

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JUNE 9, 2016 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday June 9, 2016 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Sven Bernard Deputy Mayor
Amanda Howell Chief Administrative Officer
REGRETS: Dennis Steil Councillor

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 937/16

Moved by Mayor Tetz to adopt the agenda with the following changes:

Additions:

4.1 Delegation of Wayne Badry @ 7:05 p.m.

12.9 Water Treatment Plant Upgrade Project – Quote from QQR Mechanical Contracting Ltd.

12.10 Acceptance of May Financial Statement

CARRIED

MINUTES:

Motion 938/16

Moved by Mayor Tetz that Heisler Village Council adopt the May 5, 2016 regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Wayne Badry at 7:05 p.m.

Council welcomed Mr. Wayne Badry to the meeting at 7:03 p.m. He attended the meeting to discuss with council his concerns regarding the drainage ditch behind his property and to inform council that he is not satisfied with the way the land is settling in the ditch along the highway after the completion of the Lougheed Avenue sewer project. Council thanked Wayne for attending the meeting; he left at 7:20 p.m.

Motion 939/16

Moved by Sven Bernard that Heisler Village Council accept the delegation of Wayne Badry for information.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Sidewalk Concern

Motion 940/16

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to draft a letter to the property owner at Lot 16, Block 1, Plan 1810 BQ to inform them that sidewalk repair and or replacement is not in the village budget. Council feels that if the concrete has deteriorated to an unusable condition, the village will remove the concrete and replace it with shale in that area, complete with proper drainage.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz's written report- None

Mayor Tetz's verbal report- Community Advisory Committee meeting – May 9/16, Flagstaff
Family and Community Services meeting – June 8/16

Deputy Mayor Bernard's written report- None

Deputy Mayor Bernard's verbal report- None

Councillor Steil's written report- None

Councillor Steil's verbal report - None

Public Works Operating Report – None

Bylaw Enforcement Report – May 2016

Director of Emergency Management written report – None

Motion 941/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 942/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the CAO action list and written report from the May 5, 2016 regular council meeting, the CAO meeting notes from June 2/16, and the Regional Public Works meeting notes from May 12/16 as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 943/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the cheque register

#20113041-#20113065 for May 1-15, 2016 in the amount of **\$24,303.91** as presented.
CARRIED

Cheque Register

Motion 944/16

Moved by Mayor Tetz that Heisler Village Council accept the cheque register #20113066-#20113085 for May 16-31, 2016 in the amount of **\$16,501.69** as presented.

Petty Cash Expenses

Motion 945/16

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for June, 2016 in the amount of **\$25.15**.

CARRIED

April Financial Statement

Motion 946/16

Moved by Mayor Tetz that Heisler Village Council accept the balance shown on the April 2016 Financial Statement as presented.

CARRIED

Councillor Expenses

Motion 947/16

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to pay Councillor Dennis Steil's expenses for January to May 2016 in the amount of **\$1,192.00**.

CARRIED

Revised Quote for Crack Sealing Main St. & Walking Paths

Motion 948/16

Moved by Deputy Mayor Bernard that Heisler Village Council accepts the quote of **\$3.00**/lineal metre from Carillion for hot-pour rubberized crack sealant for the walking paths and Main Street; and the **\$150.00/hr** charge (estimated at 3 hours) for sweeping Main Street. Council approves up to **\$7,000.00 plus GST** for the crack sealing project.

CARRIED

Hillaby's Sprayer Service - Dandelion Spraying

Motion 949/16

Moved by Deputy Mayor Bernard that Heisler Village Council approves invoice #2016109 from Hillaby's Sprayer Service for weed control in the amount of **\$1,326.80** as an unbudgeted expense, and instructs the CAO to transfer the funds from general reserves.

CARRIED

Capital Project Priorities

Motion 950/16

Moved by Deputy Mayor Bernard that Heisler Village Council accepts the revised capital plan priorities list of the 4 Year Capital Plan Policy #6100, and instructs the CAO to submit an

application to the Municipal Sustainability Initiative grant program (MSI) for campground park improvements and the purchase of lawn/snow removal equipment. In addition, council instructs the CAO to obtain 2-3 unofficial quotes for a 2" lift of pavement for Main Street.

CARRIED

Water Treatment Plant Upgrade – Quote from QQR Mechanical Contracting Ltd.

Motion 951/16

Moved by Deputy Mayor Bernard that Heisler Village Council accepts the quote of **\$22,317.47 plus GST** from QQR Mechanical Contracting Ltd. as recommended by Neil Renneberg of Select Engineering Consultants Ltd. for the supply/install of water treatment plant piping & ladder modifications. The water treatment plant upgrade project is being funded by the Federal Gas Tax Fund program.

CARRIED

May Financial Statement

Motion 952/16

Moved by Deputy Mayor Bernard that Heisler Village Council accepts the balance shown on the May 2016 Financial Statement as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Alberta Recreation & Parks Association – 2016 Alberta Recreation and Parks Association (ARPA) Annual Conference and Energize Workshop “Charting the Course”
- 13.2 Parkland Regional Library – PRL Board Talk
- 13.3 Interagency Minutes – May 3/16
- 13.4 Flagstaff’s Initiative to Relationship & Spousal Trauma – April 4/16 board minutes
- 13.5 Alberta Municipal Affairs – Municipal Government Act: Review Tour
- 13.6 Alberta Association of Municipal Districts and Counties (AAMDC) Guide to the Modernized Municipal Government Act
- 13.7 Alberta Municipal Affairs – Update on recent developments related to asset management
- 13.8 Kalitec Innovative Signage – Improving Road Safety
- 13.9 Town of Hardisty – Fire Services Agreement – Requested Facilitated Emergency Services Committee Meeting
- 13.10 Town of Killam – Fire Services Agreement
- 13.11 Parkland Regional Library – 2015 Financial Statements and Independent Auditor’s Report
- 13.12 Alberta Seniors and Housing – Seniors’ Week
- 13.13 Alberta Urban Municipalities Association – Water & Wastewater Services
- 13.14 Flagstaff Regional Solid Waste Management Association – May 30/16 meeting minutes

Motion 953/16

Moved by Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.14 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 954/16

Moved by Mayor Tetz to go In Camera to discuss a land item at 8:15 p.m.

CARRIED

OUT OF CAMERA

Motion 955/16

Moved by Mayor Tetz to go Out of Camera at 8:45 p.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

July 13, 2016 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:45 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO
