

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
January 24, 2023 @ 7:00P.M.**

PRESENT:	Brandon Martz Bonita Wood Mike Stewart Heidi Rohe	Mayor Deputy Mayor Councillor Chief Administrative Officer
GUEST/RESIDENT:	none	
CALL TO ORDER:	Mayor Martz called the meeting to order at 7:02pm.	
	<u>ADOPTION OF AGENDA</u>	
Motion 23-01-001	Moved by Deputy Mayor Wood to adopt the agenda including additions as presented. <u>Addition:</u> 9.5 TRAVIS MJ Agreement 9.6 Bi-Systems Quote	CARRIED
	<u>MINUTES:</u>	
Motion 23-01-002	Moved by Deputy Mayor Wood to adopt the December 15, 2022 regular council meeting minutes.	CARRIED
	<u>PUBLIC HEARING:</u> NONE	
	<u>BYLAWS:</u> NONE	
	<u>Policies:</u> NONE	
	<u>Old BUSINESS:</u>	
	<u>Bi-Systems WTP Quote</u>	
Motion 23-01-003	Moved by Mayor Martz to approve two (2) Grundfos Submersible Pumps as outlined in Option #2 of Bi-Systems Quote # 22-4358 REV1 if there is enough funding available for existing grant projects.	CARRIED
	<u>Zoom Meeting with MLA Lovely and Minister Jean</u>	
Motion 23-01-004	Moved by Mayor Martz that Council accepts attached email response from MLA Lovely from January 14, 2023 in regards to a meeting with Minister Jean as information.	CARRIED
	<u>New BUSINESS:</u>	
	<u>Renewal Community Peace Officer Services Agreement</u>	
Motion 23-01-005	Moved by Deputy Mayor Wood that Heisler Village Council approves the renewal of Flagstaff County Community Peace Officers Agreement for another 3 years.	CARRIED
	<u>Heisler Library – Request Board Members</u>	
Motion 23-01-006	Moved by Mayor Martz that Council makes a motion to appoint Lorie Zimmer, Kelly Williams and Bonnie Wood as a member to the Village of Heisler Municipal Library Board for the term up to February 29, 2024.	CARRIED
	<u>2023 By-Election Date</u>	
Motion 23-01-007	Moved by Deputy Mayor Wood that Council makes a motion to set May 3, 2023, 10am-8pm for the date and time of the Village of Heisler 2023 By-Election.	CARRIED
	<u>Appointing Returning Officer and Oath Returning Officer</u>	
Motion 23-01-008	Moved by Deputy Mayor Wood that Council appoints CAO as the Returning Officer for the May 3, 2023 Municipal By-Election from 10am – 8PM and that CAO takes the Oath of Returning Officer.	CARRIED
Motion 23-01-009	Moved by Deputy Mayor Wood that Council appoints Delijah Antaloczy as the Substitute Returning Officer for the May 3, 2023 Municipal By-Election from 10am – 8PM.	CARRIED
	<u>TRAVIS Multi-Jurisdiction – Memorandum of Agreement</u>	
Motion 23-01-010	Moved by Councillor Stewart that Council approves the 5-year extension of the existing TRAVIS Multi-Jurisdiction – Memorandum of Agreement between the Alberta Government and the Village of Heisler for an initial term of five (5) years. The Agreement outlines the terms of the Transportation Routing and Vehicle Information System Multi-Jurisdiction (TRAVIS-MJ); the permitting system for oversize commercial vehicles.	CARRIED
	<u>Bi-Systems Quote 23-3928R2</u>	
Motion 23-01-011	Moved by Deputy Mayor Wood that Council reviewed and discussed Bi-Systems Quote # 23-3928R2 and approved Option 1 for the portable generator and the amendment of MSI-CAP 11888 grant application if there are enough funds available for existing grant projects.	CARRIED
	<u>Councillor Reports</u>	
Motion 23-01-012	Moved by Mayor Martz that Heisler Council accepts as presented Mayor Martz verbal Flagstaff Waste report, Deputy Mayor Wood verbal PRL report and PW Foreman report from December 9, 2022 - January 17, 2022.	CARRIED
	<u>CAO Report and Action List</u>	
Motion 23-01-013	Moved by Deputy Mayor Wood that Heisler Council accepts the December written CAO Report and the action list from the December 15, 2022 regular council meeting minutes as presented.	CARRIED
	<u>Meeting SEC Engineer on January 16, 2023</u>	
Motion 23-01-014	Moved by Deputy Mayor Wood that Council reviews the attached meeting report with CAO, PW Foreman and SEC Ltd. Engineer and accepts as information.	CARRIED
	<u>FINANCIALS</u>	
Motion 23-01-015	Moved by Mayor Martz that Council accepts the December 2022 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and item# 12.5 Master Card as presented.	CARRIED
	<u>Sewer Flushing</u>	
Motion 23-01-016	Moved by Mayor Martz that Heisler Council makes a motion to request estimates for sewer flushing for sewer lines as discussed.	CARRIED
	<u>Drainage Issue Heisler Pond/Main Street/Manning Ave</u>	
Motion 23-01-017	Moved by Councillor Stewart that Heisler Council makes a motion to contact SEC Ltd. Engineer to request official recommendation and cost for addressing drainage issue at Heisler Pond/Main Street/Manning Ave.	CARRIED
	<u>Basketball Court Paving</u>	
Motion 23-01-018	Moved by Councillor Stewart that Heisler Council makes a motion to advise CAO to request quotes for basketball court paving for 2023.	CARRIED
	<u>Sidewalks/Walking Paths</u>	
Motion 23-01-019	Moved by Councillor Stewart that Heisler Council makes a motion to advise CAO to request quotes for sidewalk repair/removal and walking paths paving/sealing as discussed.	CARRIED
	<u>Select Engineering – Aug 19, 2021 2021 Sewer Quotation Summary Phase 2</u>	
Motion 23-01-020	Moved by Mayor Martz that Council makes a motion to approve the start of phase 2 from SEC Ltd. Aug 19, 2021 Sewer Quotation Summary and to advise CAO to contact Engineer and request estimates for lining sewer line Haultain Ave between Greenfield Street and Stewart Street and Sifton Street between Highway 855 and Rutherford Ave.	CARRIED
	<u>Unbudgeted Expense – Town of Daysland Water/Sewer Coverage</u>	
Motion 23-01-021	Moved by Mayor Martz that Heisler Council makes a motion to pay the Town of Daysland for the water and sewer coverage invoice for November- December 2022 in the amount of \$1,138.50 plus GST from general reserves.	CARRIED

CORRESPONDENCE:

Motion 23-01-022 Moved by Mayor Martz that Heisler Council accepts the Correspondence items number:

- 13.1 Town of Killam - FIHAR Letter December 20, 2022
- 13.2 Village of Lougheed - FIHAR Letter December 22, 2022
- 13.3 Town of Sedgewick - FIHAR Letter December 16, 2022
- 13.4 Town of Hardisty - FIHAR Letter December 13, 2022 resolution
- 13.5 Village of Alliance - FIHAR Letter December 20, 2022
- 13.6 Flagstaff County - FIHAR Letter December 15, 2022
- 13.7 Flagstaff County - Peace Officer Report Quarter Four 2022
- 13.8 Battle River School Division - November 2022 Meeting Highlights
- 13.9 Battle River School Division - December 2022 Meeting Highlights
- 13.10 Parkland Regional Library - November 17, 2022 PRLS Board Talk
- 13.11 Parkland Regional Library - November 17, 2022 Meeting Minutes
- 13.12 Town of Hardisty - Letter January 10, 2023 - Flagstaff Municipal Partnership (FIP) and ARB/SDAB
- 13.13 Battle River Economic Opportunities - December 7, 2022 Meeting Minutes
- 13.14 Flagstaff Family Communities Services - December 6, 2022 Interagency Minutes
- 13.15 Flagstaff Family Communities Services - January 3, 2023 Interagency Minutes
- 13.16 Alberta Municipalities - Email December 16, 2022 Power + Program Update

CARRIED

CONFIDENTIAL:

Motion 23-01-023 Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 9:25p.m.

CARRIED

Motion 23-01-024 Moved by Mayor Martz to move out of closed session and return to regular meeting at 9:29 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 23-01-025 Moved by Deputy Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Date for next Regular Council Meeting: February 23, 2023 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **9:34 p.m.**

X

Brandon Martz
Mayor

X

Heidi Rohe
CAO