

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE  
September 25, 2018 @ 7:00 P.M.**

---

The meeting of the Council of the Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday September 25, 2018 @ 7:00 p.m.

**PRESENT:**            Bonita Wood            Mayor  
                         Brandon Martz        Deputy Mayor  
                         Jon Williams         Councillor  
                         Heidi Rohe            Interim Chief Administrative Officer

**CALL TO ORDER:**

Mayor Wood called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA:**

**Motion 579/18**

Moved by Councillor Williams to adopt the agenda with the following additions:

9.2 Approach for access to Manning Street.

**CARRIED**

**MINUTES:**

**Motion 580/18**

Moved by Mayor Wood that Heisler Council adopt the August 13, 2018 regular council meeting minutes as presented.

**CARRIED**

**DELEGATIONS:**            NONE

**PUBLIC HEARING:**        NONE

**BYLAWS:**

**Motion 581/18**

Moved by Councillor Williams to amend Bylaw #500-17 Water, Sewer and Waste Section 13 e. Payment of Rates. Receipt will be given when payment in the office upon request.

**CARRIED**

**POLICIES:**

**Grant Endorsement Policy # 1204**

**Motion 582/18**

Moved by Councillor Williams to accept as presented.

**CARRIED**

September 25, 2018

**NEW BUSINESS:**

**Public Works' cellphone**

**Motion 583/18**

Moved by Councillor Williams to cancel Public Works' cellphone.

**CARRIED**

**Approach for access to Manning Street.**

**Motion 584/18**

Moved by Councillor Williams CAO to find policy for building approaches.

**CARRIED**

**COUNCILLOR REPORTS:**

Mayor Wood's written report – None

Mayor Wood's verbal report – **Welcome bags for new residents**

Deputy Mayor Martz's written report – None

Deputy Mayor Martz's verbal report – **Flagstaff Waste**

Councillor Williams' written report – None

Councillor Williams' verbal report – **Flagstaff Intermunicipal Partnership (FIP) and Battle River Economic Opportunities Committee (BREOC) meetings**

**Motion 585/18**

Moved by Deputy Mayor Martz to accept Council's verbal reports.

**CARRIED**

Public Works written operating report – **August-September 14, 2018**

**Snow report**

**Motion 586/18**

Motion by Councillor Williams to get quotes for 8 x clearing and twice removal.

**CARRIED**

**Picnic Table Shelter**

**Motion 587/18**

Moved by Councillor Williams CAO to call Sunderman Trucking LTD. to pull Shelter down and to call Sedgewick to order garbage bin.

**CARRIED**

**West Lift Station Electrical Box**

**Motion 588/18**

Moved by Mayor Wood CAO to get quotes for new box.

**CARRIED**

**Case 885 Utility Tractor**

**Motion 589/18**

Moved by Deputy Mayor Martz to get an estimate and to check for a grant for Backhoe by CAO.

**CARRIED**

Bylaw Enforcement written report – None

Director of Emergency Management written report – None

**Motion 590/18**

Moved by Deputy Mayor Martz that Heisler Council accept the Public Works report as presented.

**CARRIED**

**CAO REPORT AND ACTION LIST:**

**Motion 591/18**

Moved by Deputy Mayor Martz that Heisler Council accept the Action List and CAO written report from the August 13, 2018 regular council meeting as information.

**CARRIED**

**FINANCIAL:**

**August Financial Statement**

**Motion 592/18**

Moved by Mayor Wood that Heisler Council accept the balance shown on the August 2018 Financial Statement as presented.

**CARRIED**

**CORRESPONDENCE:**

**Motion 593/18**

Moved by Mayor Wood that Heisler Council accept the Correspondence item numbers 13.1 to 13.23 as information.

- 13.1 Alberta Recreation & Parks – Invitation Annual Greener Facilities Conference and Expo
- 13.2 Flagstaff County – Receiving of cheque \$10,000.00 Fire Equipment Housing Grant
- 13.3 Village of Loughheed – Extension of Existing Fire Services Agreement and Regional Fire Chief Agreement
- 13.4 Town of Sedgewick – Amendment of ARB and SDAB Agreements
- 13.5 Town of Sedgewick – Extension of Fire Services and Regional Fire Chief Agreements
- 13.6 Alberta Municipal Affairs – Acceptance of CAP-9758
- 13.7 Interagency minutes
- 13.8 Alberta Municipal Affairs – Acceptance Operating Spending Plan
- 13.9 Flagstaff Waste – August 27, 2018 board meeting minutes
- 13.10 Town of Daysland – Appointment to IARB and SDAB
- 13.11 Town of Daysland – Funding of Communication and Public Engagement Process
- 13.12 AHS - Municipal Update
- 13.13 RCMP-GRC Killam – 2017 Crime Severity Index
- 13.14 ATCO Power – August 9, 2018 Meeting Minutes
- 13.15 Town of Hardisty – RGP – Funding for Communication & Public Engagement Process
- 13.16 Town of Killam – Fire Services & Regional Fire Chief's Agreements
- 13.17 Town of Hardisty – Posting FIP RFQ for communication & engagement strategy (final)
- 13.18 Municipal Affairs – Remaining of Community Organization Property Tax Exemption Regulation
- 13.19 Flagstaff County – opting out of SCADA/Issue Summary Report
- 13.20 ACP - LLUPC – signed Conditional Grant Agreement
- 13.21 Town of Hardisty – Fire Services & Regional Fire Chief's Agreements
- 13.22 Cheque Register – August 15-31, 2018
- 13.23 Alberta Municipal Affairs – MSI 2017 Certification Summary Report

**CARRIED**

**DATE OF NEXT REGULAR COUNCIL MEETING:**

October 16, 2018 @ 7:00 p.m.

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:38 p.m.

X

---

Bonita Wood  
Mayor

X

---

Heidi Rohe  
Interim CAO