

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
June 29, 2023 @ 7:00P.M.**

**PRESENT:** Brandon Martz Mayor  
Mike Stewart Deputy Mayor  
Beverly Rohe Councillor  
Heidi Rohe Chief Administrative Officer

**GUEST/RESIDENT:** 1 delegation Resident Janice Badry

**CALL TO ORDER:** Mayor Martz called the meeting to order at 7:00p.m.

**ADOPTION OF AGENDA**

**Motion 23-06-136** Moved by Councillor Rohe to adopt the agenda including additions as presented.  
Addition: 12.8 Prepayment Contractor

**CARRIED**

**MINUTES:**

**Motion 23-06-137** Moved by Councillor Rohe to adopt the May 25, 2023 regular council meeting minutes and the May 30, 2023 special council meeting minutes.

**CARRIED**

**DELEGATION: Resident Janice Badry**

Council welcomed Janice Badry to the meeting at 7:01p.m. She attended the meeting to provide researched information regarding the drainage situation in the village and next to the Badry's property. She also expressed concerns and complaints in regards to Administration and Public Works. Council and delegation discussed the matter. Council thanked delegation for attending the meeting. Janice left the meeting at 7:25p.m.

**PUBLIC HEARING:** NONE

**BYLAWS:** NONE

**Policies:** NONE

**Old BUSINESS:**

**2023 Annual Assessment Audit – 2022 Assessment Year**

**Motion 23-06-138** Moved by Mayor Martz that Council makes a motion to accept the additional details regarding the 2023 Annual Assessment Audit – 2022 Assessment Year, stated in the attached Assessor email from June 19, 2023 as information.

**CARRIED**

**New BUSINESS:**

**Municipal Accountability Program Cycle 2**

**Motion 23-06-139** Moved by Councillor Rohe that Council makes a motion to accept attached Municipal Affairs Deputy Minister's letter announcing the Municipal Accountability Program Cycle 2, that the Village of Heisler is NOT included for the 2023 program and that Municipal Affairs will schedule a review within the five-year cycle between 2024 to 2017.

**CARRIED**

**FFCS Email – Issue with Person visiting Agencies in Flagstaff Area**

**Motion 23-06-140** Moved by Deputy Mayor Stewart that Council makes a motion to accept attached FFCS email from June 12, 2023 regarding issues with a person visiting agencies in and outside our area and additional details as information.

**CARRIED**

**Dog Hobby Breeding Kennel**

**Motion 23-06-141** Moved by Deputy Mayor Stewart that Council makes a motion to advise CAO to respond to the email of a potential resident regarding a hobby dog breeding kennel and to not change the Land Use Bylaw in regards to dog kennels at this time.

**CARRIED**

**Flagstaff County Council Recommendation – Review FRESS Master Agreement and Business Plan**

**Motion 23-06-142** Moved by Mayor Martz that Council discusses Flagstaff County Council's recommendation from October 27, 2022 letter and makes a motion to advise CAO to write a letter to FRESS recommending to the board that the CAO group reviews the business plan and determines how FRESS is progressing in relation to it.

**CARRIED**

**Councillor Reports**

**Motion 23-06-143** Moved by Deputy Mayor Stewart that Heisler Council accepts as presented: Mayor Martz Flagstaff Waste and FRESS report; Councillor Rohe Heisler Library, FRHG Board and FCCS reports and May and June PW reports as information.

**CARRIED**

**CAO Report and Action List**

**Motion 23-06-144** Moved by Councillor Rohe that Heisler Council accepts the May 2023 written CAO Report, the action list from the May 25, 2023 regular council meeting minutes and May 30, 2023 special meeting minutes as presented.

**CARRIED**

**Resident Issue – Tree Dumping at Recycle Bin**

**Motion 23-06-145** Moved by Councillor Rohe that Council accepts the presented resident issue as information.

**CARRIED**

**FINANCIALS**

**Motion 23-06-146** Moved by Deputy Mayor Stewart that Council accepts the May 2023 item #12.1 Financial Statements, item 12.1.1, item #12.2 Cheque Listing, item #12.3 and item #12.4 and MUSH Savings Account and item# 12.5 Master Card as presented.

**CARRIED**

**Bell Canada – Extension Lease Agreement**

**Motion 23-06-147** Moved by Mayor Martz that Council reviews the new lease agreement between the Village of Heisler and Bell Canada for property outlined in the agreement in schedule B "Leased Premises".

**CARRIED**

**Heisler Community Hall - Funding**

**Motion 23-06-148** Moved by Mayor Martz that Heisler Council makes a motion to advise CAO to pay the unbudgeted expense for funding the Heisler Community Centre Association in the amount of \$318.59 for expenses at the work bee day from reserves.

**CARRIED**

**Motion 23-06-149** Moved by Deputy Mayor Stewart that Heisler Council makes a motion to advise CAO to budget the annual amount of \$450.00 for funding the Heisler Community Centre Association in the future operating budget.

**CARRIED**

**Sidewalk Material Advance Payment**

**Motion 23-06-150** Moved by Mayor Martz that Council discusses the matter and makes a motion to advise CAO to pay out a cheque to contractor Dustin Rattray in the amount for \$10,000 for advance payment for material for the sidewalk project.

**CARRIED**

**CORRESPONDENCE:**

**Motion 23-06-151** Moved by Mayor Martz that Heisler Council accepts the Correspondence items number:

13.1 Alberta Municipal Affairs – June 20, 2023 letter Minister Ric McIver

13.2 Flagstaff County – May 24, 2023 Letter SDAB and ARB Member Appointment

- 13.3 Parkland Regional Library – May 18, 2023 Board Talk
- 13.4 Parkland Regional Library – May 18, 2023 Meeting Minutes
- 13.5 Parkland Regional Library – December 31, 2023 Financial Statements
- 13.6 Flagstaff Healthcare Attraction & Retention (FIHAR) Committee – May 30, 2023 Email AB Rural Health Week Celebration Videos
- 13.7 Smoky Lake County – June 9, 2023 Letter to AB Utility Commission
- 13.8 Flagstaff Family and Community Services) – June 6, 2023 Interagency Minutes
- 13.9 Flagstaff County – June 14, 2023 Email Participating Flagstaff Bucks Businesses
- 13.1 Flagstaff County – June 9, 2023 Email Positive Ticket Program
- 13.11 Flagstaff County – June 12, 2023 Letter 2023 PW Information Session
- 13.12 Alberta Municipal Affaires – June 8, 2023 Letter 2023 Minister’s Awards for Municipal and
- 13.13 Flagstaff County – 2023 Peace officer Quarterly Report – Quarter One
- 13.14 RCMP Killam – June 21, 2023 Email Capture Program
- 13.15 Alberta Municipalities – June 20, 2023 Email Registration Open for ABmunis Convention

**CARRIED**

**CONFIDENTIAL:**

**Motion 23-06-152** Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and 16 at 8:30 p.m.

**CARRIED**

**Motion 23-06-153** Moved by Mayor Martz to move out of closed session and return to regular meeting at 8:47 p.m.

**CARRIED**

**Confidential Items 14.1, 14.1.1**

**Motion 23-06-154** Moved by Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information.

**CARRIED**

**Confidential Items 14.2**

**Motion 23-06-155** Moved by Mayor Martz that Council makes a motion to discuss the confidential items 14.2 and to advise CAO to write a letter to resident.

**CARRIED**

**Date for next Regular Council Meeting:** July 20, 2023 @ 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **8:55 p.m.**

**X**

**Brandon Martz**  
Mayor

**X**

**Heidi Rohe**  
CAO