

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
November 23, 2023 @ 7:00P.M.**

**PRESENT:** Brandon Martz Mayor  
Mike Stewart Deputy Mayor  
Beverly Rohe Councillor  
Heidi Rohe Chief Administrative Officer

**GUEST/RESIDENT:**

**CALL TO ORDER:** Mayor Martz called the meeting to order at 7:00p.m.

**ADOPTION OF AGENDA**

**Motion 23-11-242** Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented.

Addition:

- 13.6 Killam 2024 FRESS Budget
- 13.7 Sedgewick 2024 FRESS Budget
- 13.8 Alliance 2024 FRESS Budget
- 13.9 Lougheed 2024 FRESS Budget
- 13.10 Daysland 2024 FRESS Budget

**CARRIED**

**MINUTES:**

**Motion 23-11-243** Moved by Deputy Mayor Stewart to adopt the October 19, 2023 regular council meeting minutes as presented.

**CARRIED**

**Motion 23-11-244** Moved by Deputy Mayor Stewart to adopt the October 19, 2023 organizational council meeting minutes as presented.

**CARRIED**

**PUBLIC HEARING:** NONE

**BYLAWS:**

**Review Bylaw 505-18 - Council Code of Conduct**

**Motion 23-11-245** Moved by Councillor Rohe that Council makes a motion that Council reviews Bylaw 505-18 Council Code of Conduct.

**CARRIED**

**Bylaw #546-23 Fees and Charges**

**Motion 23-11-246** Moved by Mayor Martz that Heisler Council gives first reading to Bylaw #546-23 the Fees and Charges Bylaw.

**CARRIED**

**Motion 23-11-247** Moved by Councillor Rohe that Heisler Council gives second reading to Bylaw #546-23 the Fees and Charges Bylaw.

**CARRIED**

**Motion 23-11-248** Moved by Deputy Mayor Stewart that Heisler Council gives unanimous consent to proceed to third and final reading of Bylaw# 546-23 the Fees and Charges.

**CARRIED UNANIMOUSLY**

**Motion 23-11-249** Moved by Mayor Martz that Heisler Council gives third and final reading to Bylaw #546-23 the Fees and Charges Bylaw.

**CARRIED**

**Policies:** NONE

**Old BUSINESS:** NONE

**New BUSINESS:**

**Extended Producer Responsibility – Authorization Flagstaff Waste**

**Motion 23-11-250** Moved by Mayor Martz that Council authorizes Flagstaff Regional Solid Waste Management to represent the Village of Heisler in respect to the Extended Producer Responsibility (EPR) Program which is being developed in Alberta.

**CARRIED**

**Resident Issue with Harassment, Racist Comments at Council Meeting and Imersonating as Village Staff**

**Motion 23-11-251** Moved by Deputy Mayor Stewart that Heisler Council makes a motion to write a letter to the Minister of Municipal Affairs in regards to lack of rights for municipal employees and council when being harassed and bullied.

**CARRIED**

**Councillor Reports**

**Motion 23-11-252** Moved by Mayor Martz that Heisler Council accepts as presented Mayor Martz verbal Flagstaff Waste and FRESS meeting reports, Councillor Rohe verbal Heisler Library report and Bylaw Enforcement Officer report October 2023.

**CARRIED**

**CAO Report and Action List**

**Motion 23-11-253** Moved by Deputy Mayor Stewart that Heisler Council accepts the October 2023 written CAO Report and the action list from the October 19, 2023 regular and organizational council meeting minutes as presented.

**CARRIED**

**2022 Municipal Indicator Results**

**Motion 23-11-254** Moved by Councillor Rohe that Council accepts the information of the 2022 Municipal Indicator Results, indicating that Heisler had a tax collection rate of 89.78% and did not meet the required 90% as presented and to review and approve the village response to Municipal Affairs.

**CARRIED**

**Expensive Utility and Tax Paper**

**Motion 23-11-255** Moved by Councillor Rohe that Council makes a motion to advise CAO to print utility bills on the blue utility paper and tax notices and property assessments on yellow tax paper until out of stock and to print future utility bills and tax notices and property assessments in black and white on regular 8.5x11 paper to lower unnecessary expenses for expensive paper.

**CARRIED**

**FINANCIALS**

**Motion 23-11-256** Moved by Mayor Martz that Council accepts the October 2023 item #12.1 Financial Statements, item 12.1.1, item #12.2 Cheque Listing, item #12.3 and item #12.4 and MUSH Savings Account and item# 12.5 Master Card as presented.

**CARRIED**

**Unbudgeted Expense – Town of Daysland Water/Sewer Coverage**

**Motion 23-11-257** Moved by Deputy Mayor Stewart that Heisler Council makes a motion to pay the Town of Daysland for the water and sewer coverage invoice for October 2023 in the amount of \$462.00 from general reserves.

**CARRIED**

**Notification of Property Acquisition**

**Motion 23-11-258** Moved by Mayor Martz that Heisler Village Council advises CAO to start the Notification of Property Acquisition process for Property Lot 2,3 Block 7 Plan 590BY.

**CARRIED**

**Flagstaff Regional Solid Waste Management Association**

**Motion 23-11-259** Moved by Mayor Martz that Village of Heisler Council approves the proposed Flagstaff Regional Solid Waste Management Association 2024 Budget with a total municipal requisition of \$1,340,000 (0% increase over 2023), \$24,149.61 (Urban Transitional 0.44% change) requisition for the Village of Heisler.

**CARRIED**

**Public Works Assistant Position**

**Motion 23-11-260** Moved by Councillor Rohe that Heisler Village Council accepts Public Works Assistant's resignation and to advise CAO to advertise for the position again.

**CARRIED**

- Xerox Proposal - AltaLink C8130**  
**Motion 23-11-261** Moved by Deputy Mayor Stewart that Heisler Village Council reviews and approves the attached proposal for the Xerox Proposal - AltaLink C8130 5 year term lease. **CARRIED**
- 2024 Canada Summer Job Grant**  
**Motion 23-11-262** Moved by Deputy Mayor Stewart that the Heisler Village Council makes a motion to advise CAO to apply for the 2024 Canadian Summer Job Grant. **CARRIED**
- Heisler Staff- Christmas Gift budget**  
**Motion 23-11-263** Moved by Mayor Martz that Heisler Council advises CAO to purchase Christmas gifts for staff in the same amount as of 2022: CAO and PWF \$150.00 each, Administrative Assistant \$50.00, Janitor \$25.00. **CARRIED**
- Flagstaff Regional Emergency Services Society (FRESS) 2024 Budget**  
**Motion 23-11-264** Moved by Mayor Martz that Heisler Council makes a motion to **not** approve the Flagstaff Regional Emergency Services Society (FRESS) 2024 Budget as presented. **CARRIED**
- Flagstaff Family & Community Services - 2024 Budget**  
**Motion 23-11-265** Moved by Councillor Rohe that Heisler Village Council approves the proposed Flagstaff Family & Community Services 2024 budget with Heisler's requisition of \$1,282.50. **CARRIED**
- Adoption of 2024 Interim Operating Budget**  
**Motion 23-11-266** Moved by Deputy Mayor Stewart that Council reviews and approves the attached 2024 Interim Operating Budget as presented. **CARRIED**
- CORRESPONDENCE:**
- Motion 23-11-267** Moved by Councillor Rohe that Heisler Council accepts the Correspondence items number:  
 13.1 Flagstaff Regional Solid Waste Management Association -October 23, 2023 minutes  
 13.2 Village of Alliance 2024 Committee Members  
 13.3 2024 Shelter Establishment Program  
 13.4 RCMP Killam -Q2 Community Policing Report  
 13.5 Flagstaff Family & Community Services - Interagency Minutes November 7, 2023  
 13.6 Town of Killam - 2024 FRESS Budget  
 13.7 Town of Sedgewick - 2024 FRESS Budget  
 13.8 Village of Alliance - 2024 FRESS Budget  
 13.9 Village of Lougheed - 2024 FRESS Budget  
 13.10 Town of Daysland - 2024 FRESS Budget **CARRIED**
- CONFIDENTIAL:**
- Motion 23-11-268** Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and 18 at 9:25 p.m. **CARRIED**
- Motion 23-11-269** Moved by Mayor Martz to move out of closed session and return to regular meeting at 9:31 p.m. **CARRIED**
- Confidential Items 14.1, 14.1.1**
- Motion 23-11-270** Moved by Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information. **CARRIED**

**Date for next Regular Council Meeting:** December 19, 2023 @ 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 9:36 p.m.

<b>X</b> Brandon Martz Mayor	<b>X</b> Heidi Rohe CAO
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