointment to Parkland Regional Library Board
13.5 Letter from Flagstaff County- Calcium Chloride
14.2 Letter from ratepayer at Lots 11-14, Block 3, Plan 1810 BQ
14.3 Letter to ratepayer at Lot 11&12, Block 6, Plan 590BY

CARRIED

MINUTES:

Motion 550/15

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the December 11, 2014 regular council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS:

Elaine Urlacher

Council welcomed Elaine to the meeting at 7:05 p.m. Elaine attended the meeting to discuss with council her concerns regarding a Municipal Bylaw Tag she received for an unsightly premises complaint at her property. She informed council of various properties that she was concerned may be in contravention of our bylaws. She was advised that a written complaint must be submitted to the village before any possible action may be taken. Council thanked her for attending the meeting; she left the meeting at 7:15 p.m.

January 20, 2015

Motion 551/15

Moved by Councillor Bernard that Heisler Village Council accept the delegation of Elaine Urlacher as presented.

CARRIED

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Letter from Heisler Community Centre Association

Motion 552/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to draft a letter to the Alberta Gaming and Liquor Commission (AGLC) that confirms that although the Village of Heisler owns the building and property, the Heisler Community Centre Association is solely responsible for the operation and maintenance of the Heisler Community Cultural Centre as requested by the Heisler Community Centre Association.

CARRIED

Renewal of Flagstaff County Community Peace Officer Services Agreement

Motion 553/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to inform Flagstaff County that council grants the requested extension to the current Community Peace Officer Agreement until March 31, 2015.

CARRIED

Appointment of Representative to Parkland Regional Library Board

Motion 554/15

Moved by Councillor Bernard that Heisler Village Council appoint Deanna Lunde as the Parkland Regional Library Board representative for the Village of Heisler for a term of three (3) years. Council instructs the CAO to draft a letter to Ms. Lunde thanking her for volunteering for the position.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- None

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- December 8/14 - January 14/15

Bylaw Enforcement Report – December/14

Motion 555/15

Moved by Councillor Bernard that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 556/15

Moved by Councillor Bernard that Heisler Village Council accept the CAO action list and written report from the December 11, 2014 regular council meetings and the CAO group meeting notes from January 12, 2015 as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 557/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2397-#2459 for December 1-31, 2014 in the amount of **\$121,256.76** as presented.

CARRIED

Cheque Register

Motion 558/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2460 - #2478 for January 1-15, 2015 in the amount of **\$29,385.20** as presented.

CARRIED

Petty Cash Expenses

Motion 559/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for December 2014 in the amount of **\$20.65** and January 2015 in the amount of **\$24.55**.

CARRIED

Transfer of funds to Post Closure Reserves

Motion 560/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to transfer excess 2014 revenue in the Collection of Disposal Fees budget of **\$2,751.60** to Post Closure Reserves. The funds are required for Heisler's future Post Closure Liability at the Sedgewick Landfill.

CARRIED

December 2014 Financial Statement

Motion 561/15

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the December 2014 Bank Statement as presented.

CARRIED

2015 Bylaw Enforcement Contract Renewal

Motion 562/15

Moved by Councillor Bernard that Heisler Village Council table agenda item 12.6, 2015 Bylaw Enforcement Contract Renewal until the next meeting. Council instructs the CAO to invite Daryl Reinke, Bylaw Enforcement Officer to the February council meeting to discuss future bylaw enforcement services.

CARRIED

Adoption of 2015 Village of Heisler Operating & Capital Budget

Motion 563/15

Moved by Councillor Bernard that Heisler Village Council adopt the 2015 Operating and Capital Budget as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Municipal Affairs – Approval of Alberta Community Partnership (ACP) program grant application
- 13.2 Interagency – December 2/14 meeting notes
- 13.3 Flagstaff Regional Solid Waste Management Association- December 22/14 meeting minutes
- 13.4 Letter from Town of Hardisty – Extension of Fire Services & Regional Fire Chief Services Agreement
- 13.5 Letter from Flagstaff County – Approval of Calcium Chloride Application Request

Motion 564/15

Moved by Councillor Bernard that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.5 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 565/15

Moved by Deputy Mayor Tetz that Heisler Village Council move In Camera to discuss personal items at 8:50 p.m.

CARRIED

OUT OF CAMERA

Motion 566/15

Moved by Deputy Mayor Tetz that Heisler Village Council move Out of Camera at 9:24 p.m.

CARRIED

Letter from ratepayer at Lots 11-14, Block 3, Plan 1810 BQ

Motion 567/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to the ratepayer at lots 1&2, Block 3, Plan 1810 BQ to inform them that they are in contravention of the Village of Heisler Land Use Bylaw #452-11.

CARRIED

Letter to ratepayer at Lots 11&12, Block 6, Plan 590 BY

Motion 568/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO draft a letter to the ratepayer to inform them that council grants an extension to the date in which their property must be brought up to the standards as stated in the Unsightly Premises Bylaw #443-10 until June 30, 2015.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

February 17, 2015 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Deputy Mayor Tetz adjourned the meeting at 9:42 p.m.

X

Kel Tetz
Deputy Mayor

X

Amanda Howell
CAO