



Policy Code: PW - 002

Snow Removal Policy

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REVISION RECORD

Date	Version	Revision description
September 27 th 2011	1	Original and Current Snow Removal Policy
December 15 th 2015	2	Revised Snow Removal Bylaw # which is associated with this policy, corrected grammatical errors, added to “third” priorities and added a revised map
May 16, 2018		Presented to Council for review as per motion 457/18
June 13, 2018	3	Revised section 6.4.4 and added 6.4.5
January 21, 2021	4	Policy PW – 002 replaces Policy No. 3200

1. TITLE:

1.1 Snow Removal Policy

2. POLICY STATEMENT:

2.1 The Village of Heisler believes that to keep good order of the roadways found within the Village boundaries during the winter months, each roadway must be prioritized.

3. PURPOSE:

3.1 To ensure the general public, employees and staff of the Village of Heisler know what roadways are priorities for snow removal, this policy will be enacted.

4. SCOPE:

4.1 The scope of this policy includes but is not limited to the Public Works Department and the general public.

5. OBJECTIVES:

5.1 The objective of this policy is to ensure that the ideas presented in the Purpose of this policy will be upheld.

6. POLICY DETAILS:

6.1 After a snowfall and the roadways need to be plowed as shown through Bylaw #494-15 (The Snow Removal Bylaw), this policy must be consulted to outline what roadways are priorities.

6.2 The top priority roadways are as follows:

6.2.1 Fire Department Driveway

6.2.2 Manning Avenue

6.2.3 Sifton Street

6.2.4 Main Street

6.2.5 Stewart Street

6.2.6 Strom Street

6.3 The second priority roadways are as follows:

6.3.1 Haultain Avenue

6.3.2 Rutherford Avenue

6.3.3 Aberhart Avenue

6.3.4 Brownlee Street

6.3.5 Greenfield Street

6.3.6 Reid Street

6.4 The third priority roadways are as follows:

6.4.1 All Village Back Alleys

6.4.2 St. Martin's Church parking lot

6.4.2.1 Public Works must make efforts to ensure the lot is clear of snow for scheduled Sunday Mass.

6.4.3 Heisler Track Loading Facility

6.4.3.1 Public Works must clear the roadway, east and west approaches and parking lot.

6.4.4 Heisler Community Cultural Centre

6.4.4.1 Public Works must clear the snow from the parking lot at the rear of the building

6.4.5 Walking Trails

6.5 The Public Works department must follow the aforementioned priorities.

7. ROLES AND RESPONSIBILITIES:

- 7.1 It is the role of the Public Works Department of the Village of Heisler follow this policy and Bylaw 494-15 (The Snow Removal Bylaw) during the winter months.**
- 7.2 It is the responsibility of the Public Works Department to follow the aforementioned roadway priorities.**
- 7.3 It is the role of the Administration Department and the Heisler Village Council to make the general public aware of what roadways are priorities when an inquiry is made.**

8. MONITORING, EVALUATION AND REVIEW:

- 8.1 The monitoring, evaluation and review of this policy is the responsibility of the Administration Department of the Village of Heisler.**

9. DEFINITIONS AND ABBREVIATIONS:

- 9.1 All Definitions are subject to those found within the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26.**

10. ASSOCIATED DOCUMENTS:

- 10.1 Attached is a copy of a map of the Village of Heisler indicating what roadways are priorities.**

Council Approved: January 21, 2021

Motion # _____

Responsibility: Administration

Next Review Date: January 2024

