

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCILCHAMBERS AT THE HEISLER VILLAGE OFFICE
October 28, 2021@ 7:00 P.M.**

PRESENT:	Bonita Wood	Mayor
	Brandon Martz	Deputy Mayor
	Mike Stewart	Councillor
	Heidi Rohe	Chief Administrative Officer
	Megara Pearson	Administrative Assistant
	Guest	3

CALL TO ORDER: Mayor Wood called the meeting to order at 7:18pm.

ADOPTION OF AGENDA

Motion 21-10-245

Moved by Deputy Mayor Martz to adopt the agenda as presented.

CARRIED

MINUTES:

Motion 21-10-246

Moved by Councillor Stewart to adopt the September 28, 2021 regular council meeting minutes.

CARRIED

DELEGATION: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

FRESS Lease Agreement Fire Hall

Motion 21-10-247

Moved by Deputy Mayor Martz that Council reviews the attached Fire Hall Lease Agreement and discusses highlighted and additional potential changes to agreement and that Council advises CAO to email the amended draft to FRESS.

CARRIED

FRESS Master Agreement Draft September 28, 2021

FRESS Bylaws Draft September 28, 2021

FRESS Governance Policy Draft

Motion 21-10-248

Moved by Deputy Mayor Martz that Council discusses the most recent Lawyer's changes from the August 10, 2021 FRESS Master Agreement Draft and that Council makes a motion to approve the FRESS Master Agreement Draft September 28, 2021, FRESS Bylaws Draft – September 28, 2021 and the FRESS Governance Policy Draft as presented.

CARRIED

BREOC Community Demonstration Project (CDP) – Village of Heisler Business Signage

Motion 21-10-249

Moved by Mayor Wood that Council makes a motion to approve Gen 3 Signs & Graphics' attached estimate #5538, to advise CAO to request a quote for a second billboard of the same kind from Gen 3 Signs & Graphics', to request an electrical estimate for setting up the lights and to advise CAO to take the CDP application for two billboards to the next BREOC meeting for approval.

CARRIED

NEW BUSINESS:

Appointing New Fire Chief

Motion 21-10-250

Moved by Mayor Wood that Council makes a motion to appoint Shawn Badry for the position as Village of Heisler Fire Chief as of January 1, 2022.

CARRIED

Motion 21-10-251

Moved by Councillor Stewart that Council makes a motion to appoint Dennis Meyers and Matthew Badry for the position as Village of Heisler Deputy Fire Chief as of January 1, 2022.

CARRIED

Resident Complaint Barking Dog

Motion 21-10-252

Moved by Mayor Wood that Council makes a motion to advice CAO to send a letter to the complaineo regarding the barking dog.

CARRIED

Appointment Letter Debra Smith

Motion 21-10-253

Moved by Councillor Stewart that Council makes a motion to approve Debra Smith's appointment letter from October 20, 2021, and to accept her to be the Village of Heisler's representative on the Parkland Regional Library Board.

CARRIED

COUNCILLOR REPORTS

Motion 21-10-254

Moved by Mayor Wood that Heisler Council accepts Public Works Report, PW East Lift Station Report and the Director of Emergency report and as presented.

CARRIED

CAO Report and Action List

Motion 21-10-255

Moved by Mayor Wood that Heisler Council accepts the Action List from the September 28, 2021 regular council meeting and the September 2021 written CAO report and CAO verbal report as information.

CARRIED

FINANCIALS

Motion 21-10-256

Moved by Councillor Stewart that Council accepts September 2021 item #12.1 Financial Statements, item #12.2 Cheque Listing, item #12.3 and item #12.4 MUSH Savings Account as information.

CARRIED

Canada Summer Job Grant

Motion 21-10-257

Moved by Deputy Mayor Martz that Council makes a motion to accepts the presented CSJ Payment Summary of \$3,150.00 as information.

CARRIED

Engineer Invoices

Motion 21-10-258

Moved by Mayor Wood that Council makes a motion to advice CAO to mail out a letter; signed by the Mayor, to request more detailed information about performed services on the Engineer's invoices, including day, time and full scope of work.

CARRIED

Property Tender Advertising Roll #230; 4; 16; 42; 34

Motion 21-10-259

Moved by Mayor Wood that Council discusses item Property Roll #230; 4; 16; 42; 34 and makes a motion to advise CAO to advertise the property again for tender on the village website, Facebook, newsletter and The Community Press with sealed tenders received by December 31, 2021.

CARRIED

MSI CAP Allocation 2019 and 2020

Motion 21-10-260

Moved by Mayor Wood that Council makes a motion to accept the 2019 MSI Capital allocation in the amount \$61,941 and the 2020 MSI Capital allocation in the amount of \$135,630 as information.

CARRIED

Parkland Regional Library – 2022 Budget

Motion 21-10-261

Moved by Deputy Mayor Martz that Heisler Village Council approves the proposed Parkland Regional Library Budget for 2022 with the following estimated requisition in the amount of \$1,368.00 for 2022.

CARRIED

CORRESPONDENCE:

Motion 21-10-262

Moved by Mayor Wood that Heisler Council accepts the Correspondence items number 13.1-13.5 as information:

- 13.1 Flagstaff County – Unofficial 2021 Municipal Election Result
- 13.2 Town of Sundre – Letter Council Code of Conduct
- 13.3 Flagstaff County – Peace Officer Quarterly Report – Quarter Three
- 13.4 AB Municipal Affairs – Letter Big Knife Lodge
- 13.5 Flagstaff Family and Community Services – Interagency Meeting Minutes October 5, 2021

CARRIED

CONFIDENTIAL:

Motion 21-10-263

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 8:46 p.m.

CARRIED

Motion 21-10-264

Moved by Mayor Wood to move out of closed session and return to regular meeting at 8:48 p.m.

CARRIED

Confidential Items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4.

Motion 21-10-265

Moved by Councillor Stewart that Council accepts the confidential items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4, as information.

CARRIED

Date for next Regular Council Meeting: November 25, 2021@ 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:00 p.m.

X

Bonita Wood
Mayor

X

Heidi Rohe
CAO