

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
MAY 12, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday May 12, 2015 @ 7:00 p.m.

PRESENT:

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 648/15

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Addition: 14.6 – Noise Complaint

CARRIED

PUBLIC HEARING: NONE

MINUTES:

Motion 649/15

Moved by Mayor Steil that Heisler Village Council adopt the April 14, 2015 regular council meeting minutes as presented.

CARRIED

Motion 650/15

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the April 18, 2015 special council meeting minutes as presented.

CARRIED

DELEGATIONS:

Ryan Volk of Pinnacle Welding @ 7:05 p.m.

Council welcomed Ryan to the meeting at 7:05 p.m. Ryan attended the meeting to discuss with council the potential conditions to be encompassed into his Discretionary Use Development Permit. During his delegation time, Ryan requested that council attend the property in question to discuss the layout of the property concerning a fence. Council agreed and Mayor Steil moved to recess the meeting to attend the property. Upon their return, Mayor Steil moved to reconvene the meeting. After doing so, Ryan and council finished their discussion,

May 12, 2015

council thanked Ryan for attending and he left the meeting at 7:50 p.m.

RECESS:

Motion 651/15

Moved by Mayor Steil that Heisler Village Council recess the council meeting at 7:25 p.m. to attend the industrial property in question as requested.

CARRIED

RECONVENE MEETING:

Motion 652/15

Moved by Mayor Steil that Heisler Village Council reconvene the regular council meeting at 7:40 p.m.

CARRIED

Motion 653/15

Moved by Deputy Mayor Steil that Heisler Village Council accept the delegation of Ryan Volk as information.

CARRIED

Wayne Badry @ 7:35 p.m.

Council welcomed Wayne to the meeting at 7:50 p.m. and apologized to him for the late start to his delegation. Wayne attended the council meeting to discuss with council some concerns he has with specific areas around his property. He informed council that the water in the drainage ditch behind his property is not flowing as it should and that sections of the north side of the ditch are eroding away; it is becoming unsafe. He also brought to council's attention that there is a large crack throughout the pavement of his west approach and that the pavement has settled greatly along his driveway as well. Finally, he informed council that a cable which is sticking out of the ground near the east lift station has not been removed to-date. He asked that the village look into it. Council thanked Wayne for attending and he left the meeting at 8:05 p.m.

Motion 654/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the delegation of Wayne Badry as information.

CARRIED

BYLAWS:

Bylaw #493-15 Procedural Bylaw

Motion 655/15

Moved by Councillor Bernard that Heisler Village Council give **first** reading to Bylaw #493-15 the Procedural Bylaw.

CARRIED

Motion 656/15

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to Bylaw #493-15 the Procedural Bylaw.

CARRIED

Motion 657/15

Moved by Mayor Steil that Heisler Village Council proceed to **third and final** reading of Bylaw #493-15 the Procedural Bylaw.

CARRIED

Motion 658/15

Moved by Deputy Mayor Tetz that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw #493-15 that Procedural Bylaw.

CARRIED UNANIMOUSLY

Bylaw #492-15 Fees and Charges

Motion 659/15

Moved by Mayor Steil that Heisler Village Council give **first** reading to Bylaw #492-15 the Fees and Charges Bylaw with an amendment to Section (D) 24, to add that *“additional fees will be charged on a cost recovery basis.”*

CARRIED

Motion 660/15

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to Bylaw #492-15 the Fees and Charges Bylaw with an amendment to Section (D) 24, to add that *“additional fees will be charged on a cost recovery basis.”*

CARRIED

Motion 661/15

Moved by Councillor Bernard that Heisler Village Council proceed to **third and final** reading of Bylaw #492-15 the Fees and Charges Bylaw with an amendment to Section (D) 24, to add that *“additional fees will be charged on a cost recovery basis.”*

CARRIED

Motion 662/15

Moved by Mayor Steil that Heisler Village Council by **unanimous consent** gives third and final reading to Bylaw #492-15 the Fees and Charges Bylaw with an amendment to Section (D) 24, to add that *“additional fees will be charged on a cost recovery basis.”*

CARRIED UNANIMOUSLY

POLICIES:

Policy #6100 Capital Plan Policy – Capital Plan List

Motion 663/15

Moved by Mayor Steil that Heisler Village Council accept agenda item 7.1, Capital Plan Policy #6100, Project list for information.

CARRIED

OLD BUSINESS:

Can Pak Environmental Inc. and County Envrio Pick-up– Waste Management Service –

Pricing Information

Motion 664/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to present agenda item 8.1, Can Pak Environmental Inc. and County Envriio Pick-up – Waste Management Service – Pricing Information to council when Mayor Steil receives financial figures from Flagstaff Regional Solid Waste Management Association.

CARRIED

West Lift Station Upgrade – Update

Motion 665/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to research electrical companies to get new quotes for the electrical portion of the west lift station upgrade due to the withdrawal of Colbalt Energy Services from the project.

CARRIED

NEW BUSINESS:

Resignation of Office Janitorial Staff

Motion 666/15

Moved by Deputy Mayor Tetz that Heisler Village Council accepts the resignation effective April 16, 2015 of Nadine Massong – Office Janitorial Staff, as information

CARRIED

Office Janitorial Position

Motion 667/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 9.2, Office Janitorial Position for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Heisler Fire Department – May 5/15

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report - April 8 – May 7/15

Bylaw Enforcement Report – April/15

Motion 668/15

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 669/15

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and

written report from the April 14, 2015 regular council meeting and CAO meeting notes from April 17/15 as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 670/15

Moved by Councillor Bernard that Heisler Village Council accept the cheque register #2566-#2604 for April 1-30, 2015 in the amount of **\$34,019.31** as presented.

CARRIED

Petty Cash Expenses

Motion 671/15

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for May 2015 in the amount of **\$26.20**.

CARRIED

April 2015 Financial Statement

Motion 672/15

Moved by Mayor Steil that Heisler Village Council accept the balance shown on the April 2015 Financial Statement as presented.

CARRIED

Adoption of Revised 2015 Village of Heisler Budget

Motion 673/15

Moved by Councillor Bernard that Heisler Village Council adopts the revised Village of Heisler 2015 operating & capital budget as presented.

CARRIED

Bylaw #491-15 Tax Rate

Motion 674/15

Moved by Councillor Bernard that Heisler Village Council give **first** reading to Bylaw #491-15, the Tax Rate Bylaw for the 2015 tax year.

CARRIED

Motion 675/15

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to Bylaw #491-15, the Tax Rate Bylaw for the 2015 tax year.

CARRIED

Motion 676/15

Moved by Mayor Steil that Heisler Village Council proceeds to **third and final** reading of Bylaw #491-15, the Tax Rate Bylaw for the 2015 tax year.

CARRIED

Motion 677/15

Moved by Deputy Mayor Tetz that Heisler Village Council by **unanimous consent** gives third and final reading to Bylaw #491-15, the Tax Rate Bylaw for the 2015 tax year.

CARRIED UNANIMOUSLY

CORRESPONDENCE:

- 13.1 Interagency meeting notes-April 7/15
- 13.2 Email from Canada Summer Jobs – Grant refusal
- 13.3 Flagstaff's Initiative to Relationship & Spousal Trauma board minutes-March 12/15
- 13.4 Request letter from Flagstaff's Initiative to Relationship & Spousal Trauma
- 13.5 Request letter from Ripple Rock Elementary
- 13.6 Letter from Lac Ste. Anne County – FCM Women in Municipal Government Fund – Request for Support
- 13.7 Brochure from BEHREND'S – Designers & Manufacturers
- 13.8 Letter from Trinus – IT Security Solutions
- 13.9 Example of advertisement for Heisler – Flagstaff County Investment Guide
- 13.10 Heisler Public Library – meeting minutes – January 19/15
- 13.11 Municipal Sustainability Initiative – Financial Summary Report
- 13.12 Things to Do Around Heisler – Summer 2015
- 13.13 Flagstaff Regional Solid Waste Management Association – April 27-15 meeting minutes
- 13.14 Mailing list consent request from the Alberta Energy Regulator
- 13.15 Letter from Accu-Flo Meter Service Ltd. – Product & Services Brochure

Motion 678/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.15 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA**Motion 679/15**

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 8:46 p.m.

CARRIED

OUT OF CAMERA**Motion 680/15**

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 9:19 p.m.

CARRIED

2015 Tax Sale Auction Date

Motion 681/15

Moved by Mayor Steil that Heisler Village Council set the date of the Tax Sale Auction for **August 25, 2015** for the sale of the property stated on the 2014 Tax Notification Arrears List, Lot 12A, Block 7, Plan 832 0393. Terms of the sale will be CASH or CERTIFIED CHEQUE, as is where is. Council sets the reserve bid at **\$102,640**. The CAO will advertise the Tax Sale Auction in the Alberta Gazette and the Community Press for the amount of time required by the Municipal Government Act and will send a registered letter to the property owner of the said lands and any other interested parties, if applicable, to inform them of the Tax Sale Auction date.

CARRIED

Complaint concerning dog at Lot 3, Block 10, Plan 762-1690

Motion 682/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to contact Daryl Reinke, Bylaw Enforcement Officer to instruct him to issue a Provincial Violation Tag to the owner of the dog registered #190 which resides at at Lot 3, Block 10, Plan 762-1690 due to contravention of the Dog Control Bylaw #468-12, Section 4.

CARRIED

Development Permit Application

Motion 683/15

Moved by Deputy Mayor Tetz that Heisler Village Council approve development permit #2015-01 as **Discretionary Use with conditions**. The conditions are stated on the permit for the operation of the business located on Lots 1&2, Block 3, Plan 1810 BQ. The Development Officer will contact the applicant to provide information as to the approval. In addition, as the permit has been granted for a discretionary use, owners of all lands within 50 metres (165 feet) of the said property will be provided notice of the decision as required in accordance with the Land Use Bylaw #452-11, Section 14.

CARRIED

Alberta Collision Report – Incident on April 9, 2015

Motion 684/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to send an invoice to the tenant at Lot 9, Block 2, Plan 822-0757 as a cost recovery for the repair of the damage he caused to village property on April 9, 2015.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

June 16, 2015 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:29 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO