

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
MARCH 16, 2017 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Thursday March 16, 2017 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Dennis Steil Deputy Mayor
Amanda Howell Chief Administrative Officer
REGRETS: Morgan Doege Councillor

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 157/17

Moved by Deputy Mayor Steil to adopt the agenda with the following additions:

9.5 - Flagstaff Regional Solid Waste Management Association 2017 Spring Cleanup
Schedule

CARRIED

MINUTES:

Motion 158/17

Moved by Mayor Tetz that Heisler Village Council adopt the February 7, 2017 regular council meeting minutes as presented.

CARRIED

DELEGATIONS: NONE

PUBLIC HEARING: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

**Flagstaff Intermunicipal Partnership (FIP)- Regional Governance Project –
Correspondence**

- a) Letter from FIP Chair – Bob Coutts
- b) Regional Governance Meeting Notes – February 21/17
- c) Letter from FIP to Alberta Electoral Boundaries Commission
- d) Regional Governance Meeting Notes – January 16/17

March 16, 2017

e) Urban Systems – Infrastructure Assessment – Heisler Results

Motion 159/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the Flagstaff Regional Governance Project – Correspondence as information.

CARRIED

NEW BUSINESS:

Request from Heisler Library Board – Liability Insurance Policy

Motion 160/17

Moved by Mayor Tetz that Heisler Village Council accept the request letter for information and instruct the CAO to draft a letter to the Board to confirm, as per her conversation with board member, Karen Wolbeck that as the library board operates at arms-length from the Village of Heisler, the board should obtain their own liability insurance policy.

CARRIED

Flagstaff County – Peace Officer Services Agreement

Motion 161/17

Moved by Deputy Mayor Steil that Heisler Village Council signs the agreement for Peace Officer Services with Flagstaff County for a three-year term which will expire February 29, 2020, as per the terms and conditions set forth in the Agreement.

CARRIED

Strathcona County – Release of GIS data to Strathcona County

Motion 162/17

Moved by Deputy Mayor Steil that Heisler Village Council approves the request from Strathcona County that the Village of Heisler permit Alberta Health Services to release GIS mapping information to Strathcona County for fire dispatch and related services.

CARRIED

Flagstaff Victims Services – Request for Support

Motion 163/17

Moved by Mayor Tetz that Heisler Village Council approves the support request and instructs the CAO to draft a letter of support for Flagstaff Victims Services, to be submitted with their funding application to the Victims of Crime Fund.

CARRIED

Flagstaff Regional Solid Waste Management Association – 2017 Spring Cleanup Schedule

Motion 164/17

Moved by Deputy Mayor Steil that Heisler Village Council accept agenda item 9.5, Flagstaff Regional Solid Waste Management Association – 2017 Spring Cleanup Schedule for information. Heisler’s 2017 Spring Cleanup dates will be May 13th from 1-4:30 PM and May 14th from 8:30-12 PM.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz's written report- Regional Emergency Services Committee – February 28/17 meeting minutes

Mayor Tetz's verbal report- Flagstaff Family & Community Services – March 8/17, Community Advisory Committee – March 13/17

Deputy Mayor Steil's written report – Flagstaff Intermunicipal Partnership – March 6/17 meeting minutes

Deputy Mayor Steil's verbal report – Heisler 2017 Celebration Committee – March 13/17

Councillor Doege's written report – None

Councillor Doege's verbal report - None

Public Works written operating report –February 1-March 14/17

Bylaw Enforcement written report – February 2017

Director of Emergency Management written report – Alberta Emergency Management Agency – Regional Workshop-March 1/17

Motion 165/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 166/17

Moved by Mayor Tetz that Heisler Village Council accept the action list and CAO written report from the February 7, 2017 regular council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 167/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113374-#20113411 from February 1-28, 2017 in the amount of **\$27,063.37** as presented.

CARRIED

Cheque Register

Motion 168/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113412-#20113424 from March 1-15, 2017 in the amount of **\$7,793.27** as presented.

CARRIED

Petty Cash Expenses

Motion 169/17

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for February and March, 2017 in the amount of **\$25.35**.

CARRIED

January Financial Statement

Motion 170/17

Moved by Mayor Tetz that Heisler Village Council accept the balance shown on the February 2017 Financial Statement as presented.

CARRIED

Director of Emergency Management (DEM) and Parkland Regional Library (PRL) Board Meeting and Travel Expenses

Motion 171/17

Moved by Deputy Mayor Steil that Heisler Village Council approve the February 16 and March 1, 2017 meeting and travel expenses of Director of Emergency Management (DEM) and Parkland Regional Library (PRL) Rep, Shailen Weselak in the amount of **\$341.00**.

CARRIED

Purchase of Public Works Truck

Motion 172/17

Moved by Mayor Tetz that Heisler Village Council table agenda item 12.6, Purchase of Public Works Truck until the April 4, 2017 council meeting to provide additional time for Mayor Tetz to research prices for replacement of the public works truck.

CARRIED

2016 Operating Budget – Reserves Transfer

Motion 173/17

Moved by Deputy Mayor Steil that Heisler Village Council instruct the CAO to complete the following transfers of 2016 budgeted funds to and from reserves:

- **\$2,490** fire operating budget into fire reserves for future operation,
- **\$2,625** water operating budget into water reserves for future operation
- **\$1,800** sewer operating budget into sewer reserves for future operation
- **\$900** economic development budget into recreation reserves for future operation, AND
- **\$1,850** from fire reserves to the 2017 fire revenue operating budget,
- **\$900** from recreation reserves to the 2017 recreation revenue operating budget.

CARRIED

CORRESPONDENCE:

- 13.1 Flagstaff Family & Community Services – January 19/17 meeting minutes
- 13.2 Alberta Urban Municipalities Association (AUMA) – 2017 Annual Membership
- 13.3 Alberta Health Services – Launch of provincial naloxone strategy for Medical First Response
- 13.4 Alberta Utilities Commission (AUC) – Application for new 20-megawatt solar power plant located near the village of Heisler has been received
- 13.5 Flagstaff Rural Crime Watch – Brochure
- 13.6 Alberta Municipal Affairs – 16th Annual Minister’s Awards for Municipal Excellence
- 13.7 Battle River Watershed Alliance – The Current – Winter 2017

- 13.8 Parkland Regional Library – February 16/17 meeting minutes
- 13.9 Thank-you card from David Slimm
- 13.10 Heisler 2017 Celebration Committee – February 13/17 meeting minutes
- 13.11 Kronos Solar – Heisler Solar Farm
- 13.12 Flagstaff Regional Solid Waste Management Association – Regional Transfer Site Hours

Motion 174/17

Moved by Deputy Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.12 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 175/17

Moved by Mayor Tetz to go In Camera to discuss a Legal item at 8:10 p.m.

CARRIED

OUT OF CAMERA

Motion 176/17

Moved by Mayor Tetz to go Out of Camera at 8:24 p.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

April 4, 2017 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:30 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO