

**Village of Heisler  
Organizational Meeting  
October 19, 2023**

The Organizational meeting of the Village of Heisler was held in the Council Chambers Village of Heisler Office, in Heisler, Alberta on October 19, 2023 at 7:00 P.M.

**PRESENT:** Brandon Martz            Councilor  
                 Mike Stewart            Councilor  
                 Beverly Rohe                Councilor  
                 Heidi Rohe                    Chief Administrative Officer  
                                            1 Guest (Resident)

**CALL TO ORDER:** CAO called the meeting to order at 7:00p.m.

**MAYOR:** CAO called for nominations for Mayor.  
Michael Stewart nominated Brandon Martz for Mayor.  
Beverly Rohe nominated Brandon Martz for Mayor.  
After third and final call and no further nominations:

**Motion 23-10-212** Moved by Councilor Stewart to cease nominations for Mayor. **CARRIED**  
  
Brandon Martz was declared Mayor.  
The oath for office was sworn and signed for Mayor.

**DEPUTY MAYOR:** Mayor Martz called for nominations for the office of Deputy Mayor. Mayor Martz nominated Mike Stewart for Deputy Mayor. Beverly Rohe nominated Mike Stewart for Deputy Mayor After third and final call and no further nominations:

**Motion 23-10-213** Moved by Mayor Martz to cease nominations for Deputy Mayor. **CARRIED**  
  
Mike Stewart was declared Deputy Mayor.  
The oath for office was sworn for Deputy Mayor.

**COUNCILLOR:** Beverly Rohe will be Councilor for the Village of Heisler.  
The oath for office was sworn for Councilor.

**Motion 23-10-214** Moved by Mayor Martz that Brandon Martz was declared Mayor, Mike Stewart was declared Deputy Mayor and Beverly Rohe was declared Councilor. **CARRIED**

**COMMITTEE /BOARD REPS:**

**Motion 23-10-215** Moved by Mayor Martz that the committee and board representation chart for 2023-2024 be accepted as attached.

**CARRIED**

**MEETING DATES:**

**Motion 23-10-216** Moved by Mayor Mayor that Council discusses regular council meeting dates and makes a motion that the procedure for scheduling regular council meetings remains the same; scheduled at the end of each regular council meeting and that meeting dates will be posted at Village Office door, Village of Heisler Newsletter and social media.

**CARRIED.**

**SIGNING AUTHORITIES:**

**Motion 23-10-217** Moved by Mayor Martz that Village of Heisler Council signing authorities will be Mayor Martz, Mayor Stewart and Administration (CAO).

**CARRIED**

**REMUNERATION:**

**Motion 23-10-218** Moved by Councillor Rohe that remuneration remains at \$80.00 for all Council meetings in or out of town, plus receipts. Mileage paid will be at \$0.55 per kilometer.

**CARRIED**

**ADJOURNMENT:** Mayor Martz adjourned the meeting at 7:12p.m.

X

Brandon Martz  
Mayor

X

Heidi Rohe  
CAO

**VILLAGE OF HEISLER  
COMMITTEE AND BOARD REPRESENTATION FOR 2023-2024**

| <b><u>LEGISLATIVE</u></b>   | <b><u>Representative</u></b>                      | <b><u>Alternative</u></b> |
|---|---|---------------------------|
| Mayor   | Brandon Martz                                     |                           |
| Deputy Mayor  | Mike Stewart                                      |                           |
| Councillor  | Beverly Rohe                                      |                           |
| Signing Authority   | Mayor, Deputy Mayor & Administrator               |                           |
| Regular Meeting   | Date of meeting will be posted on the office door |                           |
| <b><u>COUNCILLOR FEES</u></b>   |   |                           |
| Regular & Special Meetings  | \$80.00 per meeting                               |                           |
| Out of Town Meetings  | \$80.00 per meeting & receipts                    |                           |
| Mileage   | \$.55 per kilometer - meeting outside of Heisler  |                           |
| <b>All expense claims must be signed and approved by two members of council</b> |   |                           |
| <b><u>GENERAL ADMINISTRATION</u></b>  |   |                           |
| Administration  | Brandon Martz                                     | Mike Stewart              |
| <b><u>PROTECTION SERVICES</u></b>   |   |                           |
| Director of Emergency Management  | TBA   |                           |
| Deputy Director of Emergency  | Brandon Martz                                     |                           |
| Fire Protection   | FRESS/Heisler Fire Department                     |                           |
| Fire Chief  | Shawn Badry                                       |                           |
| Village Council Fire Dept. Rep.   | Brandon Martz                                     |                           |
| Police  | Killam Police Detachment                          |                           |
| <b><u>PUBLIC WORKS</u></b>  |   |                           |
| Streets & Roads   | Shared by three council members                   |                           |
| Street Lighting   | Shared by three council members                   |                           |
| Drainage  | Shared by three council members                   |                           |
| Equipment   | Shared by three council members                   |                           |
| <b><u>WATER &amp; WASTEWATER</u></b>  |   |                           |
|   | Shared by three council members                   |                           |
| <b><u>INTER-MUNICIPAL ASSESSMENT REVIEW BOARD</u></b>                           |   |                           |
|   | Hampshire, Murray (Chair)                         |                           |
|   | Lunty, John                                       |                           |
|   | Jackson, Amy                                      |                           |
|   | Moffatt, Debra                                    |                           |
|   | Gausvik, Marge (Clerk)                            |                           |
| <b><u>REGIONAL SUBDIVISION &amp; DEVELOPMENT APPEAL BOARD</u></b>               |   |                           |
|   | Cholowsky, Leslie                                 |                           |
|   | Hampshire, Murray                                 |                           |
|   | Moffatt, Debra                                    |                           |
|   | Gausvik, Marge (Clerk)                            |                           |
| <b><u>ENVIRONMENTAL SERVICES</u></b>  |   |                           |
| Weed Inspection Services  | Flagstaff County                                  |                           |
| Pest Control  | Public Works Foreman                              |                           |
| Animal Control  | Rural Bylaw                                       |                           |
| <b><u>FLAGSTAFF FAMILY &amp; COMMUNITY SERVICES (F.F.C.S)</u></b>               |   |                           |
| 780-385-3976  | Village Council Representation - Beverly Rohe     | Mike Stewart              |
| P.O. BOX 450  |   |                           |
| 4809-49 AVE   |   |                           |
| KILLAM, AB  |   |                           |
| TOB 2L0   |   |                           |

|  |  |              |
|--|--|--------------|
| <b><u>FLAGSTAFF REGIONAL HOUSING GROUP (FRHG)</u></b>                        | Village Council Representation - Bonnie Wood   | Mike Stewart |
| 780-582-3564   |  |              |
| BOX 550  |  |              |
| FORESTBURG, AB   |  |              |
| TOB 1N0  |  |              |
| <b><u>FLAGSTAFF REGIONAL SOLID WASTE MANAGEMENT ASSOCIATION (FRSWMA)</u></b> | Village Council Representation - Brandon Martz | Mike Stewart |
| 780-384-3950   |  |              |
| BOX 309  |  |              |
| SEDEGWICK, AB  |  |              |
| TOB 4C0  |  |              |
| <b><u>HEISLER COMMUNITY CENTRE ASSOCIATION (HCCA)</u></b>                    |  |              |
| President  | Mickey Heisler                                 |              |
| 780-889-2189   | Village Council Representation - Mike Stewart  |              |
| BOX 166  |  |              |
| HEISLER, AB  |  |              |
| TOB 2A0  |  |              |
| <b><u>COMMUNITY ADVISORY COMMITTEE (CAC)</u></b>                             | Village Council Representation - Mike Stewart  |              |
| Killam RCMP  |  |              |
| 780-385-3509   |  |              |
| BOX 239  |  |              |
| KILLAM, AB   |  |              |
| TOB 2L0  |  |              |
| <b><u>PARKLAND REGIONAL LIBRARY BOARD (PRL)</u></b>                          | Debra Smith                                    |              |
| <b><u>Heisler Library</u></b>  | Village Representation- Beverly Rohe           |              |
| <b><u>FLAGSTAFF REGIONAL EMERGENCY SERVICES SOCIETY (FRESS)</u></b>          | Village Council Representation- Brandon Martz  | Beverly Rohe |
| <b><u>IDP/ICF</u></b>  | Village Council Representative - Beverly Rohe  |              |