

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JULY 8, 2014 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday July 8, 2014 @ 7:00p.m.

PRESENT: Dennis Steil Mayor
Kel Tetz Deputy Mayor
Sven Bernard Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 397/14

Moved by Mayor Steil to adopt the agenda with the following changes:

Additions:

9.1- Suggestion from ratepayer

12.7- Cal MacAhonic, Public Works Foreman Expenses

CARRIED

MINUTES:

Motion 398/14

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the June 17, 2014 Regular Council meeting and June 19, 2014 Special Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS:

Fees and Charges Bylaw #484-14

Motion 399/14

Moved by Mayor Steil that Heisler Village Council give **first** reading to Bylaw #484-14, the Fees and Charges Bylaw.

CARRIED

Motion 400/14

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to Bylaw #484-14, the Fees and Charges Bylaw.

CARRIED

Motion 401/14

Moved by Councillor Bernard that Heisler Village Council proceed to **third and final** reading of Bylaw #484-14, the Fees and Charges Bylaw.

CARRIED

Motion 402/14

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw #484-14, the Fees and Charges Bylaw.

CARRIED UNANIMOUSLY

POLICIES: NONE

OLD BUSINESS:

Future of Flagstaff Waste Management in Heisler

Motion 403/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 8.1, Future of Flagstaff Waste Management in Heisler for information.

CARRIED

NEW BUSINESS:

Suggestion from ratepayer

Motion 404/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.1, Suggestion from ratepayer as information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report-

-Mayors Meeting on July 3/14

Deputy Mayor Tetz's written report

Deputy Mayor Tetz's verbal report

-Emergency Services Committee meeting on June 24/14

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- June/July 2014

Bylaw Enforcement Report – May/June 2014

Motion 405/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the above written/verbal

reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 406/14

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the June 17th & 19th, 2014 council meetings as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 407/14

Moved by Mayor Steil that Heisler Village Council accept the June 16th – June 30th, 2014 cheque register #2181- #2206 in the amount of **\$55,523.40** as presented.

CARRIED

Petty Cash Expenses

Motion 408/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for June/July, 2014 in the amount of **\$32.55**.

CARRIED

Dust Control on Manning Ave. and Main St.

Motion 409/14

Moved by Councillor Bernard that Heisler Village Council accept agenda item 12.3, Dust Control on Manning Ave. and Main St. as information.

CARRIED

CAO, Amanda Howell's Travel Expenses

Motion 410/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay Amanda Howell's travel expenses from February 24 – June 30, 2014 in the amount of **\$361.50**.

CARRIED

West Sewer Lift Station – Upgrades Cost Estimate – Select Engineering

Motion 411/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 12.5, West Sewer Lift Station Upgrades, Cost Estimate for information.

CARRIED

2014 Operating Budget To-date

Motion 412/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 12.6, Operating Budget To-date as presented.

CARRIED

Public Works Foreman, Calvin MacAhonic's Expenses

Motion 413/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO reimburse Calvin MacAhonic's expenses in the amount of **\$78.77** for paying freight charges.

CARRIED

CORRESPONDENCE:

- 13.1 Regional Cooperation Report – Gord McIntosh from LGL Institute
- 13.2 Volunteer coverage information from Alberta Municipal Health and Safety Association
- 13.3 Letter from United Steelworkers Union – Westray Act
- 13.4 Flagstaff Regional Solid Waste Management Association – June 23/14 meeting minutes
- 13.5 Letter from Municipal Affairs – Qualifying Project Acceptance (Wastewater line replacement)
- 13.6 Letter from Alberta Parks & Recreation Association- Energize Workshop
- 13.7 Letter from Town of Sedgewick – RCMP staff shortage

Motion 414/14

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.7 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 415/14

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 7:58 p.m.

CARRIED

OUT OF CAMERA:

Motion 416/14

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 8:25p.m.

CARRIED

Letter to ratepayer at Lot 12A, Block 7, Plan 832 0393

Motion 417/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to the ratepayer at Lot 12A, Block 7, Plan 832 0393 to inform him that he is required to pay the

remaining amount owing on his second Municipal Bylaw Violation Tag, plus the entire amount as stated on his third Municipal Bylaw Violation Tag as the full payment for the second tag was not received by administration by July 7, 2014 as required.

CARRIED

Municipal Bylaw Violation Tag - Roll #87

Motion 418/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to roll #87 to inform him that the amount owed for his unpaid Municipal Bylaw Violation Tag will be transferred to his tax roll #87 and that the Order to Remedy Unsightly Property Condition, dated April 29, 2014 is quashed as the majority of the conditions pursuant to the Order have been remedied. Council will not pursue enforcement of the Order if the property remains up kept (lawn maintained consistently, vehicles registered).

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

August 28, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:30 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO