

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JUNE 17, 2014 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday June 17, 2014 @ 7:00p.m.

PRESENT: Dennis Steil Mayor
 Kel Tetz Deputy Mayor
 Sven Bernard Councillor
 Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:04 p.m.

ADOPTION OF AGENDA:

Motion 371/14

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Additions:

9.4- Bylaw Enforcement

Deletions:

10.5- Bylaw Enforcement Written Report – May 2014

CARRIED

MINUTES:

Motion 372/14

Moved by Mayor Steil that Heisler Village Council approve the May 13, 2014 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS: NONE

POLICIES:

Municipal Emergency Plan – Policies and Procedures

Motion 373/14

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the Municipal Emergency Plan that includes Policies #1300 & #1301 and Procedures #1302-#1306 as presented.

CARRIED

OLD BUSINESS:

Review of Proposed Changes to the Fire Services Agreement

Motion 374/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to the Emergency Services Committee stating that Heisler council has reviewed the changes as proposed by Flagstaff municipalities and is not opposed to the changes. Heisler Council's only amendment is to add the 2013 Freightliner fire truck to the fee schedule as stated in the previous letter sent to the Emergency Services Committee.

CARRIED

NEW BUSINESS:

Compost Bin in Heisler

Motion 375/14

Moved by Councillor Bernard that Heisler Village Council accept agenda item 9.1, Compost Bin in Heisler as information.

CARRIED

Employment Agreement with Cashton MacAhonic – Summer Public Works Assistant

Motion 376/14

Moved by Councillor Bernard that Heisler Village Council accept the employment agreement with Cashton MacAhonic, the summer Public Works Assistant as presented. Council approved the request from the CAO to have Cashton begin working full-time hours starting June 19th and ending August 29th, 2014.

CARRIED

Amendment to Memorandum of Agreement with Alberta Municipal Affairs – Basic Municipal Transportation Grant (BMTG)

Motion 377/14

Moved by Deputy Mayor Tetz that Heisler Village Council sign the amended Memorandum of Agreement with Alberta Municipal Affairs to facilitate the payment of the BMTG portion of the consolidated Municipal Sustainability Initiative (MSI) program funding.

CARRIED

Bylaw Enforcement

Motion 378/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 9.4, Bylaw Enforcement for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report

- Community Advisory Committee – May 12/14 meeting minutes

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report
Deputy Mayor Tetz's verbal report
-Heisler fire department – June 4/14 meeting
-Flagstaff Family & Community Services- June 11/14 meeting
Councillor Bernard's written report- None
Councillor Bernard's verbal report- None
Public Works Operating Report- May/June 2014
Bylaw Enforcement Report – May/14

Motion 379/14

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 380/14

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the May 13, 2014 council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 381/14

Moved by Councillor Bernard that Heisler Village Council accept the May 16th – May 31st, 2014 cheque register #2147- #2164 in the amount of **\$15,611.19** as presented.

CARRIED

Cheque Register

Motion 382/14

Moved by Councillor Bernard that Heisler Village Council accept the June 1st – June 15th, 2014 cheque register #2165 - #2180 in the amount of **\$131,537.32** as presented.

CARRIED

Petty Cash Expenses

Motion 383/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for May/June, 2014 in the amount of **\$94.45**.

CARRIED

Financial Statement for May 2014

Motion 384/14

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the May 2014 financial statement as presented.

CARRIED

Public Works Foreman, Calvin MacAhonic's Expenses

Motion 385/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO pay Calvin MacAhonic's expenses for the purchase of 2 toilets for the campground washrooms in the amount of **\$120.00.**

CARRIED

Mayor, Dennis Steil's Expenses

Motion 386/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay Dennis Steil's expenses from February 24 – May 22, 2014 in the amount of **\$842.50.**

CARRIED

Dust Control on Manning Ave. and Main St.

Motion 387/14

Moved by Councillor Bernard that Heisler Village Council table agenda item 12.7, Dust Control on Manning Ave. and Main St. until the next meeting.

CARRIED

CAO, Amanda Howell's Training Expenses

Motion 388/14

Moved by Councillor Bernard that Heisler Village Council pay Amanda Howell regular pay for 38 hours, time spent completing material for 2 courses outside of work hours.

CARRIED

West Sewer Lift Station – Upgrades Cost Estimate – Select Engineering

Motion 389/14

Moved by Mayor Steil that Heisler Village Council table agenda item 12.9, West Sewer Lift Station Upgrades, Cost Estimate until the next meeting.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from Alberta Development Officers Association – Anniversary Conference
- 13.2 Flagstaff Regional Solid Waste Management Association – May 26/14 meeting minutes
- 13.3 New Building Canada Fund information
- 13.4 Letter from Alberta Tourism, Parks and Recreation – 2014 Energize Workshop
- 13.5 Letter from Alberta Agriculture and Rural Development – Alberta Weed Control Act and Regulation
- 13.6 Flagstaff's Initiative to Relationship & Spousal Trauma – May 5/14 meeting minutes
- 13.7 Letter from Alberta Municipal Services Corporation – Municipal Government Act Review
- 13.8 Parkland Regional Library Board – May 15/14 meeting minutes

Motion 390/14

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.8 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 391/14

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 8:27 p.m.

CARRIED

OUT OF CAMERA:

Motion 392/14

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 8:46p.m.

CARRIED

Suggestion/Feedback form received from Jason Muirhead

Motion 393/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to write a letter to Jason Muirhead in response to the suggestion/feedback form received by village administration on June 11,2014.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

July 8, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:00 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO