

VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
January 23, 2025 @ 6:00P.M.

PRESENT: Brandon Martz Mayor
Mike Stewart Deputy Mayor
Beverly Rohe Councillor
Heidi Rohe Chief Administrative Officer
Nadine Doege Administrative Assistant

GUEST/RESIDENT: NONE

CALL TO ORDER: Mayor Martz called the meeting to order at 6:00p.m.

ADOPTION OF AGENDA

Motion 25-01-307 Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented:

- 11.3 Abmunicipalities
- 12.9 Water Treatment Plant generator quotes
- 12.10 2025 Grant applications
- 12.11 Sales offer Tax Forfeiture Property
- 12.12 2024 unbudgeted expense for unlawful parked resident vehicle towing
- 12.13 2024 unbudgeted expense for Telus Service call
- 12.14 2024 unbudgeted expense for PW phone
- 12.15 2024 unbudgeted expense for extra chlorine
- 12.16 2024 unbudgeted expense for sewer electricity
- 12.17 2024 unbudgeted expense for Water Treatment Plant electricity
- 14.2 Freedom of Information and Protection of Privacy Act Section 17

CARRIED

MINUTES:

Motion 25-01-308 Moved by Councillor Rohe that Council passes a resolution to adopt the minutes from the December 17, 2024 regular council meeting.

CARRIED

DELEGATION: N-NONE

PUBLIC HEARING: NONE

BYLAWS:

Bylaw #558-25 Water, Sewer and Waste Bylaw

Motion 25-01-309 Moved by Mayor Martz that Heisler Council tables Bylaw #558-25 Water, Sewer and Waste Bylaw to February 2025 regular council meeting for approval.

TABLED

Policies:

Motion 25-01-310 **Policy C-002 Donation Policy**

Moved by Mayor Martz that Heisler Council reviews and approves Policy C-002 Donation Policy.

CARRIED

Motion 25-01-311 **Policy C-003 Delegation to Council Policy**

Moved by Deputy Mayor Stewart that Heisler Council reviews and approves Policy C-003 Delegation to Council.

CARRIED

OLD BUSINESS: NONE

NEW BUSINESS:

2025 JUPA Agreement

Motion 25-01-312 Moved by Deputy Mayor Stewart that Council reviews and approves the attached Joint Use and Planning Agreement between the Village of Heisler and the Battle River School Division.

CARRIED

Motion 25-01-313 **Councillor Reports**

Moved by Councillor Rohe that Heisler Council accepts the Public Works Foreman January 2025 work report as presented.

CARRIED

CAO Report and Action List

Motion 25-01-314 Moved by Councillor Rohe that Heisler Council reviews the Action List from December 17, 2024 regular council meeting and CAO written report from December 2024 and approves as information.

CARRIED

Bill Rock - ABmunicipalities

Motion 25-01-315 Moved by Deputy Mayor Stewart that Heisler Council discusses potential questions Council might have for the

ABmunicipalities Director of Villages East, and Mayor of the Village of Amisk for a future council meeting delegation.

CARRIED

FINANCIALS

Motion 25-01-316 Moved by Deputy Mayor Stewart that Heisler Council accepts the balance shown on the December 2024 Financial Statement as presented.

CARRIED

Unbudgeted Expense – CAO Salary

Motion 25-01-317 Moved by Mayor Martz that Heisler Council makes a motion to transfer \$1,726.50 from GL Account 2-32-115 Public Works Assistant to GL Account 2-12-110 Salary Administration; additional work load.

CARRIED

Unbudgeted Expense – Admin Assistant Salary

Motion 25-01-318 Moved by Deputy Mayor Stewart that Heisler Council makes a motion to transfer \$1,558.32 from GL Account 2-32-115 Public Works Assistant to GL Account 2-12-112 Salary Administration; training new Admin Assistant.

CARRIED

Unbudgeted Expense – Bylaw Enforcement

Motion 25-01-319 Moved by Councillor Rohe that Heisler Council makes a motion to transfer \$600.00 from general reserves to GL Account 2-21-251 for 2024; Stop Order issue.

CARRIED

Town of Daysland – Water Treatment Plant Generator

Motion 25-01-320 Moved by Mayor Martz that Heisler Council makes a motion to review and accept Town of Daysland's sales offer for used generator and transfer switch for the water treatment plant in the amount of \$30,000 plus GST, Bi-Systems' quote #25-4773 for WTP Generator/ATS Electrical Installation in the amount of \$20,500 plus GST and Ankerton Gas CO-OP Ltd. estimate #2025-0120 for gas installation in the amount of \$745 plus GST.

CARRIED

Motion 25-01-321 Moved by Mayor Martz that Heisler Council makes a motion to review and to accept Dustin Rattray's quote # 168188 for the concrete pad for the WTP Generator in the amount of \$3,250.00 plus GST.

CARRIED

Motion 25-01-322 Moved by Mayor Martz that Heisler Council makes a motion to advise CAO to request a Bi-Systems' quote for disconnecting generator in Daysland and for transporting generator to Heisler.

CARRIED

2025 Grant Applications

Motion 25-01-323 Moved by Councillor Rohe that Heisler Council makes a motion to advise CAO to start the 2025 capital projects; to contact Select Engineering Consultants and request estimates for street paving/cold mix, waste water and stormwater projects and to apply for grants for these projects and for the new WTP generator.

CARRIED

Purchase Offer for Tax Forfeiture Property – 309 Manning Ave

Motion 25-01-324 Moved by Deputy Mayor Stewart that Council makes a motion to discuss and accept attached sales offer for tax forfeiture property 309 Manning Ave in the amount of \$9,300.

CARRIED

2024 Unbudgeted Bylaw Expense

Motion 25-01-325 Moved by Deputy Mayor Stewart that Heisler Council makes a motion to transfer \$1,100 from general reserves to GL Account 2-21-250 for 2024 for unlawful parked residen's vehicles towing; reimbursed by home owner.

CARRIED

2024 Unbudgeted Expense Telus Service call

Motion 25-01-326 Moved by Mayor Martz that Heisler Council makes a motion to advise CAO to pay the unbudgeted expense for a Telus service call in April 2024 in the amount of \$100 from account 2-12-215.

CARRIED

2024 Unbudgeted Expense Public Works Telephone

Motion 25-01-327 Moved by Councillor Rohe that Heisler Council makes a motion to advise CAO to transfer the 2024 unbudgeted expense for telephone GL 2-32-215 in the amount of \$72.42 from GL account 2-12-215.

CARRIED

2024 Unbudgeted Chlorine Expense

Motion 25-01-328 Moved by Deputy Mayor Stewart that Heisler Council makes a motion to advise CAO to pay 2024 unbudgeted expense for additional chlorine in the amount of \$317.89 from reserves.

CARRIED

2024 Unbudgeted Expense – Electricity Sewer

Motion 25-01-329 Moved by Mayor Martz that Heisler Council makes a motion to advise CAO to pay 2024 unbudgeted expense for Sewer electricity in the amount of \$665.24 from reserves.

CARRIED

2024 Unbudgeted Expense – Electricity Water

Motion 25-01-330 Moved by Councillor Rohe that Heisler Council makes a motion to advise CAO to pay 2024 unbudgeted expense for water electricity in the amount of \$1,344.02 from reserves.

CARRIED

CORRESPONDENCE:

Motion 25-01-331 Moved by Deputy Mayor Stewart that Heisler Council makes a motion to accept the following Correspondence items as presented:

- 13.1 AB Municipal Affaires – November 5, 2024 Memorandum Bill 34 – Access to Information Act
- 13.2 Killam RCMP – December 2024 update Email Killam/Forestburg
- 13.3 AB Municipal Affairs – MA Statues Amendment Act; Local Political Parties and Expense Limits
- 13.4 Killam RCMP – November 2024 update Email Killam/Forestburg
- 13.5 AB Environment and Protected Areas – December 18/24 Letter in regards to planned CFO Application No. DAPP0101386
- 13.6 Flagstaff County - December 18/24 Letter 2025 FRESS Budget approval
- 13.7 Flagstaff County – December 18/24 letter FFCS Caravan Project
- 13.8 Town of Killam – January 2/25 Letter 2025 FRESS Budget approval
- 13.9 Town of Sedgewick - December 20/24 Letter 2025 FRESS Budget approval
- 13.10 AB Environment and Protected Areas – January 13/24 Letter in regards to planned CFO Application No. DAPP0101386

CARRIED

CONFIDENTIAL:

Motion 25-01-332 Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 and Section 19 at 6:50p.m.

CARRIED

Motion 25-01-333 Moved by Mayor Martz to move out of closed session and return to regular meeting at 6:55p.m.

CARRIED

Motion 25-01-334 Moved by Deputy Mayor Stewart that Council accepts the confidential items 14.1 and 14.1.1 as information.

CARRIED

Motion 25-01-335 Moved by Deputy Mayor Stewart that Council accepts the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: February 20, 2025 @ 6:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 7:00p.m.

X

Brandon Martz
Mayor

X

Heidi Rohe
CAO