

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
OCTOBER 19, 2016 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday October 19, 2016 @ 7:00 p.m.

PRESENT: Kel Tetz Mayor
Dennis Steil Deputy Mayor
Morgan Doege Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 043/16

Moved by Deputy Mayor Steil to adopt the agenda as presented.

CARRIED

MINUTES:

Motion 044/16

Moved by Deputy Mayor Steil that Heisler Village Council adopt the September 21, 2016 organizational and regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Wes Taylor, MLA for Battle River-Wainwright @ 7:05 p.m.

Council welcomed Mr. Wes Taylor, MLA for Battle River-Wainwright to the meeting at 7:03 p.m. Wes attended the meeting to make introductions and discuss any issues that council wanted to bring forward; he wishes to visit as many communities in his riding as possible. He and council discussed various issues of current concern such as the shutdown of coal energy, the proposed carbon tax, and the Regional Governance Project that the Flagstaff Intermunicipal Partnership is presently undertaking. Council thanked Wes for attending the meeting; he left the meeting at 7:45 p.m.

Motion 045/16

Moved by Mayor Tetz that Heisler Village Council accept the delegation of Wes Taylor for information.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: NONE

October 19, 2016

POLICIES:

#3900 Inspection

#3901 Council's Statement of Commitment

#3902 Chief Administrative Officer's Statement of Commitment

#4300 Access to Transfer Site

Motion 046/16

Moved by Deputy Mayor Steil that Heisler Village Council approves Policies #3900 Inspection, #3901 Council's Statement of Commitment, #3902 Chief Administrative Officer's Statement of Commitment, and #4300 Access to Transfer Site.

CARRIED

OLD BUSINESS:

Flagstaff Intermunicipal Partnership (FIP)- Regional Governance Project - Correspondence

- a) Media Release: Infrastructure Assessment Key to Region's Future
- b) Sustainability Assessment Scorecard
- c) Project Status Report – Regional Governance Project Phase 2
- d) October 12/16 Media Release: Important Consensus Reached in Regional Governance Project

Motion 047/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the Flagstaff Intermunicipal Partnership, Regional Governance Project correspondence as information and instruct the CAO to include the titles of the letters or memos in the meeting minutes.

CARRIED

NEW BUSINESS: NONE

COUNCILLOR REPORTS:

Mayor Tetz's written report- None

Mayor Tetz's verbal report- Heisler Fire Department – October 18/16 meeting

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report – All of council attended the September 29/16 Flagstaff Intermunicipal Partnership regional meeting so no report was presented

Councillor Doege's written report – None

Councillor Doege's verbal report - None

Public Works written operating report – September 15 – October 12/16

Bylaw Enforcement written report – September 2016

Director of Emergency Management written report – Letter from Alberta Emergency Management Agency regarding the wildfire in the Regional Municipality of Wood Buffalo

Motion 048/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 049/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the CAO action list from the September 21, 2016 council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 050/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113215-#20113234 for September 16-30, 2016 in the amount of **\$39,617.89** as presented.

CARRIED

Cheque Register

Motion 051/16

Moved by Deputy Mayor Steil that Heisler Village Council accept the cheque register #20113235-#20113244 for October 1-15, 2016 in the amount of **\$12,883.99** as presented.

Petty Cash Expenses

Motion 052/16

Moved by Councillor Doege that Heisler Village Council instruct the CAO to pay the petty cash expenses for September/October, 2016 in the amount of **\$43.75**.

CARRIED

September Financial Statement

Motion 053/16

Moved by Mayor Tetz that Heisler Village Council accept the balance shown on the September 2016 Financial Statement as presented.

CARRIED

Approval of Proposed Parkland Regional Library 2017 Budget

Motion 054/16

Moved by Deputy Mayor Steil that Heisler Village Council approves the proposed Parkland Regional Library budget for 2017 with the following requisition for Heisler at **\$8.04** per capita: 2017 - **\$1,214.04**.

CARRIED

Forestburg Transit Mix Ltd. – Quote for Concrete Swale

Motion 055/16

Moved by Mayor Tetz that Heisler Village Council accept the quote from Forestburg Transit Mix Ltd. of **\$400/lineal metre** and approve the construction of a 9 metre concrete swale across Manning Avenue at Stewart Street to a maximum cost of **\$4,000**. The required funds will be transferred from General Reserves.

CARRIED

Reserves Transfer for Payment of Invoice

Motion 056/16

Moved by Deputy Mayor Steil that Heisler Village Council instruct the CAO to transfer **\$560** From General Reserves for payment of the invoice #68905 from the Flagstaff Regional Solid Waste Management Association for the 2016 Spring Community Clean up.

CARRIED

CORRESPONDENCE:

- 13.1 Alberta Municipal Affairs – Minister’s Awards for Excellence in Public Library Service
- 13.2 Alberta Municipal Affairs – 2015 Municipal Sustainability Initiative (MSI) – 2015 Capital Statement of Funding and Expenditures (SFE)
- 13.3 Town of Hardisty – Safety Program Needs Assessment with other participating municipalities within the County of Flagstaff
- 13.4 Town of Killam – Safety Program Needs Assessment
- 13.5 Town of Killam – Community Resource Officer Funding Request
- 13.6 Parkland Regional Library Board – September 8/16 meeting minutes
- 13.7 Canadian Union of Postal Workers – Another Opportunity to Have Your Say in Canada Post Review
- 13.8 Parkland Regional Library Board – PRL Board Talk September 8/16
- 13.9 Central Alberta Business Magazine – Business Ad
- 13.10 Battle River Watershed Alliance – 2015-16 Annual Report
- 13.11 Battle River Watershed Alliance – Annual Municipal Funding Request
- 13.12 Interagency Minutes – October 4/16

Motion 057/16

Moved by Mayor Tetz that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.12 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 058/16

Moved by Mayor Tetz to go In Camera to discuss Personal, and Legal items at 8:13 p.m.

CARRIED

OUT OF CAMERA

Motion 059/16

Moved by Mayor Tetz to go Out of Camera at 8:42 p.m.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

November 17, 2016 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:50 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO