

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JUNE 6, 2017 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday June 6, 2017 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Dennis Steil Deputy Mayor
Morgan Doege Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 226/17

Moved by Deputy Mayor Steil to adopt the agenda with the following additions and deletions:

Additions:

12.5 - CAO Travel Expenses

14.3 - Land Item

14.4 - Personal Item

Deletions:

4.1 - Delegation: Noreen Steil

12.2 - Petty Cash

CARRIED

MINUTES:

Motion 227/17

Moved by Mayor Tetz that Heisler Village Council adopt the May 18, 2017 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

**Regional Emergency Services Committee – May 24, 2017 Recommendations to Councils
Motion 228/17**

Moved by Mayor Tetz that Heisler Village Council approve the May 24, 2017 recommendation from the Regional Emergency Services Committee that councils direct the Emergency Services Committee to start drafting a business plan. The business plan is for the formation of a regional emergency services society.

CARRIED

Flagstaff Regional Governance Project – Revised Preparation Plan

Motion 229/17

Moved by Deputy Mayor Steil that Heisler Village Council accept agenda item 9.2, Flagstaff Regional Governance Project – Revised Preparation Plan for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz's written report – None

Mayor Tetz's verbal report - Mayors Meeting – June 5/17, Regional Emergency Services Committee – May 24/17, Flagstaff Intermunicipal Partnership – May 29/17

Deputy Mayor Steil's written report – None

Deputy Mayor Steil's verbal report – Community Advisory Committee – May 25/17

Councillor Doege's written report – None

Councillor Doege's verbal report - None

Public Works written operating report – May 15 – June 4/17

Bylaw Enforcement written report – May 2017

Director of Emergency Management written report – May 31/17 Report to Council

Motion 230/17

Moved by Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 231/17

Moved by Mayor Tetz that Heisler Village Council accept the action list and CAO written report from the May 18, 2017 regular council meeting, and the CAO meeting notes from May 29, 2017 as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 232/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113492-#20113522 from May 16-31, 2017 in the amount of **\$25,961.55** as presented.

CARRIED

May Financial Statement

Motion 233/17

Moved by Mayor Tetz that Heisler Village Council accept the balance shown on the May 2017 Financial Statement as presented.

CARRIED

Purchase of Public Works Truck

Motion 234/17

Moved by Mayor Tetz that Heisler Village Council accept agenda item 12.4, Purchase of Public Works Truck for information.

CARRIED

CAO Travel Expenses

Motion 235/17

Moved by Councillor Doege that Heisler Village Council approve the February 28 – May 31, 2017 travel expenses of CAO, Amanda Howell in the amount of **\$455.00**.

CARRIED

CORRESPONDENCE:

Motion 236/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.18 as information and instruct the CAO to include the titles of the letters or memos in the Council meeting minutes.

- 13.1 Flagstaff County – Flagstaff Celebrates Success 2017
- 13.2 Alberta Recycling – Alberta Recycling Management Authority’s 2016 Progress Report
- 13.3 Flagstaff County – 2017 Country Roots Tour
- 13.4 Alberta Seniors and Housing – Senior’s Week
- 13.5 Flagstaff Community Foundation – March 8/17 Board Minutes
- 13.6 Flagstaff Family & Community Services – May 10/17 Board Minutes
- 13.7 Alberta Municipal Affairs – Federal Gas Tax and Municipal Sustainability Initiative Program funding confirmation
- 13.8 Nichols Applied Management Inc. – Comprehensive council orientation program
- 13.9 Alberta Urban Municipalities Association – Survey on the Legalization of Marijuana and Municipal Impacts
- 13.10 Procurement Services, Service Alberta – Canadian Free Trade Agreement
- 13.11 Ag for Life – Donation Request
- 13.12 Automated Tank Manufacturing – Company Introduction
- 13.13 Town of Sedgewick – Intermunicipal Assessment Review Board Member Appointments
- 13.14 Town of Killam – Appointment of new Intermunicipal ARB Members
- 13.15 Town of Hardisty – Requested Appointments to the Intermunicipal Assessment Review Board

- 13.16 Town of Sedgewick – FIP Recommendations of May 1, 2017 Committee Meeting
- 13.17 Flagstaff County – Flagstaff Intermunicipal Partnership Committee meeting of May 1, 2017 Recommendations
- 13.18 Town of Killam – Regional Operations Program & SCADA Integration

CARRIED

IN CAMERA

Motion 237/17

Moved by Mayor Tetz to go In Camera to discuss land and personal items at 8:08 p.m.

CARRIED

OUT OF CAMERA

Motion 238/17

Moved by Mayor Tetz to go Out of Camera at 8:42 p.m.

CARRIED

2017 Tax Sale Auction date

Motion 239/17

Moved by Councillor Doege that Heisler Village Council set the date of the Tax Sale Auction for **September 20, 2017** for the sale of the properties stated on the 2016 Tax Notification Arrears List: Lots 2&3, Block 7, Plan 590 BY, and Lots 7,8,9, Block 10, Plan 7621690. Terms of the sale will be CASH or CERTIFIED CHEQUE at time of sale, as is, where is. Council sets the reserve bid for lots 2&3, block 7, plan 590 BY at **\$5,300**, and sets the reserve bid for lots 7,8,9, block 10, plan 7621690 at **\$31,260**. The CAO will advertise the Tax Sale Auction in the Alberta Gazette and the Community Press for the amount of time required by the Municipal Government Act and will send a registered letter to the property owner of the said lands, and any other interested parties, if applicable, to inform them of the Tax Sale Auction date.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

July 26, 2017 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:58 p.m.

X

Mayor

X

Amanda Howell
CAO

June 6, 2017