

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
OCTOBER 15, 2014 @ 5:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday October 15, 2014 @ 5:00p.m.

PRESENT: Dennis Steil Mayor
 Kel Tetz Deputy Mayor
 Sven Bernard Councillor
 Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 5:08 p.m.

ADOPTION OF AGENDA:

Motion 477/14

Moved by Deputy Mayor Tetz to adopt the agenda as presented.

CARRIED

MINUTES:

Motion 478/14

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the September 22, 2014 regular council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

GIS Mapping in Heisler

Motion 479/14

Moved by Councillor Bernard that Heisler Village Council table agenda item 8.1, GIS Mapping in Heisler until the next council meeting.

CARRIED

Request for Partnership – Village of Forestburg

Motion 480/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to draft a letter to the Village of Forestburg to inform them of Heisler Council's acceptance of their request to partner with the Village of Heisler with regards to their application for funding from the Alberta Community Partnership grant program for a new fire hall in Forestburg.

CARRIED

NEW BUSINESS:

Heisler Municipal Library Board – Appointment of new board members

Motion 481/14

Moved by Mayor Steil that Heisler Village Council appoint Karen Wolbeck and Kelly Williams to the Heisler Municipal Library Board. The CAO will draft a letter to each new member and to the board chairperson to inform them of council's appointments.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Flagstaff Family and Community Services – October 8/14

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- August 15-October 8/14

Bylaw Enforcement Report – August-September/14

Motion 482/14

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 483/14

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the September 22, 2014 council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 484/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the September 16th – 30th, 2014 cheque register #2305-#2325 in the amount of **\$13,312.19** as presented.

CARRIED

Cheque Register

Motion 485/14

Moved by Mayor Steil that Heisler Village Council accept the October 1st - 15th, 2014 cheque register #2326-#2339 in the amount of **\$13,624.27** as presented.

CARRIED

Petty Cash Expenses

Motion 486/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for September/October, 2014 in the amount of **\$30.45**.

CARRIED

September 2014 Financial Statement.

Motion 487/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the balance shown on the September 2014 Financial Statement as presented.

CARRIED

2015 Village of Heisler Capital Project Priorities

Motion 488/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 12.5, 2015 Village of Heisler Capital Project Priorities as information.

CARRIED

CAO, Amanda Howell – Travel Expenses

Motion 489/14

Moved by Councillor Bernard that Heisler Village Council approve the July 21-October 9, 2014 travel expenses of CAO, Amanda Howell in the amount of **\$104.00**.

CARRIED

CORRESPONDENCE:

- 13.1 Evaluation of Flagstaff Community Resource Officer Project
- 13.2 Flagstaff Regional Solid Waste Management Association – September 22/14 meeting minutes
- 13.3 Parkland Regional Library Board – September 4/14 meeting minutes
- 13.4 Flagstaff Family & Community Services Board – September 10/14 meeting minutes
- 13.5 Cat Bros. Oilfield Construction Ltd. – Warranty information for Lougheed Avenue paving

Motion 490/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.5 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 491/14

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss personal items at 5:40 p.m.

CARRIED

OUT OF CAMERA:

Motion 492/14

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 6:26 p.m.

CARRIED

Proposal from David Chan on behalf Mr. Yao Ming Wong

Motion 493/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to reply by letter to inform Mr. David Chan that council has decided to grant permission for the discretionary use of a C1 property located at 100 Main Street, Heisler for an automotive repair business to Mr. Yao Ming Wong. The approval is granted with the following conditions: the business must be developed in accordance with the provisions set forth within the Land Use Bylaw #452-11, C1 and C2 regulations. In addition, no junk will be permitted on the property and the property must not be used as a residence of any kind unless the residence is constructed above the existing structure as per the Land Use Bylaw #452-11.

CARRIED

~Councillor Bernard abstained from voting on this agenda item as he has a pecuniary interest concerning the property in question.

CAO Employee Evaluation

Motion 494/14

Moved by Mayor Steil that Heisler Village Council complete and accept the 2013-2014 CAO Employee Evaluation Form as presented.

CARRIED

Employment Agreement Renewal

Motion 495/14

Moved by Mayor Steil that Heisler Village Council accept and renew the CAO Employment Agreement with Amanda Howell at a rate of **\$24.10** per hour commencing October 1, 2014 as presented.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

November 10, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 6:45 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO