

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
SEPTEMBER 15, 2015 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday September 15, 2015 @ 7:00 p.m.

PRESENT:

Dennis Steil	Mayor
Kel Tetz	Deputy Mayor
Sven Bernard	Councillor
Amanda Howell	Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 742/15

Moved by Deputy Mayor Tetz to adopt the agenda as presented.

CARRIED

PUBLIC HEARING: NONE

MINUTES:

Motion 743/15

Moved by Deputy Mayor Tetz that Heisler Village Council adopt the August 25, 2015 regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Leonard Calon at 7:05 p.m.

Council welcomed Leonard to the meeting at 7:03 p.m. Leonard recently received a fine for not stopping at a village stop sign. He attended the meeting to have a discussion with council regarding research he found about placement of stop signs. He feels that a speed bump or a swale would be more appropriate to slow traffic on Manning Avenue. Leonard left the meeting at 7:15 p.m.

Motion 744/15

Moved by Mayor Steil to accept the delegation of Leonard Calon as presented.

CARRIED

POLICIES: NONE

OLD BUSINESS:

Fire Services Agreement Review – Correspondence

Motion 745/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 8.1, Fire Services Agreement Review – Correspondence, for information.

CARRIED

NEW BUSINESS: NONE

COUNCILLOR REPORTS:

Mayor Steil's written report- None

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report- None

Deputy Mayor Tetz's verbal report- Flagstaff Family and Community Services meeting – September 9/15

Councillor Bernard's written report- None

Councillor Bernard's verbal report- Flagstaff Regional Housing Group meeting – July 28/15

Public Works Operating Report –August 18-September 15/15

Bylaw Enforcement Report – August/15

Director of Emergency Management written report – None

Motion 746/15

Moved by Mayor Steil that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 747/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the CAO action list and written report from the August 25, 2015 regular council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 748/15

Moved by Councillor Bernard that Heisler Village Council accept the cheque register #2747-#2771 for August 16-31, 2015 in the amount of **\$16,603.39** as presented.

CARRIED

Cheque Register

Motion 749/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the cheque register #2772 – #2788 for September 1-15, 2015 in the amount of **\$6118.68**.

CARRIED

Petty Cash Expenses

Motion 750/15

Moved by Mayor Steil that Heisler Village Council instruct the CAO to pay the petty cash expenses for September 2015 in the amount of **\$34.60**.

CARRIED

August 2015 Financial Statement

Motion 751/15

Moved by Deputy Mayor Tetz that Heisler Village Council accept the balance shown on the August 2015 Financial Statement as presented.

CARRIED

CORRESPONDENCE:

- 13.1 Letter from the Village of Forestburg – Tripartite Rescue Services Agreement
- 13.2 Notes from Interagency meeting – Sept 1/15
- 13.3 Letter of introduction from Communities Choosewell
- 13.4 Letter from Alberta Recreation & Parks Association – New Opportunity for Recreation and Parks Professional Development
- 13.5 Letter from TransCanada – Pipeline Safety
- 13.6 Letter from Safety Codes Council – 2014 Internal Audit

Motion 752/15

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.6 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA

Motion 753/15

Moved by Mayor Steil that Heisler Village Council move In Camera to discuss land items at 8:05 p.m.

CARRIED

OUT OF CAMERA

Motion 754/15

Moved by Mayor Steil that Heisler Village Council move Out of Camera at 8:32 p.m.

CARRIED

Letters and Complaints from owner of Lots 11-14, Block 3, Plan 1810BQ

Motion 755/15

Moved by Councillor Bernard that Heisler Village Council accept the 10 letters and complaints from the owner of Lots 11-14, Block 3, Plan 1810BQ as information.

CARRIED

Bylaw Compliance at Lots 1&2, Block 3, Plan 1810BQ

Motion 756/15

Moved by Councillor Bernard that Heisler Village Council instruct the CAO/Development Officer to attend the property located at Lots 1&2, Block 3, Plan 1810BQ with a witness to hand deliver to the owner, an Order to Remedy a Contravention on September 16, 2015. In addition to the Order, the CAO/Development Officer will hand deliver a notice to the property owner that clearly states that non-compliance of the Order to Remedy a Contravention within the allotted time frame shall warrant the owner of the said land to be issued a:

1. fine of not more than **\$500.00** in accordance with Section 17.2 of the Village of Heisler Land Use Bylaw #452-11 and a,
2. Stop Order, pursuant to Section 645 of the Municipal Government Act.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

October 13, 2015 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 8:46 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO