

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
NOVEMBER 17, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday November 17, 2015 @ 7:00 p.m.

PRESENT:

Kel Tetz	Mayor
Sven Bernard	Deputy Mayor
Dennis Steil	Councillor
Amanda Howell	Chief Administrative Officer

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 781/15

Moved by Mayor Tetz to adopt the agenda as presented.

CARRIED

PUBLIC HEARING: NONE

MINUTES:

Motion 782/15

Moved by Councillor Steil that Heisler Village Council adopt the October 13, 2015 organizational and regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Roberto Mairena was scheduled to attend the meeting as a delegate at 7:05 p.m. He did not attend the meeting.

POLICIES: NONE

OLD BUSINESS:

Fire Services Agreement Review – Correspondence

Motion 783/15

Moved by Councillor Steil that Heisler Village Council accept agenda item 8.1, Fire Services Agreement Review – Correspondence, for information.

CARRIED

NEW BUSINESS:

13 Ways Inc. – Regional Governance Study – Report and Executive Summary

Motion 784/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept agenda item 9.1 and 9.2, 13 Ways Inc. – Regional Governance Study – Report and Executive Summary for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz's written report- None

Mayor Tetz's verbal report- Heisler Fire Department meeting – November 7/15, Mayor's meeting – November 16/15

Deputy Mayor Bernard's written report- None

Deputy Mayor Bernard's verbal report- Flagstaff Regional Housing Group meeting – November 10/15

Councillor Steil's written report- None

Councillor Steil's verbal report- Flagstaff Regional Solid Waste Management Association meeting – October 26/15, Flagstaff Intermunicipal Partnership meeting – November 2/15

Public Works Operating Report –October 9-November 16/15

Bylaw Enforcement Report – October/15

Director of Emergency Management written report – Emergency Management Training and Tabletop exercise- November 27/15

Motion 785/15

Moved by Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 786/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept the CAO action list and written report from the October 13, 2015 regular council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 787/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept the cheque register #2805-#2835 for October 1-31, 2015 in the amount of **\$48,268.92** as presented.

CARRIED

Cheque Register

Motion 788/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept the cheque register #2836-#2843 for November 1-15, 2015 in the amount of **\$3,876.84** as presented.

CARRIED

Petty Cash Expenses

Motion 789/15

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to pay the petty cash expenses for November 2015 in the amount of **\$35.15**.

CARRIED

October 2015 Financial Statement

Motion 790/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept the balance shown on the October 2015 Financial Statement as presented.

CARRIED

Dennis Steil – Council Expenses

Motion 791/15

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to pay Councillor Dennis Steil's expenses from April 14-November 17, 2015 in the amount of **\$902.00**.

CARRIED

Flagstaff Family & Community Services Proposed 2016 Budget

Motion 792/15

Moved by Deputy Mayor Bernard that Heisler Village Council approve the Flagstaff Family & Community Services proposed budget for 2016 with the following requisition for Heisler: **\$1,283.50** (\$8.50 per capita).

CARRIED

Sale of 1991 Ford F800 Pumper Truck

Motion 793/15

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to draft a letter to Flagstaff County to provide them with a counter offer of **\$10,000.00** for the sale of the 1991 F800 fire truck to Flagstaff County.

CARRIED

Waste Collection Financial Information

Motion 794/15

Moved by Deputy Mayor Bernard that Heisler Village Council instruct the CAO to draft a letter to Flagstaff Regional Solid Waste Management Association to inform them that council rescinds motion 744/12 *“Moved by Mayor Maciborski that Heisler Village Council amend Motion 721/12“Moved by Mayor Maciborski that Heisler Village Council give notice of a motion for the next Council meeting to withdrawal from the Flagstaff Regional Solid Waste Management Association, and remain in the Association until our anniversary”.*

Amendment: *that Heisler Village Council instruct Interim CAO to write a letter to the Flagstaff Regional Solid Waste Management Association to request that Heisler's liabilities cost be totaled as of September 30, 2012 as Heisler wishes to withdrawal from the Flagstaff Regional Solid Waste Management Association. Interim CAO will forward a copy of the*

letter to all members of the Association. **CARRIED**".

Council wishes to retract the withdrawal request effective immediately and continue Heisler's membership with Flagstaff Regional Solid Waste Management Association.

CARRIED

Flagstaff Regional Solid Waste Management Association Proposed 2016 Budget

Motion 795/15

Moved by Deputy Mayor Bernard that Heisler Village Council approve the Flagstaff Regional Solid Waste Management Association 2016 budget as presented with the following requisition for Heisler: **\$23,650.88.**

CARRIED

CORRESPONDENCE:

- 13.1 ATCO Electric – 2014 Franchise Report
- 13.2 Interagency – October 6/15 meeting notes
- 13.3 TransCanada-East Energy Pipeline Safety and Emergency Management Engagement Launched
- 13.4 Town of Sedgewick – Flagstaff Intermunicipal Partnership 2016 Budget & Regional Governance Study Phase 2
- 13.5 Forestburg Library – Proposal for Restructuring Library Funding
- 13.6 Municipal Affairs – 2014 Conditional Operating Funding Statement of Funding and Expenditures (SFE)
- 13.7 Future AG Inc. – Purchasing Program
- 13.8 Battle River Watershed Alliance – Annual Funding Request
- 13.9 Town of Sedgewick – Recreation Funding
- 13.10 Flagstaff County – Organizational meeting appointments
- 13.11 Town of Daysland – Flagstaff Intermunicipal Partnership Committee 2016 Budget & Regional Governance Study Phase 2
- 13.12 Interagency Minutes – November 3/15

Motion 796/15

Moved by Deputy Mayor Bernard that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.12 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 797/15

Moved by Mayor Tetz that Heisler Village Council move In Camera to discuss land and legal items at 8:00 p.m.

CARRIED

OUT OF CAMERA

Motion 798/15

Moved by Mayor Tetz that Heisler Village Council move Out of Camera at 8:11 p.m.

CARRIED

Land item: Lot 13, Block 11, Plan 8720577

Motion 799/15

Moved by Councillor Steil that Heisler Village Council instruct the CAO to draft a letter to the owner at lot 13, block 11, plan 8720577 to inform them that a new development permit must be applied for and approved for the said lands before further development can occur as the permit #2014-01 is expired.

CARRIED

~Deputy Mayor Bernard left council chambers during the discussion of this land item and did not vote on it as he has a pecuniary interest in the matter.

Legal Item: Dog at Large Legal Proceedings

Motion 800/15

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to obtain quotes for services from an attorney to deal with the legal proceedings in 2016 involving a dog at large.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

December 15, 2015 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:17 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO