

**VILLAGE OF HEISLER**  
**REGULAR COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE**  
**October 24, 2024 @ 7:19P.M. (subsequent to organizational council meeting)**

**PRESENT:** Brandon Martz Mayor  
Mike Stewart Deputy Mayor  
Beverly Rohe Councillor  
Heidi Rohe Chief Administrative Officer

**GUEST/RESIDENT:** 1 (Administrative Assistant)

**CALL TO ORDER:** Mayor Martz called the meeting to order at 7:19p.m.

**ADOPTION OF AGENDA**

**Motion 24-10-241** Moved by Deputy Mayor Stewart to adopt the agenda including additions as presented:  
7.1 HS-007 Code of Conduct for Residents and Member of the Public Policy  
11.4 Concern Letter Water License Application CFO  
12.6 Tax Forfeiture Property Sale  
**CARRIED**

**MINUTES:**

**Motion 24-10-242** Moved by Deputy Mayor Stewart that Council passes a resolution to adopt the minutes from the September 26, 2024 regular council meeting.  
**CARRIED**

**DELEGATION:** NO-SHOW  
**PUBLIC HEARING:** NONE

**BYLAWS:**

**Motion 24-10-243** Moved by Mayor Martz that Heisler Council gives first reading to Bylaw #554-24 Off-Leash Dog Area Bylaw.  
**CARRIED**

**Motion 24-10-244** Moved by Councillor Rohe that Heisler Council gives second reading to Bylaw #554-24 Off-Leash Dog Area Bylaw  
**CARRIED**

**Motion 24-10-245** Moved by Deputy Mayor Stewart that Heisler Council gives unanimous consent to proceed to third and final reading of Bylaw #554-24 Off-Leash Dog Area Bylaw.  
**CARRIED**

**Motion 24-10-246** Moved by Mayor Martz that Heisler Council gives third and final reading to Bylaw #554-24 Off-Leash Dog Area Bylaw  
**CARRIED**

**Policies:**

**Motion 24-10-247** Moved by Mayor Martz that Council reviews, approves and adopts Policy HS-007 Code of Conduct Policy for Residents and Members of the Public; including ban waved for elections and public hearings.  
**CARRIED**

**OLD BUSINESS:** NONE  
**NEW BUSINESS:** NONE

**Councillor Reports**

**Motion 24-10-248** Moved by Deputy Councillor Rohe that Heisler Council accepts; Deputy Mayor Stewart HCCA report and Councillor Rohe FRHG report and as presented.  
**CARRIED**

**CAO Report and Action List**

**Motion 24-10-249** Moved by Deputy Mayor Martz Stewart that Heisler Council accepts the September 2024 written CAO Report and the action list from the September 26, 2024 regular council meeting minutes as presented.  
**CARRIED**

**Newsletter - Council Meeting Minutes**

**Motion 24-10-248** Moved by Councillor Rohe that Heisler Council makes a motion to advise CAO to not to continue the council meeting minutes in the Heisler Newsletter and to post the minutes in the Village Office and on the Village of Heisler website.  
**CARRIED**

**Letter of Concern Regarding Water License Application for Feedlot near the Village of Heisler**

**Motion 24-10-249** Moved by Deputy Mayor Stewart that Council reviews and accepts concern letter against water license application # DAPP0101386 for planned CFO outside of Heisler as information.  
**CARRIED**

**FINANCIALS**

**Motion 24-10-250** Moved by Mayor Martz that Council accepts the balance shown on the September 2024 Financial Statement as presented.  
**CARRIED**

**Tax Forfeiture Property - 303 Manning Ave Sold**

**Motion 24-10-251** Moved by Councillor Rohe that Council accepts the sale of Tax Forfeiture Property Plan 8020154; lot 1 & 2 in the amount of \$6,680 as information.  
**CARRIED**

**CORRESPONDENCE:**

**Motion 24-10-252** Moved by Deputy Mayor Stewart that Heisler Council accepts the Correspondence items number:  
13.1 AB Municipal Affairs – Minister Rick McIver – October 2, 2024 Carbone Tax Survey Letter  
13.2 Flagstaff Regional Emergency Services Society – September 18, 2024 Meeting Minutes  
13.3 Flagstaff Regional Housing Group – Response Letter to Flagstaff County regarding 10-Year Sustainability Plan  
13.4 Flagstaff Christmas Sharing 2024 Letter  
13.5 Flagstaff Regional Housing Group – June 25, 2025 Meeting Minutes  
13.6 Flagstaff Intermunicipal Meeting Minutes September 3, 2024  
13.7 Flagstaff Intermunicipal Meeting Minutes October 1, 2024  
13.8 Village of Heisler Library Board – August 26, 2024 Meeting Minutes  
13.9 AB Municipal Affairs – Minister Jason Nixon Ministerial Order No. 2024-011  
13.10 Killam RCMP – Killam/Forestburg September 2024 Update  
**CARRIED**

**CONFIDENTIAL:**

**Motion 24-10-253** Moved by Mayor Martz to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 17 at 8:06p.m.  
**CARRIED**

**Motion 24-10-254** Moved by Mayor Martz to move out of closed session and return to regular meeting at 8:09p.m.  
**CARRIED**

**Motion 24-10-255** Moved by Mayor Martz that Council accepts the confidential items 14.1 and 14.1.1 as information.  
**CARRIED**

CARRIED

**Date for next Regular Council Meeting:** November 21, 2024@ 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Martz adjourned the meeting at **8:15 p.m.**

**X**

**Brandon Martz**  
Mayor

**X**

**Heidi Rohe**  
CAO

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