

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
October 19, 2023 @ 7:00P.M.**

PRESENT: Brandon Martz Mayor
Mike Stewart Deputy Mayor
Beverly Rohe Councillor
Heidi Rohe Chief Administrative Officer

GUEST/RESIDENT: 1

CALL TO ORDER: Mayor Martz called the meeting to order at 7:12p.m. (after organizational council meeting)

ADOPTION OF AGENDA

Motion 23-10-219 Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented.
Addition:
11.3 Property Consolidation
12.13 Power+
12.14 CCBF Grant Application **CARRIED**

Motion 23-10-220 Moved by Councillor Rohe to adopt the September 28, 2023 regular council meeting minutes. **CARRIED**

PUBLIC HEARING: NONE
BYLAWS: NONE
Policies: NONE
Old BUSINESS: NONE

New BUSINESS:
Email from Heisler Senior Friendship Club Regarding Council Meeting Dates

Motion 23-10-221 Moved by Mayor Martz that Council discusses the October 2, 2023 Heisler Senior Friendship Club email; regarding Village of Heisler council meeting dates and to advise CAO to write a letter to the Heisler Senior Friendship Club stating that Council will continue scheduling monthly council meetings as usual to ensure that council members are available to attend the meeting. In addition, to advise CAO to add the council meeting minutes after approval in the following Heisler Newsletter edition. **CARRIED**

Event Heisler Christmas Market

Motion 23-10-222 Moved by Mayor Martz that Council discusses and approves the request for participating in the Village of Heisler Christmas Market on December 3, 2023 and to fund \$450.00 for horse and wagon rides; funded by the economic development expense budget and to provide hot chocolate. **CARRIED**

Councillor Reports

Motion 23-10-223 Moved by Deputy Mayor Stewart that Heisler Council accepts as presented Mayor Martz verbal Mayor/CAO meeting report, Councillor Rohe verbal FRHG and FFCS reports and PW Foreman report October 2023. **CARRIED**

CAO Report and Action List

Motion 23-10-224 Moved by Deputy Mayor Stewart that Heisler Council accepts the September 2023 written CAO Report and the action list from the September 28, 2023 regular council meeting minutes as presented. **CARRIED**

Property Consolidation

Motion 23-10-225 Moved by Mayor Martz that Council accepts consolidation of Property Plan 590BY Block 6 to 8 as information. **CARRIED**

FINANCIALS

Motion 23-10-226 Moved by Deputy Mayor Stewart that Council accepts the September 2023 item #12.1 Financial Statements, item 12.1.1, item #12.2 Cheque Listing, item #12.3 and item #12.4 and MUSH Savings Account and item# 12.5 Master Card as presented. **CARRIED**

Unbudgeted Expense – Town of Dagsland Water/Sewer Coverage

Motion 23-10-227 Moved by Councillor Rohe that Heisler Council makes a motion to pay the Town of Dagsland for the water and sewer coverage invoice for September 2023 in the amount of \$462.00 from general reserves. **CARRIED**

Select Engineering 2023 Erosion Improvements – Ditch SW of 101 Lougheed Ave-Budget Estimate

Motion 23-10-228 Moved by Mayor Martz to accept Select Engineering 2023 Erosion Improvements – Ditch SW of 101 Lougheed Ave-Budget Estimate as information. **CARRIED**

Flagstaff Intermunicipal Partnership

Motion 23-10-229 Moved by Councillor Rohe that Council makes a motion to accept attached Flagstaff Intermunicipal Partnership Income and Expense Statement as of August 31, 2023 as information. **CARRIED**

Battle River Watershed Alliance – Funding Request

Motion 23-10-230 Moved by Mayor Martz that Heisler Council discusses the Battle River Watershed Alliance – Funding Request in the amount of \$78.50 and to not approve it. **CARRIED**

Parkland Regional Library Rep and Liaison

Motion 23-10-231 Moved by Mayor Martz that Heisler Village Council makes a motion to accept CAO's recommendation to keep Deb Smith as the 2024 PRL Representative and Beverly Rohe as the liaison between Heisler Library and Council. **CARRIED**

Parkland Regional Library – 2024 Budget

Motion 23-10-232 Moved by Deputy Mayor Stewart that Heisler Village Council approves the Parkland Regional Library Proposed Budget for 2024 with an \$0.43 increase from \$8.75 to \$9.18 per capita. **CARRIED**

Public Works Assistant Position

Motion 23-10-233 Moved by Mayor Martz that Heisler Village Council makes a motion to approve a Public Works Assistant part-time position for 20-25 hours per week. **CARRIED**

Power+ - AG Society and HCCA

Motion 23-10-234 Moved by Deputy Mayor Stewart that Heisler Village Council makes a motion to advise CAO to write up a letter to the Ag Society and the Heisler Community Centre Association regarding their options for future energy billings as of January 1, 2024. **CARRIED**

CCBF Grant Application

Motion 23-10-235 Moved by Mayor Martz that Heisler Village Council makes a motion to accept the withdrawal of Stormwater Grant GTF-1046 in the amount of \$30,000 and the application for Grant CCBF-2597 application in the amount of \$46,000 for the Stormwater project Manning Ave between Main Street and Sifton Street as information. **CARRIED**

CORRESPONDENCE:

Motion 23-10-236 Moved by Councillor Rohe that Heisler Council accepts the Correspondence items number:
13.1 Parkland Regional Library – PRLS Board Meeting Minutes

- 13.2 Parkland Regional Library – PRLS Board Talk
- 13.3 Flagstaff Regional Housing Group – June 27, 2023 Meeting Minutes
- 13.4 Flagstaff Food Bank – Flagstaff Christmas Sharing
- 13.5 Flagstaff County – Peace Officer Quarterly Report – Quarter Three

CARRIED

CONFIDENTIAL:

Motion 23-10-237 Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and 18 at 8:15 p.m.

CARRIED

Motion 23-10-238 Moved by Mayor Martz to move out of closed session and return to regular meeting at 20:44 p.m.

CARRIED

Confidential Items 14.1, 14.1.1

Motion 23-10-239 Moved by Mayor Martz that Council accepts the confidential items 14.1, 14.1.1 as information.

CARRIED

Confidential Items 14.2

Motion 23-10-240 Moved by Mayor Martz that Council accepts the confidential items 14.2 as information.

CARRIED

Confidential Items 14.3

Motion 23-10-241 Moved by Mayor Martz that Council discusses the matter and accepts the confidential items 14.3 as information.

CARRIED

Date for next Regular Council Meeting: November 23, 2023 @ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at 8:50 p.m.

X

Brandon Martz
Mayor

X

Heidi Rohe
CAO