

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JULY 17, 2018 @ 7:00 P.M.**

The meeting of the Council of the Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday July 17, 2018 @ 7:00 p.m.

PRESENT: Bonita Wood Mayor
 Brandon Martz Deputy Mayor
 Jon Williams Councillor
 Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Wood called the meeting to order at 7:01 p.m.

ADOPTION OF AGENDA:

Motion 531/18

Moved by Councillor Williams to adopt the agenda with the following additions:

9.3- Flagstaff Intermunicipal Partnership – Regional Governance Project: Communication and Public Engagement Process

9.4- For Land Sale Environmental – Pinnacle Welding

9.5- Heisler Community Hall Board – Support Request

CARRIED

MINUTES:

Motion 532/18

Moved by Deputy Mayor Martz that Heisler Council adopt the June 13, 2018 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS:

Repeal Bylaws #172-83,179-85,187-86,195-87,207-89,211-89,230-92 Bylaw #510-18

Motion 533/18

Moved by Councillor Williams that Heisler Council gives **first** reading to Bylaw #510-18 the Repeal Bylaws #172-83,179-85,187-86,195-87,207-89,211-89,230-92 Bylaw.

CARRIED

Motion 534/18

Moved by Deputy Mayor Martz that Heisler Council gives **second** reading to Bylaw #510-18

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the Repeal Bylaws #172-83,179-85,187-86,195-87,207-89,211-89,230-92 Bylaw.

CARRIED

Motion 535/18

Moved by Mayor Wood that Heisler Council proceeds to **third and final** reading of Bylaw #510-18 the Repeal Bylaws #172-83,179-85,187-86,195-87,207-89,211-89,230-92 Bylaw.

CARRIED

Motion 536/18

Moved by Councillor Williams that Heisler Council by **unanimous consent** gives third and final reading to Bylaw #510-18 the Repeal Bylaws #172-83,179-85,187-86,195-87,207-89,211-89,230-92 Bylaw.

CARRIED UNANIMOUSLY

Repeal Bylaws #234-92,237-92,241-93,243-93,256-94,257-94 Bylaw #511-18

Motion 537/18

Moved by Deputy Mayor Martz that Heisler Council gives **first** reading to Bylaw #511-18 the Repeal Bylaws #234-92, 237-92,241-93,243-93,256-94,257-94 Bylaw.

CARRIED

Motion 538/18

Moved by Mayor Wood that Heisler Council gives **second** reading to Bylaw #511-18 the Repeal Bylaws #234-92, 237-92,241-93,243-93,256-94,257-94 Bylaw.

CARRIED

Motion 539/18

Moved by Councillor Williams that Heisler Council proceeds to **third and final** reading of Bylaw #511-18 the Repeal Bylaws #234-92, 237-92,241-93,243-93,256-94,257-94 Bylaw.

CARRIED

Motion 540/18

Moved by Mayor Wood that Heisler Council by **unanimous consent** gives third and final reading to Bylaw #511-18 the Repeal Bylaws #234-92, 237-92,241-93,243-93,256-94,257-94 Bylaw.

CARRIED UNANIMOUSLY

Repeal Bylaws #265-95,285-98,289-99,299-99,300-00,301-00 Bylaw #512-18

Motion 541/18

Moved by Councillor Williams that Heisler Council gives **first** reading to Bylaw #512-18 the Repeal Bylaws #265-95,285-95,289-99,299-99,300-00,301-00 Bylaw

CARRIED

Motion 542/18

Moved by Mayor Wood that Heisler Council gives **second** reading to Bylaw #512-18 the Repeal Bylaws #265-95,285-95,289-99,299-99,300-00,301-00 Bylaw

CARRIED

Motion 543/18

Moved by Deputy Mayor Martz that Heisler Council proceeds to **third and final** reading of Bylaw #512-18 the Repeal Bylaws #265-95,285-95,289-99,299-99,300-00,301-00 Bylaw

CARRIED

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Motion 544/18

Moved by Councillor Williams that Heisler Council by **unanimous consent** gives third and final reading to Bylaw #512-18 the Repeal Bylaws #265-95,285-95,289-99,299-99,300-00,301-00 Bylaw

CARRIED UNANIMOUSLY

POLICIES:

Policy and Procedure Numbering #1001

Motion 545/18

Moved by Councillor Williams that Heisler Council accept the Policy and Procedure Number Policy #1001 as information, subsequent to review of the policy as per motion 457/18.

CARRIED

OLD BUSINESS:

Motion 546/18

Moved by Deputy Mayor Martz that Heisler Council accept agenda item 8.1, Construction at Rear of Heisler Recreation Centre for information.

CARRIED

NEW BUSINESS:

Appointment of member to Intermunicipal Assessment Review Board and Flagstaff Regional Subdivision and Development Appeal Boards

Motion 547/18

Moved by Councillor Williams that Heisler Council appoint Diane D. Gordon (Killam) to the Intermunicipal Assessment Review Board and Flagstaff Regional Subdivision and Development Appeal Board for a term of three (3) years, expiring in June 2021, as recommended by the Secretary of the Boards.

CARRIED

Fulfilling Position of Chief Administrative Officer

Motion 548/18

Moved by Mayor Wood that Heisler Council instruct the CAO to advertise for the position of Chief Administrative Officer with a closing date of July 31, 2018.

CARRIED

Flagstaff Intermunicipal Partnership - Flagstaff Regional Governance Project: Funding for Communications and Public Engagement Process

Motion 549/18

Moved by Councillor Williams that Heisler Council fund the **\$591.07** for the Communications and Public Engagement process of the Flagstaff Intermunicipal Partnership – Regional Governance Project with funds from the administrative – purchased services budget.

CARRIED

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For Land Sale Environmental – Pinnacle Welding: Permission to Discharge Contaminated Water

Motion 550/18

Moved by Mayor Wood that Heisler Council grant permission to Brian Strilchuk of For Land Sake Environmental on behalf of Pinnacle Welding to discharge water collected from the contaminated water remediation system into the Heisler wastewater system.

CARRIED

Heisler Community Hall Board – Support Request

Motion 551/18

Moved by Councillor Williams that Heisler Council instruct the CAO to send a letter of support to the hall board for their grant application to repair or replace the floor and replace chairs at the Heisler Community Cultural Centre.

CARRIED

COUNCILLOR REPORTS:

Mayor Wood's written report – None

Mayor Wood's verbal report – None

Deputy Mayor Martz's written report – None

Deputy Mayor Martz's verbal report – None

Councillor Williams' written report – Battle River Economic Opportunities Committee – July 4/18 meeting minutes

Councillor Williams' verbal report – None

Public Works written operating report – June 7-July 10/18

Bylaw Enforcement written report – June, 2018

Director of Emergency Management written report – None

Motion 552/18

Moved by Councillor Williams that Heisler Council accept the Council, Public Works and Bylaw Enforcement reports as presented and that council appoint Deputy Mayor Martz as the representative from Heisler for the Regional Emergency Services Committee with Councillor Williams as the alternate.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 553/18

Moved by Mayor Wood that Heisler Council accept the Action List and CAO written report from the June 13, 2018 regular council meeting as information.

CARRIED

FINANCIAL:

June Financial Statement

Motion 554/18

Moved by Deputy Mayor Martz that Heisler Council accept the balance shown on the June 2018 Financial Statement as presented.

CARRIED

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Bi-Systems Electric Controls – East Lift Station Upgrade Cost Estimate

Motion 555/18

Moved by Mayor Wood to approve the cost estimate from Bi-Systems Electric Controls Ltd. in the amount of \$24,756 for upgrades to the East Lift Station; including repair and/or replacement of several electrical and mechanical components. The upgrades will be funded by Municipal Sustainability Initiative (MSI) capital grant dollars.

CARRIED

Non-Residential Development Incentive – Tax Cancellation Application & Agreement

Motion 556/18

Moved by Councillor Williams that Heisler Council approve the 2018 tax cancellation application from Patricia Schulte and Noreen Steil for lot 4, block 2, plan 1810 B.Q. in the amount of \$829.52 as the development meets the requirements set forth in the Non-Residential Development Incentive Policy #1214.

CARRIED

CAO, Amanda Howell Travel Expenses

Motion 557/18

Moved by Deputy Mayor Martz that Heisler Council approve the June 21-July 9, 2018 travel expenses of CAO, Amanda Howell in the amount of \$135.00.

CARRIED

CORRESPONDENCE:

Motion 558/18

Moved by Mayor Wood that Heisler Council accept the Correspondence item numbers 13.1 to 13.12 as information and instruct the CAO to include the titles of the letters or memos in the Council meeting minutes.

- 13.1 Cheque Register – May 16-31, 2018
- 13.2 Cheque Register – June 1-30, 2018
- 13.3 Cheque Register - July 1-15, 2018
- 13.4 Interagency Minutes – June 5/18
- 13.5 Flagstaff County – Township Road 430 – Correction Line Road
- 13.6 Flagstaff County – Public Works Services to Towns and Villages
- 13.7 Alberta Municipal Services Corporation (AMSC) rebate 2017
- 13.8 Urban Systems – Battle River Economic Opportunities Committee (BREOC) – June Progress Report
- 13.9 Parkland Regional Library – 2017 Annual Report Highlights
- 13.10 Flagstaff Intermunicipal Partnership Committee – 2017 Unaudited Financial Statements
- 13.11 Flagstaff Intermunicipal Partnership Committee – July 9/18 meeting minutes
- 13.12 Alberta Recreation & Parks Association – Professional Development Opportunities

CARRIED

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CAO Vacation Days

Motion 559/17

Moved by Mayor Wood that Heisler Council approve the request from the CAO to close the administration office on August 7 and August 8, 2018 for vacation time. The CAO will advertise the closure in the August newsletter and a sign will be placed on the office door.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

August 13, 2018 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Martz adjourned the meeting at 9:37 p.m.

X 

Bonita Wood
Mayor

X 

Amanda Howell
CAO

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