

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
May 26, 2022 @ 7:00 P.M.**

PRESENT: Bonita Wood Mayor
Brandon Martz Deputy Mayor
Mike Stewart Councillor
Heidi Rohe Chief Administrative Officer

GUEST/RESIDENT: 2

CALL TO ORDER: Mayor Wood called the meeting to order at 7:00pm.

ADOPTION OF AGENDA

Motion 22-05-103 Moved by Deputy Mayor Martz to adopt the agenda including additions as presented.

Deletions:

12.11 Select Engineering Cons. – Recommendation 2022 Stormwater Improvements

12.12 Select Engineering Cons. – Recommendation 2022 Sewer Improvements

MINUTES:

Motion 22-05-104 Moved by Mayor Wood to adopt the April 12, 2022 regular council meeting minutes.

CARRIED

DELEGATION: Janice Badry

Council welcomed Heisler Municipal Library Board member Janice Badry to the meeting at 7:01 p.m.

Janice attended the meeting to discuss the Payroll System for the Library and requested the Village to provide payroll service for the Library in the future. Council thanked Janice for attending the meeting; she left the meeting at 7:15 p.m.

Motion 22-05-105 Moved by Deputy Mayor Martz to advise CAO to provide payroll service for the Heisler Municipal Library for an administration fee.

CARRIED

Motion 22-05-106 Moved by Councillor Stewart to approve Administrative Assistant to work second day every other week.

CARRIED

DELEGATION: Wayne Badry

Council welcomed Resident Wayne Badry to the meeting at 7:30 p.m.

Wayne attended the meeting to discuss the drainage situation behind his property. Council thanked Wayne for attending the meeting; he left the meeting at 7:40 p.m.

Motion 22-05-107 Moved by Mayor Wood to advise CAO to contact the village engineer to handle the missing property pin situation with no cost for the Village of Heisler.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: NONE

Policies: NONE

NEW BUSINESS:

Declaration Senior's Week

Motion 22-05-108 Moved by Mayor Wood that Council decides to declare June 6 to 12, 2022 Seniors' Week to show their community's support and to generate greater awareness of the importance of seniors in Alberta.

CARRIED

Resignation Library Board – Val Volk

Motion 22-05-109 Moved by Mayor Wood that Council makes a motion to accept Val Volk's resignation from the Heisler Municipal Library Board as information.

CARRIED

Resident Complaint

Motion 22-05-110 Moved by Mayor Wood that Council advises CAO to send letter to dog owner.

CARRIED

Killam Rodeo Parade

Motion 22-05-111 Moved by Mayor Wood that Council accepts invitation to Killam Rodeo Parade as information and to not attend the parade.

CARRIED

Next Generation 9-1-1 Local Government Services Agreement

Motion 22-05-112 Moved by Deputy Mayor Martz that Council reviews the Next Generation 9-1-1 Local Government Services Agreement and makes a motion to approve and sign the Agreement.

CARRIED

Resident Complaint

Motion 22-05-113 Moved by Deputy Mayor Martz that Council accepts resident's dog complaint regarding wandering dog and CAO mailing out letter to dog owner as information.

CARRIED

Friends of Battle River Railway – Station in Heisler Request

Motion 22-05-114 Moved by Councillor Stewart to advise CAO to invite a delegation of the Friends of Battle River Railway to the next Council meeting to discuss a Station in Heisler.

CARRIED

Heisler Library – Appointing Board Member

Motion 22-05-115 Moved by Deputy Mayor Martz that Council makes a motion to appoint Andrew Stephan as a member to the Village of Heisler Municipal Library Board for the term up to May 31, 2023.

CARRIED

Public Works Water Treatment Substitute

Motion 22-05-116 Moved by Mayor Wood that Heisler Council advises CAO to advertise for a volunteer willing to obtain the Small Water Systems Treatment Certificate and for paid coverage for Public Works for Water Treatment Plant.

CARRIED

COUNCILLOR REPORTS:

Motion 22-05-117 Moved by Mayor Wood that Heisler Council accepts as presented: Mayor Wood verbal Flagstaff Regional Housing Group and Heisler Library report, Deputy Mayor Martz verbal FRESS report and Flagstaff Waste report, Councillor Stewart verbal BREOC report, Public Works written April 11 - May 18, 2022 Public Works report, Director of Emergency Management written report May 19, 2022 and February 2022 .

CARRIED

CAO Report and Action List

Motion 22-05-118 Moved by Councillor Stewart that Council reviews the Action Lists from April 12, 2022 regular council meeting and CAO written report from April 2022, CAO verbal WCB, Insurance Inspector and Google report and to accept it as information and to delete the bmartz@villageofheisler.ca address.

CARRIED

FINANCIALS

Motion 22-05-119 Moved by Mayor Wood that Council accepts the April 2022 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and item# 12.5 Master Card as information.

CARRIED

FRESS Budget

Motion 22-05-120 Moved by Deputy Mayor Martz that Council accepts the Flagstaff Regional Emergency Services Society (FRESS) Draft Budget for 2022, 2023 and 2024 as presented.

CARRIED

Motion 22-05-121 Moved by Deputy Mayor Martz that Council declines that the Flagstaff Regional Emergency Services Society (FRESS) total 2022 municipal requisitions be increased to 1, 068, 500 from \$ 1, 000, 000 the annual requisition.

CARRIED

Motion 22-05-122 Moved by Deputy Mayor Martz that Council accepts the Flagstaff Regional Emergency Services Society (FRESS) 3- year capital budget as presented.

CARRIED

Mayor Bonnie Wood - Meeting & Travel Expenses

Motion 22-05-123 Moved by Deputy Mayor Martz that Heisler Council instructs the CAO to pay Mayor Bonnie Wood meeting & travel expenses for January 31 – April 13, 2022 in the amount of \$862.50.

CARRIED

2022 Tax Sale Auction

Motion 22-05-124 Moved by Councillor Stewart that Heisler Village Council makes a motion to set the date of the 2022 Tax Sale Auction for August 26, 2021 at 10am for the sale of the following properties; stated on the 2021 Tax Notification Arrears List: Lot 12A, Block 7, Plan 8320393 and to set the reserved bid at \$230,000. Terms of the sale will be CASH or CERTIFIED CHEQUE at time of sale, as is, where is.

motion rescind at the June 16, 2022 regular council meeting

CARRIED

Deputy Mayor - Meeting & Travel Expenses

Motion 22-05-125 Moved by Councillor Stewart that Heisler Council instructs the CAO to pay Deputy Mayor Martz meeting & travel expenses for January 19 – May 26, 2022 in the amount of \$1,889.00.

CARRIED

Local Government Fiscal Framework Grant Survey

Motion 22-05-126 Moved by Mayor Wood that Council reviews the attached survey and advises CAO to complete and submit the survey to the Minister of Alberta Municipal Affairs.

CARRIED

Dust Suppressant

Motion 22-05-127 Moved by Deputy Mayor Martz that Council approves the Flagstaff County 2022 MG 30 Dust Suppressant Estimate in the amount of \$12,640 for Strome Street and Manning Ave.

CARRIED

Walking Paths Crack Fillings Estimate

Motion 22-05-128 Moved by Councillor Stewart that Council advises CAO to apply for grants for sidewalks in the most available amount.

CARRIED

Motion 22-05-129 Moved by Councillor Stewart that Council advises CAO to send a letter to Spectre Systems that the Village will look into funding for the repair of the walking paths and the basketball court for next year, and to advise CAO to request for more estimates from other contractors for these projects.

CARRIED

CORRESPONDENCE:

Motion 22-05-130 Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number:

- 13.1 National Police Federation – Your Police – Your Future
- 13.2 FFCS – Intermunicipal Minutes April 5, 2022
- 13.3 Battle River Innovation Centre – BRIC Monthly Progress Report March 2022
- 13.4 National Police Federation – Proposal to Join Our Call to Action
- 13.5 Federal of Canadian Municipalities – RCMP Retroactive Pay
- 13.6 Flagstaff County – Peace Officer Quarterly Report – Quarter One
- 13.7 Village of Lougheed – Letter 2021-2022 Appointing FRESS Representative
- 13.8 Town of Daysland – Letter FRESS Budget Approval
- 13.9 Village of Alliance – Letter FRESS Budget Approval
- 13.10 Village of Lougheed - Letter FRESS Budget Approval
- 13.11 Town of Sedgewick - Letter FRESS Budget Approval
- 13.12 RCMP Killam – Annual Performance Plan for Fiscal 2022/23
- 13.13 Flagstaff County - Letter FRESS Budget Approval
- 13.14 Town of Killam - Letter FRESS Budget Approval
- 13.15 Village of Coutts – Letter Increasing Utility Fee
- 13.16 Town of Coaldale - Letter Increasing Utility Fee
- 13.17 Town of Taber - Letter Increasing Utility Fee
- 13.18 Flagstaff Regional Health Professions Attraction and Retention Committee – April 11, 2022 Meeting Minutes
- 13.19 Battle River Innovation Centre – BRIC Monthly Progress Report April 2022
- 13.20 Battle River School Division – April 2022 Board of Trustee Meeting Highlights
- 13.21 Flagstaff Regional emergency Services Society – April 27, 2022 Meeting Minutes
- 13.22 Town of Mundare – Letter Alberta Provincial Police Force

13.23 Flagstaff Waste – May 16, 2022 Meeting Minutes
13.24 Flagstaff Regional Housing Group – 2021 Financial Statements
13.25 Flagstaff Waste – Superhero Campaign

CARRIED

CONFIDENTIAL:

Motion 22-05-131 Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 10:50 p.m.

CARRIED

Motion 22-05-132 Moved by Mayor Wood to move out of closed session and return to regular meeting at 11:00 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 22-05-133 Moved by Mayor Wood that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Confidential Items 14.2

Motion 22-05-134 Moved by Mayor Wood that Council accepts the confidential items 14.2 as information.

CARRIED

Date for next Regular Council Meeting: June 16, 2022@ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at **11:05p.m.**

X

Bonnie Wood
Mayor

X

Heidi Rohe
CAO