

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD VIA ZOOM
June 24, 2021 @ 7:00 P.M.**

PRESENT: Bonita Wood Mayor
Brandon Martz Deputy Mayor
Heidi Rohe Chief Administrative Officer
SENT REGRETS: Jon Williams Councillor
DELEGATION: Holly & Morry Leeming Residents

CALL TO ORDER: Mayor Wood called the meeting to order at 7:03pm.

ADOPTION OF AGENDA

Motion 21-06-125

Moved by Deputy Mayor Martz to adopt the agenda as presented including additions:

- 6.1 Fees & Charges Bylaw 536-21
- 7.2 RO-001 Campground Reservation Policy
- 9.6 Resident Request
- 10.4.6 Recycling Bins
- 12.13 Computer upgrade

MINUTES:

Motion 21-06-126

Moved by Deputy Mayor Martz to adopt the May 20, 2021 regular council meeting minutes.

CARRIED

DELEGATION: Holly & Morry Leeming Residents

Council welcomed delegation to the meeting at 7:02 p.m. Residents attended the meeting to present their concerns and complaint regarding flooding issues on property 420 Rutherford Ave. Council and resident discussed the matter, and Council explained that the Village is working on the drainage issues in the whole Village and that the Village needs to wait for Engineer's recommendations how to go forward. Council thanked delegation for attending the meeting; residents left the meeting at 8:15 p.m.

BYLAWS:

Bylaw # 536-21 Fees and Charges

Motion 21-06-127

Moved by Mayor Wood that Heisler Council gives first reading to Bylaw #536-21 the Fees and Charges Bylaw.

Moved by Deputy Mayor Martz that Heisler Council gives second reading to Bylaw #536-21 the Fees and Charges Bylaw.

Moved by Mayor Wood that Heisler Council proceeds to third and final reading of Bylaw# 536-21 the Fees and Charges Bylaw.

Moved by Deputy Mayor Martz that Heisler Council by unanimous consent gives third and final reading to Bylaw # 536-21 the Fees and Charges Bylaw.

CARRIED

POLICIES:

Policy GA-005 Community Garden Policy

Motion 21-06-128

Moved by Mayor Wood that Council reviews, approves and adopts Policy GA-005 Community Garden Policy.

CARRIED

Policy RO-001 Campground Reservation & Regulation Policy

Motion 21-06-129

Moved by Mayor Wood that Council reviews, approves and adopts Policy RO-001 Campground Reservation & Regulation Policy.

CARRIED

OLD BUSINESS: NONE

NEW BUSINESS:

Municipal Affairs Assessment Audit

Motion 21-06-130

Moved by Deputy Mayor Martz that Council accepts a Municipal Affairs letter from June 8, 2021 stating that the Village of Heisler is undergoing an Assessment Audit in 2021 as information.

CARRIED

ICF Agreement – Review of Recreation Funding

Motion 21-06-131

Moved by Deputy Mayor Martz that Council advises CAO to schedule a meeting with Heisler Council and Flagstaff County for a discussions regarding ICF – Review of Recreational Funding in the near future.

CARRIED

Resident Complaint Letter

Motion 21-06-132

Moved by Deputy Mayor Martz that Council advises CAO write a response letter to resident.

CARRIED

Flagstaff Regional Market Support

Motion 21-06-133

Moved by Deputy Mayor Martz that Council tables decision to July 22 regular council meeting.

TABLED

Fire Services Agreement and Regional Fire Chief Agreement

Motion 21-06-134

Moved by Mayor Wood that Heisler Village Council approves a motion extending the Fire Services Agreement and Regional Fire Chief Agreement to December 31, 2021.

CARRIED

Resident Request- Closing Main Street for an Event on July 24, 2021

Motion 21-06-135

Moved by Mayor Wood that Council discusses the request and makes a motion to allow Sven Bernhard to close Main Street partially for a show and shine and some other activities during the Heisler Dance Weekend on July 24, 2021.

CARRIED

COUNCILLOR REPORTS

Motion 21-06-136

Moved by Deputy Mayor Martz that Heisler Council accepts the Council reports; Deputy Mayor Martz verbal FRESS and, Public Works report, PW Kubota report, PW Culverts report, PW East Lift Station report, Dodge Pickup report, Recycling Bin Report and Director of Emergency report as presented.

CARRIED

Motion 21-06-137

Moved by Deputy Mayor Martz that Heisler Council advises CAO to add pump for east lift station to MSI Grant application as advised in motion 21-05-117.

CARRIED

Motion 21-06-138

Moved by Deputy Mayor Martz that Heisler Council advises CAO to invite new owner of Grade Shed on Strome Street to July 22, 2021 regular council meeting to talk about recycling bin situation.

CARRIED

Motion 21-06-139

Moved by Deputy Mayor Martz that Heisler Council goes into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 8:40pm.

CARRIED

Motion 21-06-140

Moved by Deputy Mayor Martz that Heisler Council goes out of closed session at 8:47pm.

CARRIED

Motion 21-06-141

Moved by Deputy Mayor Martz that Heisler Council received confidential item 10.4.4 as information and discussed the matter.

CARRIED

CAO Report and Action List

Motion 21-06-142

Moved by Deputy Mayor Martz that Council accepts the Action List from the May 20, 2021 regular council meeting and the May 2021 written CAO report as information and verbal report.

CARRIED

FINANCIAL:

Motion 21-06-143

Moved by Mayor Wood that Council accepts May 2021 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and Item #12.5 Revenue & Expenditures as information.

CARRIED

Dust Suppressant

Motion 21-06-144

Moved by Deputy Mayor Martz that Council discusses dust control and to approve Flagstaff County estimate for dust suppressant with MG30 just for 530 meters on Manning Ave up to Main Street in the amount of \$4,012 excluding Gst.

CARRIED

Mayor Wood Meeting & Travel Expenses

Motion 21-06-145

Moved by Deputy Mayor Martz that Heisler Council instructs the CAO to pay Mayor Bonnie Wood meeting & travel expenses for January 21, 2021 to June 24, 2021 in the amount of \$1,080.50.

CARRIED

Deputy Mayor Martz Meeting & Travel Expenses

Motion 21-06-146

Moved by Mayor Wood that Heisler Council instructs the CAO to pay Deputy Mayor Brandon Martz meeting & travel expenses for Jan 21-June 24, 2021 in the amount of \$761.00.

CARRIED

Sale of Village Property 4; 16; 42; 34; NW

Motion 21-06-147

Moved by Mayor Wood that Council tables the discussion for sale of the property 4; 16; 42; 34; NW to July 22, 2021 regular council meeting.

TABLES

Unbudgeted Expense BMTG – 712286

Motion 21-06-148

Moved by Mayor Wood that Heisler Village Council approves the amount of \$3,853.58 for the Rutherford Road Rehab – BMTG – 712286 project as unbudgeted expense.

CARRIED

3 Year Operation Budget

Motion 21-06-149

Moved by Deputy Mayor Martz that Council reviews the attached 3 Year Operating Budget (2022 and 2023 projected) and makes a motion to approve the 3 Year Operating Budget as presented.

CARRIED

Computer Upgrade

Motion 21-06-150

Moved by Mayor Wood that Heisler Village Council approves the June 24, 2021 NexSel Technologies Quotation for the village computer upgrade in the amount of \$4,051.00.

CARRIED

CORRESPONDENCE:

Motion 21-06-151

Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number 13.1-13.29 as information:

- 13.1 Flagstaff Regional Emergency Services Society – Certificate of Incorporation
- 13.2 Village of Lougheed – FRESS Resolutions
- 13.3 Village of Forestburg – FRESS Resolutions
- 13.4 Village of Alliance – FRESS Resolutions
- 13.5 Town of Sedgewick - FRESS Resolutions
- 13.6 Town of Killam - FRESS Resolutions
- 13.7 Town of Daysland - FRESS Resolutions
- 13.8 Flagstaff Regional Emergency Services Society - News Release
- 13.9 Flagstaff Regional Emergency Services Society – June 15, 2021 Meeting Minutes
- 13.10 Village of Lougheed – Extension of Existing Fire Services Agreement
- 13.11 Town of Sedgewick - Extension of Existing Fire Services Agreement
- 13.12 FFCS – Interagency Minutes June 1, 2021
- 13.13 Heisler Library – 2020 Statement of Receipts and Disbursements
- 13.14 Parkland Regional Library System – 2020 Financial Statements
- 13.15 Parkland Regional Library System – May 20, 2021 Meeting Minutes
- 13.16 Parkland Regional Library System – PRLS Board Talks
- 13.17 Village of Lougheed – RCMP Police and Provincial Policing
- 13.18 Town of Nanton – Support of RCMP
- 13.19 City of Fort Saskatchewan – Support of RCMP
- 13.20 Village of Caroline – Support of RCMP
- 13.21 Village of Milo – Support of RCMP
- 13.22 Smoky Lake County – Support of RCMP
- 13.23 Red Deer County – Support of RCMP
- 13.24 Banff National Park – Support of RCMP
- 13.25 Town of Stavely – Support of RCMP
- 13.26 Town of Mayerthorpe – Support of RCMP
- 13.27 Town of Falher – Support of RCMP
- 13.28 High River – Proposed Alberta Coal Restriction Policy
- 13.29 Town of Redcliff – Support of RCMP

CARRIED

CONFIDENTIAL:

Motion 21-06-152

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 9:36 p.m.

CARRIED

Motion 21-06-153

Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:40 p.m.

CARRIED

Confidential Items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4, 14.5

Motion 21-06-154

Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4, 14.5 as information.

CARRIED

Confidential Item 14.6

Motion 21-06-155

Moved by Mayor Wood that Council makes a motion to accept confidential item 14.6 as information.

CARRIED

Date for next Regular Council Meeting and Organizational Meeting: July 22, 2021@ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:46 p.m.

X

Bonita Wood
Mayor

X

Heidi Rohe
CAO